

## NHLTA Education Committee Meeting Minutes

October 17, 2023

Present: Anne Chant, Marcia McLaughlin, Janet Hromjak, Dee Santoso, Rosemary D'Arcy, Michelle Elbert, Conrad Moses, Cathy Harvey, Kathy Parenti, Mark Branoff, Deb Caplan, Connie Kirwin, Katrinka Pellecchia

Absent: Pat Pustell, Renee Mallett, Tammy Hooker

- A. Rosemary started the meeting at 10:00.
- B. Marcia made a motion to approve the minutes as presented. Michelle seconded. The motion passed.
- C. Confirm Education Committee membership: Anne, Deb, Conrad, Dee, Marcia, Janet, Pat, Michelle, Connie, Rene, Katrinka, Conrad, Cathy, Kathy, Mark, Rosemary
- D. 2024 Annual Conference
  - a. The conference team met last week. They are finalizing the RFP, and the list of topics for the conference. Idea: For each session, a separate room with a roundtable could be provided, giving attendees the choice of going to the session itself or the roundtable for a discussion.
  - b. Mark is attending NHMA conference. He will ask if any of the exhibitors there would like to exhibit at our conference.
  - c. Janet is updating the list of potential sponsors.
  - d. Copy deadlines for brochure for conference: March 1, 2024. We have been emailing the brochure the last few years. Email blast would go out March 20.
  - e. Deb asked if we could provide a printed schedule/brochure/program with details about each session. Connie suggested getting an estimate on printed a simple conference brochure for 350 people.
- E. Workshops and Regional Gatherings
  1. Peterborough meeting: Katrinka reported that the turnout was good and the meeting went well. A tour of the library was taken. Current legislation was discussed. (The bill about abolishing library trustees has since gone away.) Marcia noted that there was a discussion about starting a Friends group. This would be a good conference topic! Connie mentioned that New Hampshire is facing an issue with finding library directors. Dublin Library closed, as all of the staff quit. A good workshop topic: How to hire a Library Director. Salary is a big part of this.
  2. Connie wondered if the state library has done a survey regarding pay scale with experience accounted for, that trustees could use when hiring librarians. Rosemary will look into this.
  3. Rosemary mentioned that name tags are needed for gatherings, pens too. We do provide name tags, but not usually pens. Rosemary also said that gluten free snacks should be provided. Acoustics: Michele and Marcia should repeat the questions that are asked.
  4. Trustee Orientation – October 23
    - a. Conrad mentioned that a USB-c port is required for the Meeting Owl.
    - b. 58 people are planning to attend.
  5. Subcommittee for regional gatherings - Let Rosemary know if you're interested.

F. Annual program planning for 2024

1. Marcia would like a seacoast gathering at her library on a Saturday in 2024.

G. Judith from NHMA will be out for an extended period. Rosemary will look into this. Concerns were raised about the implementation of Wild Apricot, which is replacing Wufoo.

The meeting adjourned at 10:56. The next meeting is November 21, 10:00, via zoom.

**On December 6, the Education Committee will meet in person, after the board meeting in Concord.**