

## **NHLTA JOB DESCRIPTION**

### **BOARD OF DIRECTORS**

#### **Purpose:**

The Board of Directors represents the interests of the membership and has the responsibility for establishing, guiding and assessing the overall direction of the organization and provides adequate support and resources to accomplish its mission.

#### **Specific Responsibilities:**

- Review, revise, approve and implement the Strategic Plan.
- Review the by-laws periodically and propose approved amendments at the annual meeting.
- Present a consistent message of NHLTA purpose and ideas.
- Approve and present the budget to the membership at the annual conference.
- Approve unbudgeted expenditures.
- Approve board policies and procedures.
- Approve additions/revisions to the trustee manual.
- Approve all logos, labels and slogans that identify NHLTA.
- Approve all committee proposals.