Volume 34 Number 2

Library Trustee

The Newsletter of the New Hampshire Library Trustees Association

www.NHLTA.org

NHLTA Regional Meetings – Spring 2018

WARNER, MARCH 24

One director and 16 trustees from eight libraries (Warner, Newbury, Bradford, Webster, Dunbarton, Sutton, Merrimack and Hinsdale) met at the Pillsbury Free Library in Warner on Saturday morning, March 24. The meeting had been advertised as a chance to discuss financial management and policies and seven trustees who serve as treasurers for their boards were present. Not surprisingly, most of the discussion centered on the handling of finances. A few other topics, such as showing movies at the library and various resources for low-cost programs (NH Fish and Game and UNH Cooperative Extension Services) were discussed. NHLTA thanks the Pillsbury Library Trustees for hosting the event and for the delicious refreshments they provided!

HUDSON, APRIL 3

An NHLTA regional meeting was held on April 3 at the George H. and Ella M. Rodgers Memorial Library in Hudson.

There were 10 attendees from area libraries: Rodgers Memorial Library, Derry Public Library, Wadleigh Memorial Library in Milford, Weare Public Library, Nesmith Library in Windham, and the New Ipswich Library.

The main topic was director performance reviews and procedures. The group had a lively discussion on how their library did their performance reviews and what they thought was important. Copies of a sample library director evaluation and job description are on the NHLTA website. Other topics included expanding libraries, warrant articles and how to promote libraries.

The NHLTA would like to thank Rogers Memorial Library, its trustees and staff for hosting.

EPSOM, APRIL 10

On April 10, 13 trustees from libraries including Dover, Epsom, Barrington, Northwood, Deerfield, Lee, Gilford and Farmington met at the Epsom Public Library. The main topic of conversation centered on evaluating the library director's performance and the director's job description; it was felt that the two should match up. It was acknowledged that everyone hates doing evaluations even if the director is doing a great job. Nevertheless, trustees should do some type of performance appraisal annually; perhaps more often during the first year of employment. If the trustees are unhappy with a director's performance, it is especially important to document the problems and the director should be given the opportunity to improve.

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Letter from the President . . .

Summer 2018

This issue of our newsletter shares some reflections on the recent educational and networking activities of NHLTA. The Board and Education Committee members breathe a collective sigh of relief when May comes to a close, this year even more so than previous years. We delivered both new trustee orientations and the annual conference within a few weeks of one another, at the same time that we were coordinating five regional meetings in the southern half of the state. I'm pleased to report that all of the events were well received, as evidenced by many of the comments shared in evaluations.

While it's a pleasure to receive positive reviews, it's even more fun to deliver a message of sincere thanks to those who make a great difference in the lives of our public libraries, large and small, urban and rural. I think the very best job of the NHLTA president is traveling around the state each autumn to present the NHLTA Annual Awards and deliver that "Thank You" message. The awards program is an opportunity for YOU to say thank you to a trustee who has shown exceptional leadership; to a stellar library director who has helped transform your library; to a Friends group that has been working for years to support your library through

fundraising and volunteer efforts; or to some other individual or group that has provided outstanding service to your town's library or to New Hampshire's entire public library community. It's also a chance for your entire community to stick out its chest and say "our combined efforts have resulted in the best library in the state!" Don't be modest! Submit a nomination for one of our annual awards by July 31. See the details on criteria and how to apply on page 3.

In closing, I want to thank outgoing Board members Carol Snelling and Liz Tentarelli, who have each made significant contributions to NHLTA's membership during their time on the board. We'll miss you!

This will be my last message as NHLTA's president. I will be stepping down to the position of vice president as of July 1. Please welcome Mary Castelli as NHLTA's new president. You'll find she brings great enthusiasm, experience and a reasoned (and reasonable) perspective to the organization.

Onward!



Susan Gaudiello, NHLTA President s.gaudiello@nhlta.org



Susan Gaudiello NHLTA President

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MISSION The NHLTA assists Trustees to be knowledgeable and effective in order to serve, improve and promote New Hampshire Public Libraries.

2018 ANNUAL AWARDS

Honor Those Special Contributors Who Connect the Library with the Community

Each year NHLTA recognizes individuals and groups who have contributed to the excellence of New Hampshire public libraries in an extraordinary manner. Any library trustee board may nominate an individual or group or re-nominate an individual or group who has not received a prior award.

