

NHLTA EDUCATION COMMITTEE MEETING

MINUTES FEBRUARY 18, 2025

Present: Cliff Blake, Janet Hromjak, Jeanne Palleiko, Katrinka Pellecchia, Sue Nieman, Kathy Parenti, Tammy Hooker, Conrad Moses, Cathy Harvey, chair. Marcia McLaughlin started the zoom call but then left the meeting

Cathy Harvey called the meeting to order at 10:00 AM

Approval of minutes

It was moved by Janet Hromjak to accept the minutes. The motion was seconded by Jeanne Palleiko and the motion passed unanimously.

Cathy Harvey asked for education committee members to think about taking on the role of secretary.

Conference

Tammy Hooker reported that the February 25th signups are ready ahead of schedule. This year only credit cards will be accepted as a method of payment for the conference because there were those who did not pay last year. Tammy will send out the special code needed for volunteers, scholarship recipients, exhibitors and board members to use when they sign up.

Janet Hromjak reported that the brochure has been proofread. The keynote speaker's travel and room are booked. Katrinka Pellecchia is working on a power point. Openings where volunteers are needed will be sent out to board members. Cliff Blake will co-ordinate writing the introductions for speakers.

Conrad Moses asked to confirm with NHMA as to whether surveys should be sent out via Constant Contact or google docs. Constant Contact has been paid for the year.

Quotes for printers to use for the printing of the Passport Cards have been received. The passport cards will be put into a drawing for \$25.00 gift cards

As of the writing of this report, all sponsors are booked and all but one has paid.

Regional gatherings

A regional gathering will be held on April 9th at 10:00 – 11:30 at Chesterfield Library in Chesterfield, NH. There was a reminder to take photos and report what was discussed.

Newbury and Pillsbury Library is interested in hosting a gathering with Jeanne Pallieko helping to host but no date has been set as of yet.

Sue Nieman offered to serve as secretary of the education committee. Her offer was gratefully accepted.

The next meeting is March 18, 2024

Respectfully submitted, Cathryn Harvey



COMPANY PROFILE

Established in 1995, **Trident Communications Group** provides a wide range of organizational advancement counsel and direct services to nonprofit organizations throughout New England and the northeast region.

We are skilled, experienced professionals consulting in fund raising and donor relations, governance management, public relations, special events management and marketing communications --- *focused on your organization's strategic interests.*

TCG is an independent counseling and consulting firm --- a consortium of highly skilled and experienced professionals who represent a broad spectrum of primary and secondary specialties within the various advancement disciplines. We take an integrated, team approach to fund raising and donor relations, nonprofit governing board management, public relations, marketing strategy and communications, and the management and production of special events for fund-raising, marketing or promotional purposes.

We view the organizational advancement process as a continuum in which all of these disciplines --- *with communication at their very cores* --- intersect and interact in the organization's pursuit of a productive, successful relationship with its constituencies.

We specialize in fully integrated fund raising, donor relations, governance management, public relations, special events, marketing communications and related advancement services designed to increase awareness and understanding by constituents and the larger community, while maximizing financial returns from the organization's philanthropy efforts and activities

Trident Communications Group's mission is to help organizations, large and small, to build and communicate with constituencies --- to manage and nurture the relationship with them, to enhance perceptions, to earn and sustain loyalties, to encourage their philanthropic support --- and to achieve the goal of successful competition in today's challenging marketplace.



cathryn harvey <librarytrustee1@gmail.com>

possible library workshop

3 messages

cathryn harvey <librarytrustee1@gmail.com>
To: Ian.M.Davis@livefree.nh.gov

Wed, Jan 29, 2025 at 1:37 PM

Good afternoon - My name is Cathy Harvey and I chair the education committee for the New Hampshire Library Trustee Association. I was given your name by the chairs of the conference committee. They felt that you might be interested in providing a workshop for NHLTA members at a different time other than the conference.

Can you please give me a brief synopsis of your area of expertise and what you might speak to our members about? I have just the little paragraph emailed to our conference chairs so a little more in depth would be appreciated. I will take that information to the education committee in the hopes that they would be amenable to a workshop sometime in the coming year.

Thank you.

Cathy Harvey

Davis, Ian <Ian.M.Davis@livefree.nh.gov>
To: cathryn harvey <librarytrustee1@gmail.com>

Thu, Jan 30, 2025 at 8:36 AM

Hi Cathryn,

Thanks for reaching out! I'm the Northern Border Regional Commission (NBRC) state program manager. For the time being, NBRC provides grants under three programs, Catalyst, Forest Economy, and Timber for Transit, geared towards local level economic development through projects. Libraries have historically used NBRC for entrepreneurship centers, maker spaces, public meeting spaces, public restrooms, and local information centers. I've been doing outreach to libraries for this Spring 2025 grant round because of their unique position as connector organizations within communities, in the hopes that both libraries and nonprofits/municipalities in their areas might apply.

There is a local match component, ranging from a 50-50 project cost split to an 80-20 grant to local match split. CDBG funds and private philanthropy can be used for local match. We're limited to working with state and local governments, other authorities of the state, nonprofits, and federally recognized Native American tribes (which unfortunately we don't have in NH).

Professionally, my training is in development anthropology, with a four fields background that I then specialized into development work. I'm an Returned Peace Corps Volunteer (Peru, '14-'16), and spent 7 years in Boston running financial education and economic mobility programs for a community development corporation, Just A Start. I moved here with my wife, who grew up in Contoocook, this past July.

I think folks are mostly interested in the grant programs, and I'd love to also walk librarians in the eligible counties through a "standard work" for how to approach writing an NBRC grant. Please let me know if you'd like to do a phone or video call to learn more, and I'm also happy to bop out and visit places in person.

Kind regards,

Ian Davis

NBRC Program Manager

Division of Economic Development

Department of Business and Economic Affairs

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cathryn harvey <librarytrustee1@gmail.com>
To: "Davis, Ian" <Ian.M.Davis@livefree.nh.gov>

Fri, Jan 31, 2025 at 8:40 AM

Thank you . I will bring this information to the education committee. Personally, I know my library in Chesterfield NH would be very interested in a grant for a makers space. Cathy

[Quoted text hidden]