

# NHLTA VOLUNTEER INTEREST AND SKILLS INVENTORY

NHLTA's mission is to assist Trustees to be knowledgeable and effective in order to serve, improve and promote New Hampshire Public Libraries. If you are interested in helping, please complete the volunteer skills inventory below.

Name \_\_\_\_\_ Date \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing address \_\_\_\_\_

Library name, city/town \_\_\_\_\_

Please describe your area(s) of interest and expertise and how you can support NHLTA's mission. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you interested in only serving on a committee or the board of directors which also includes serving on a committee?

POSITION	
<input type="checkbox"/> Committee	<input type="checkbox"/> Board of Directors

COMMITTEES				
<input type="checkbox"/> Education	<input type="checkbox"/> Communications	<input type="checkbox"/> Legislative	<input type="checkbox"/> Finance	<input type="checkbox"/> Technology

*Please check the boxes that fit your skills level.*

Skills	Limited	Average	Very Good	Excellent
<b>Management</b>				
• Leadership				
• Financial				
• Secretarial				
<b>Marketing</b>				
• Advocacy/Public Speaking				
• Presentations/workshops				
• Event planning				
• Fundraising/Sponsor solicitation				
<b>Professional Support</b>				
• Editorial, writing				
• Photography				
• Education, advisory				
<b>Computer Skills</b>				
• Social Media/Facebook				
• Wild Apricot/Constant Contact				
• Website posting				
• MS Word				
• Excel				
• PowerPoint				
• Photoshop				
<b>Other (please list)</b>				

If you have questions, please contact any member of the NHLTA Board of Directors. Names and email addresses are on the NHLTA website [www.nhlta.org](http://www.nhlta.org), ABOUT NHLTA/Board of Directors.

Mail this form to: Attn: Governance Committee, NHLTA, 25 Triangle Park Drive, Concord, NH 03301

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