Please consider the criteria carefully and submit a nomination detailing how the person or group meets the criteria. Nominations must be submitted via email and include the following information:

- Name and position of the individual or name of the group nominated
- Name and address of the library
- Name, phone, email and mailing address of the contact person (member of the trustee board)
- List of the current board members
- Narrative supporting the nomination

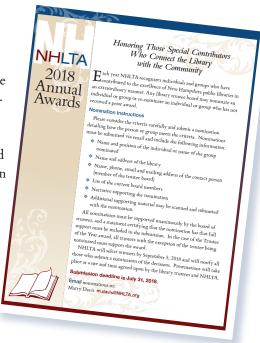
 Additional supporting material may be scanned and submitted with the nomination.

All nominations must be supported unanimously by the board of trustees, and a statement certifying that the nomination has that full support must be included in the submission. In the case of the Trustee of the Year award, all trustees with the exception of the trustee being nominated must support the award.

NHLTA will select winners by September 5, 2018, and will notify all those who submit a nomination of the decisions. Presentations will take place at a site and time agreed upon by the library trustees and NHLTA.

Submission deadline is **July 31, 2018**. **Email** nominations to:

Marty Davis m.davis@nhlta.org



The criteria for each award can be found at **www.NHLTA.org.**

New Trustee Orientations: April 28, May 14

More than 50 trustees registered for the April 28 trustee orientation workshop held at the Hooksett Public Library. While most attendees traveled less than an hour to get to the class, some came from as far away as Littleton, Lancaster and Jefferson!

Presenters Liz Tentarelli and Susan Gaudiello have polished this presentation over the past two years, so that they can

From the Conference

- Liz is fantastic and runs a great workshop. She is thorough, organized and easy to understand. Unfortunately she needed more time.
- Liz was clear, factual, kept to the topic. Very informative, great intro for a "newbie".

focus on the key topics while providing a useful overview of the full range of information trustees should know to be effective leaders. The session now runs four hours, including a lunch break when attendees can socialize, compare notes and work on suggested exercises.

Liz also delivered a "CliffsNotes" version of the orientation at the Annual Conference, so that those who couldn't attend the full program would have a chance to get up to speed. Although she didn't have enough time to cover the material thoroughly during the one-hour workshop, participants found the session informative. While Liz is not continuing on the NHLTA board, she has agreed to continue to present orientation workshops with Susan, so watch the newsletter for announcements of future sessions.

From the Orientation Workshop

- This is the only one of a handful of times that I have attended a presentation that covered all the material as planned, allowed enough time for questions and answers and ended on time. I have credentials in another field that require me to acquire 30 CEUs every two years at a cost of \$100-\$200 per 6 CEUs. These presenters were highly organized and better than many of the presenters I have seen in the over 15 years of trainings I have attended to keep up to date with my other credential.
- Presenters were interesting, informative, and funny.
- Excellent workshop I learned a lot and feel more competent as a trustee.

Refresh & Refocus The 2018 NHLTA Conference

Thank you for all of your work – know that it is truly appreciated and does make a difference in the life of our precious NH libraries, large and small!



Terry Knowles



Cordell Johnston



Tom Ladd



e all need to take time to 'Refresh & Refocus' and more than 300 participants, presenters, sponsors and exhibitors gathered to do just that on May 14th at the 2018 NHLTA Conference and Annual Meeting. This year for the first time the conference was held at the newly renovated Manchester Downtown Hotel.

Kimberly Bolan, a library evolutionist and the president of Kimberly Bolan and Associates (KBA) presented the keynote address, 21st Century Library Services and Transformation. An experienced librarian, author, and speaker, Kimberly has consulted

with hundreds of libraries in the United States and abroad and is a recognized *Library Journal* "Mover & Shaker". As participants noted, "Kimberly was very upbeat, and the positive messages were a good way to start the day."

Three breakout sessions, each consisting of five workshops, followed the keynote. Since both veteran and newly elected trustees attend the conference, workshops included a mix of topics, from *Getting to Know the Library RSAs*, that need to be

reviewed every year, to *I Didn't Know Libraries Do That!* Also included was an orientation workshop followed by specifically-designated sessions recommended for new trustees.

We wish to thank the attendees who responded to the conference evaluation. This valuable feedback helps us maintain our goal of continuous improvement. Based on evaluation responses, participants left the conference with "value added." A small sampling of comments from workshops in all three sessions attest to this: "The presenter was so knowledgeable and ran a great session. The information was also super valuable – I keep learning new things..."; "This was a really infor-

There are years when the workshops just line up with what we need at the time. This was one of those years.

mative session. There are definitely elements that I will be implementing at my next LBOT meeting"; "I learned laws regarding the library meetings and will *correct our errors*."

