

NHLTA Education Committee Meeting Minutes

December 6, 2023 (in person at Health Trust building)

Present: Anne Chant, Marcia McLaughlin, Janet Hromjak, Rosemary D'Arcy, Conrad Moses, Cathy Harvey, Kathy Parenti, Mark Branoff, Deb Caplan, Connie Kirwin, Renee Mallett

Absent: Pat Pustell, Tammy Hooker, Dee Santoso, Michelle Elbert, Katrinka Pellicchia

1. Approval of November 21, 2023 minutes: Two amendments: Dee's last name was incorrectly spelled. It should be "Santoso." Marcia was absent. Marcia made a motion to accept the minutes as amended, Deb seconded, the motion passed.
2. 2024 Annual Conference (June 5, 2024)
 - a. Nick Tanzi will be the keynote speaker. He is from South Huntington, Long Island, and will speak about AI.
 - b. RFPs went out on November 27, to all New Hampshire Library directors, and all former speakers.
 - c. Mindy will speak about intellectual freedom. Natch might speak on Legislative Round Up. Deb and Rosemary will do a session on HR – focusing on hiring library directors, and the criteria.
 - d. Other suggestions for speakers: Lori Fisher (topic: advocacy), Terry Knowles, Susan Gaudiello, Cordell Johnston (topic: Meeting, Minutes, Madness), Debbie Dutcher (from the state library, topic: wellness), Curtiss Rogers (recommended by Tom Ladd), Steve Buckley (from NHMA, topic: right to know), Mary Danko (from Sunapee, topic: intellectual freedom)
 - e. Rosemary will reach out to each of the above potential speakers individually.
 - f. Connie kindly printed out all of the sessions of each annual conference since 2010, to get an idea for speakers.
 - g. Rosemary distributed a tentative outline of the conference. Rosemary pointed out that the topics are not set in stone. They suggested Terry Knowles for session #8 on money; session #11: Wellness could be substituted for Strategic Planning, session #14: something could be substituted here.
 - h. Instead of scheduling all of the roundtables in the afternoon as we did last year, we plan to have one roundtable per session, facilitated, concentrating on a certain topic.
 - i. Mark spoke to companies at the NHMA conference about sponsorship and exhibit tables. Mark will send the contact info to Janet.
3. 2024 Workshops and Regional Meetings
 - a. April 13, 2024, 10:00 – 12:00 Weeks Public Library in Greenland, regional gathering for seacoast area. Marcia will facilitate.
 - b. May 7, 2024 Trustee Orientation Workshop
 - i. Question: Will NHMA still have Whova? WuFoo
 - c. June 5, 2024 Annual Conference
 - d. Mid August – potential budgeting workshop

- e. Rosemary suggested 2 orientation workshops, 1 annual conference, and quarterly regional meetings each year, perhaps with a budget workshop thrown in.
- f. Cathy Harvey offered Chesterfield for a regional gathering. Kathy Parenti offered the use of the Wadleigh Library in Milford.
- g. This year's regional meetings:
 - i. April 15, 2023: Jefferson
 - ii. April 17, 2023: Madbury
 - iii. June 10, 2023: Webster
 - iv. September 21, 2023: Peterborough
- h. Marcia has a list of what we need at each regional meeting.
- i. Connie mentioned that we need someone to present the budget workshop. Rosemary said that Brittany Overton would be a good person to do this.

Next meeting: Tuesday, January 15, 2024 10:00 AM via Zoom.

Respectfully submitted,

Anne Chant