Participants also had praise for the presenters: "Wow – these presenters were excellent. They blended marketing theory with real life, concrete



William Gould and Peter Royce

examples - all presented with humor and intelligence"; "George's [Needham] presentation was terrific – lots of examples of low cost, no-cost ways libraries can be more central to the communities we serve...a nimble presenter"; "Margaret [Byrnes] was right on point and her presentation flowed

> Lots of interesting and innovative ideas of new things that libraries can do. Several ideas I'd like to try right away, and some for longer term consideration.

effectively. Please ask this speaker to return to next year's conference"; "Terry [Knowles] is so packed with knowledge and wisdom on the workings of the rules of NH government. I could listen to her all day".

Comments like these are great to read and rewarding for those who work all year to plan this

conference. Equally helpful are those that suggest ways to improve the program and identify missteps that we can work to avoid next time around. There were suggestions on how to improve the experience, comments on presenters/workshops that did not quite meet a participant's expectations, and suggestions for future workshop and keynote presentations.

> I think this conference is great, I'm not sure I could improve on it. It's come a long way in the past ten years, and I urge all Library people I know to attend!

The Education Committee will consider all comments as they begin working on the 2019 conference. The bar has been set high: "It was the best NHLTA conference I've attended in seven years" and "I have come to these for the past six years: this year the sessions I chose were the best".

If you have ideas for workshops, suggestions for presenters or would like to be part of the conference planning and/or the Education Committee, please contact us at www.NHLTA.org/contactcommittees.asp. We value your input and would welcome your participation!

In closing, it would be remiss not add a word of appreciation for our sponsors and exhibitors. They have our sincere thanks. It is their support that enables us to present a quality conference while keeping our registration fees low. Please consider their services if appropriate and let them know you appreciate their support for NH's libraries.



Kimberly Bolan



Geroge Needham





Liz Tentarelli



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ASK MARGARET

Handling That Difficult Board Member



By Margaret L. Byrnes, Attorney at Law, NH Municipal Association (NHMA)

Having rules means that everyone knows, going into any meeting, how the meeting will be governed. Dear Margaret: We have a difficult board member who frequently misses meetings, sometimes causing us not to have a quorum. Can the remaining trustees vote to remove the board member?

ot infrequently I am asked whether members of a board (any board) have the power to "vote out" another board member. Reasons for wishing to do so usually relate to the particular board member being "difficult" or "disruptive" during meetings. Sometimes the issues also relate to a board member's failure to fulfill responsibilities or attend board meetings.

For better or worse, the library trustees do not have the power to vote out another trustee, regardless of his or her conduct. As many of you know, New Hampshire does not have Home Rule — which means that municipalities and their officials only have the authority to act that is granted to them by the State. Therefore, under New Hampshire law, a town officer can generally be removed from office only by a court order — such as when

the officer violates his or her oath of office under RSA 42:1-a.

The best way to try to get board members to appreciate their responsibilities and work together is to have written rules of procedure for the functioning of your board.

But how do rules really help?

Well, for one thing, having rules means that everyone knows, going into any meeting, how the meeting will be governed. Assuming you follow your rules, this can cut down on board members feeling they are being disenfranchised from the process, which is a common reason for discontent on public bodies.

In addition, boards can spend time unproductively debating issues – which could be spelled out in rules of procedure – rather than conducting important board business. Issues such as does the chair vote, does every motion need a second, or what authority a chairperson has are not answered by State law. If your rules address them, these questions can be answered by consulting your rules of procedure – allowing you to move on to the more important issues more quickly!

Taking Minutes Will Take a Minute More

A bill passed in the NH Legislature this spring affects the minutes taken at any library board of trustees meeting. State law requires that public bodies, which include library trustee boards, post their meetings at least 24 hours in advance and also requires that "minutes shall be promptly recorded and open to public inspection not more than 5 business days after the meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any public body, or any subordinate body thereof, without exception."

House Bill 1347 amended the state's Right to Know statute RSA 91-A:2, II. The new addition is in italics: *The names*

of the members who made or seconded each motion shall be recorded in the minutes.

The bill as originally passed by the

House included this as well: and a brief summary of comments made during deliberations shall be recorded in the minutes. All relevant details necessary to enact or implement a motion shall be recorded in the minutes. However, the Senate deleted that additional requirement. On May 10 the House concurred with the Senate version, so the bill goes to the Governor for signing without this

additional language.

The new requirement for inclusion of names of the members who made and seconded motions goes into effect Jan. 1, 2019, but board secretaries may want to get in the habit of recording the names now.

We remind boards that going into closed session (for example, to discuss personnel issues) requires a special form

> for minutes. Directions and the form itself are on the NH Municipal Association's website: www.nhmunicipal. org/service/right-to-know.

The NHLTA.org Resource Materials webpage also includes several pieces about taking minutes.



Regional Meetings

Continued from page 1

The evaluation tool itself can take many forms. A numerical rating system may be good for the first few years, but once the director is established and performing well, a goal-oriented approach may work better. The trustees should set forth a clear set of goals and expectations, and the director should be prepared to offer a self-assessment of his/her progress toward achieving the agreed-upon goals. A sample library director evaluation can be found on the NHLTA Resource webpage at www.NHLTA.org.

Other topics discussed at the meeting included: the importance of alternates as they can be a good



training ground and a way to find people who will mesh with the team, and the possibility of term limits for trustees. It was acknowledged that state law does not provide for term limits of any elected officials.

The group agreed it would be good to meet in the fall (late October/early November), perhaps in Gilford or Farmington.

KINGSTON, APRIL 11

More than 18 trustees from Rye, Brentwood, Lee, Deerfield, Exeter, Hampton, Chester, Kingston, Newton and East Kingston met at the Kingston Library on April 11. The gathering began with a tour of the six-year-old facility.

The library director's evaluation was discussed here as well. Some felt the job description was the equivalent of a contract with the director and that the evaluation should match it; the evaluation should be more detailed in the first years. Staff input was considered to be valuable, especially when it came to areas such as measuring the collection, something the trustees might not feel competent in judging. There was also discussion of the possibility of doing a full 360 evaluation – perhaps talking informally to the town manager and regular patrons, as well as staff. The director should set goals for the coming year and the trustees should evaluate how well he/she achieved those goals.

The group also discussed the dangers of a trustee board micro-managing the library director, and the importance of clearly defining the role of the board and the director. Some suggested the board should assure good, two-way dialogue, should ask the



library director where they need help from the board and serve in a mentoring role.

This group also wants to reconvene in the fall, and Rye was suggested as the next host site.

HOLDERNESS, APRIL 21

A Regional Trustee meeting was held at the Holderness Free Library on Saturday, April 21. Five libraries were represented – Holderness, Warren, Ashland, Center Harbor and Moultonborough – with a total attendance of 14 people.

The main focus of discussion was the Holderness Board of Trustees' recent search and hiring of its new Library Director. Composition of the search committee, interaction between this committee and the Board, scope of advertising, sample interview questions and number of interviews were covered. The new director, Adam Di Pilippe, was present and he provided his perspective on the hiring process. Ted Vansant, Chair

of the Holderness Board, contributed his perspective on how this search compared with previous ones. A tour of the library was also provided since most attendees had not seen the building since the recent renovation/expansion project.

MONADNOCK, MAY 4

On a beautiful day in early May at the historic Frost Free Library in Marlborough, 16 trustees and one director from nine libraries in the Monadnock area spent a lively two hours discussing fundraising, library director job descriptions and evaluations, relations with local municipal officials, working with volunteers, methods of outreach to the community and the value of library newsletters. Trustees also shared their experiences with the building construction/renovation process.

The next meeting is scheduled for September 21, 2018 and will be hosted by the trustees of the Davis Public Library in Stoddard.



Library Trustee

The Newsletter of the New Hampshire Library Trustees Association

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POSTMASTER: Address Correction Requested

NHLTA Committee Annual Reports 2017-2018

COMMUNICATIONS COMMITTEE

The goal of the Communications Committee is to provide and facilitate communications between the Board of Directors, the NHLTA membership, and the public through print and digital media.

The quarterly newsletter provides coverage of items of interest and of educational value to trustees. 2017 marked the 60th Anniversary of the NHLTA. An article featuring a chronology of the early years from 1954-1967 was featured in the Autumn 2017 issue. The continuation will be published in a future issue. The Communications Committee thanks Adele Knight for providing years of editorial leadership. Adele retired from NHLTA at the end of her term in 2017. The committee welcomed Katrinka Pellecchia who brings her own style and expertise to the position of editor. Another major change to the newsletter was the outsourcing of the layout production to a graphic designer.

The website is scheduled for an upgrade and migration to a new improved – multimedia responsive – template. Originally proposed to be complete by the end of fiscal year 2017-18, the project will be done by Autumn 2018. The committee welcomed Bert Saul who along with Conrad Moses will work on the conversion and will provide backup posting.

The committee began working on revitalizing the NHLTA brand with a new, more modern logo that reflects the mission of the organization. The project is scheduled for completion in 2018-19.

Another successful outreach program was conducted towards non-member libraries. NHLTA's 982 members now represent 199 libraries – 85% are Trustees, 6% Alternates, 9% Library Directors and 1% Individuals and Friends.

Communication Committee members are: Connie Kirwin, Chair & Website;

Marty Davis, Membership; Katrinka Pellecchia, Newsletter Editor; Bert Saul and Conrad Moses, Website & Technology; and Susan Gaudiello, NHLTA President, ex-officio.

— Connie Kirwin

EDUCATION COMMITTEE

During the past year the Education Committee focused much of its energy on responding to the often-heard desire from trustees to have a forum to network and discuss shared issues. The Education Committee and the NHLTA Board reached out to trustees and libraries, proposing a series of regional meetings. The proposals were well received and resulted in 10 regional meetings held from July 2017 to April 2018. The regional meetings took place in Wilmot, Durham, Epsom (two), Hudson (two), Moultonborough, Kingston, Warner and Holderness. All were well attended and positively received. NHLTA Directors helped coordinate and facilitate these meetings and at least one or two NHLTA Directors attended each meeting. The Education Committee plans to continue facilitating these meetings in 2018-19.

Another new initiative for the Education Committee was the production of a webinar. Terry Knowles, Assistant Director of Charitable Trusts, NH Attorney General's Office, graciously agreed to present her popular workshop "The Other Money" as a webinar. NHLTA Directors Liz Tentarelli and Susan Gaudiello worked with Ms. Knowles and produced the webinar at NHMA. It is available through the NHLTA website and has been well received, particularly by those trustees and library staff unable to attend the NHLTA conferences. Additional topics are being considered for another webinar in the upcoming year.

In addition to the Regional Meetings and the webinar, the Education Committee hosted two Orientation workshops for new trustees, with material presented by Liz Tentarelli and Susan Gaudiello. The fall workshop was held at Gorham Public Library and attracted 23 participants from 15 libraries. This workshop also served as a refresher for seasoned trustees. The Orientation workshop was again presented in April in Hooksett. The workshop reached maximum capacity and was valuable for new trustees, especially those recently elected.

Much of the committee's time and effort throughout the year was devoted to planning and organizing the 2018 Spring Conference and Annual Meeting. The conference, with the theme of Refresh & Refocus, featured 15 workshops presented over three sessions. Speakers included local and regional experts; Kimberly Bolan, a recognized Library Journal "Mover & Shaker" and the president of Kimberly Bolan and Associates (KBA) presented the keynote address, 21st Century Library Services and Transformation. The sponsorship program again raised funds to help support the event, allowing NHLTA to keep registration fees at the same level as last year. NHLTA values the support of these sponsors and thanks them for their participation. Attendance was strong, with more than 300 people participating in the conference. The anticipation of a large attendance prompted the committee to move the conference from Concord to the Manchester Downtown Hotel this year. The committee will use participant responses to the post-conference survey in planning the 2019 conference.

Education Committee members are: Janice Clark and Liz Tentarelli, Co-Chairs; Mark Branoff, Debra Caplan, Mary Castelli, Ed Moran, Conrad Moses, Bert Sahl, Dee Santoso, Carol Snelling and Susan Gaudiello, NHLTA President, ex-officio.

— Janice Clark

EXECUTIVE COMMITTEE

Because the NHLTA Board meets on a monthly basis, there is little need for the Executive Committee to address pressing issues between board meetings. Their major function is to negotiate the association management services contract with the NH Municipal Association (NHMA), manage the annual awards program, and plan the annual board retreat. NHMA has competently handled workshop and conference registrations and the dues renewal process for NHLTA for a number of years. This year, the board asked NHMA to lend additional support related to the annual conference, including sponsor and exhibitor recruitment, site management and related activities. This additional administrative assistance allows the board to focus more on the key programs and services offered to members.

The Executive Committee selected the 2017 award winners in August and coordinated presentations of the awards in the fall. They decided to transition to submission of nominations electronically in 2018 to improve efficiency. As to the board retreat, a successful full-day planning session was held in November 2017, and the resulting action plan is guiding the Board's activities through 2018 and beyond.

Executive Committee members are Susan Gaudiello, Mark Branoff, Ed Moran, Conrad Moses and Carol Snelling. — Susan Gaudiello

FINANCE COMMITTEE

The Finance Committee oversees the management of NHLTA's finances, and it also serves as the Scholarship Committee for the Mildred P. McKay Library Scholarship Fund. The committee establishes and periodically reviews financial policies, procedures and practices to ensure proper financial management.

William J. Shea, CPA, PLLC of Amherst NH, independently conducted NHLTA's annual financial review for the fiscal year ending June 30, 2017. Shea also prepared NHLTA's IRS and NH returns. The Board of Directors reviewed Shea's report at its September 6, 2017 meeting. NHLTA's financial statements are reviewed annually by an independent Certified Public Accountant.

The Finance Committee recommended amendments to NHLTA's Financial Reserves Management Policy. The Board of Directors adopted the amendments on March 7, 2018.

In calendar year 2017, the Scholarship Committee awarded 12 full or partial McKay scholarships, including four MLS / MLIS course scholarships. For 2018, as of May 31, 10 scholarships have been awarded, including four MLS / ML IS course scholarships.

Mildred P. McKay was New Hampshire State Librarian, 1942-1964. NHLTA established the Mildred P. McKay Library Scholarship Fund in 1965. The New Hampshire Charitable Foundation annually grants NHLTA new funds for McKay scholarship awards. Criteria for McKay scholarship eligibility and a scholarship application can be found on NHLTA's website, www.NHLTA.org.

Finance Committee members are Mark Branoff, Chair; Thomas Wallace and Loring Webster. - Mark Branoff

GOVERNANCE COMMITTEE

The Governance Committee is charged to manage the functioning of the board and the identification of future leaders from the membership to serve on committees and the board of NHLTA. In the past year, the committee updated all job descriptions; updated the Policy Manual which was approved by the Board in March; is in the process of updating the association's Procedure Manual; identified prospects for the Board and presented a slate of Board members for vote at the Annual Meeting on May 23. The Committee also reviews the by-laws, and determined that no amendments were needed this year. Finally, the committee presents a slate of

ILL SYSTEM UPDATE

The RFP for the new system should be going out shortly. We will be posting new information on the NHLTA website and the LISTSERV®. You subscribe to the email list on the website at www.NHLTA.org.

officers for the Board's consideration at their June meeting.

Governance Committee members are: Susan Gaudiello, Mary Castelli, Connie Kirwin, Tom Ladd, Ed Moran and Conrad Moses. – Susan Gaudiello

LEGISLATIVE COMMITTEE

Legislative activity at the state level was quiet this year as there were no bills affecting public libraries. NHLTA's attention has been focused on the federal budget process, since the White House budget proposed eliminating the Institute of Museum and Library Services (IMLS) and slashed millions of dollars in federal funding for library services. In NH, this funding supports the ILL van service and the Talking Books Services managed by the State Library. Library advocates from across the country reached out to their Congressional delegations seeking their support. NHLTA weighed in with our Washington delegation, who unanimously supported retaining these funds. In March 2018, Congress passed an FY2018 omnibus spending bill that included significant federal funding increases for the nation's libraries and maintained the IMLS. This challenge to library funding has stimulated a closer working relationship between NHLTA and the NH Library Association to strengthen our advocacy effectiveness. NHLTA has kept its members informed about the federal challenge to library funding and services.

Legislative Committee members are: Mary Castelli, Chair; Susan Gaudiello, Tom Ladd, and Ed Moran.

- Mary Castelli



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2018 CALENDAR

August 1	10:00 a.m.	NHLTA Board of Directors Meeting NHMA Building, 25 Triangle Park Drive, Concord
August 11	10:30 a.m.	Regional Trustee Meeting Conway Public Library, 15 Greenwood Avenue, Conway
Sept. 5	10:00 a.m.	NHLTA Board of Directors Meeting NHMA Building, 25 Triangle Park Drive, Concord
Sept 13	4-7 p.m.	Trustee Orientation Workshop & Regional Meeting Weeks Memorial Library, 128 Main St., Lancaster Please register at www.NHLTA.org
Sept.21	12-2 p.m.	Regional Trustee Meeting Davis Public Library, 1391 NH Route 123 North, Stoddard