

**TOWN OF NEW HAMPTON**  
**Conservation Commission**  
MEETING MINUTES  
6 Pinnacle Hill Road, NEW HAMPTON, NH 03256

March 13, 2023

**Members Present:** Regular Members: Mrs. Shana Martinez, Mr. Bob Pollock, Mrs. Deb Pendergast

**Others Present:** None

**1. Call to order:** Mrs. Martinez called the meeting to order at 7:02 p.m.

**2. Minutes** **-January minutes were deferred until Mr. Schofield is in attendance.**  
**-Mrs. Pendergast made a motion, seconded by Mr. Pollock to accept December 26, 2022, Minutes. Vote was unanimous.**

**Correspondence** None

**3. DISCUSSION/REVIEW OF CONSERVATION COMMISSION BYLAWS** 3.) Mrs. Martinez brought up for discussion current bylaws regarding membership. After review and consideration of past circumstances with CC Board Memberships, Mrs. Martinez recommended amending the by-laws under Section 5. First paragraph to state: *“The NHCC shall consist of seven members and up to five alternates. Members may also serve on other municipal boards and commissions. New CC members shall be appointed by the Board of Selectmen and will be appointed as alternates for a one-year term; upon completion of the first year their alternate status will then convert to a regular member should they choose to do so. Alternates and members will then be appointed for a three-year term or to fill the unexpired term of a vacancy occurring otherwise than by expiration of a term.”*

**4. DISCUSSION OF POTENTIAL UPDATES TO CC PORTION OF MASTER PLAN**

**Mr. Pollock made a motion, seconded by Mrs. Pendergast, to accept an amending of the bylaws. Vote was unanimous.** Minutes will be sent out once completed and after 30 days of review, bylaws changes can then be voted on for approval.

**5. UPCOMING WICWAS ASSOCIATION MEETING**

**6. CRYSTAL VIEW CC ACCOUNT**

**7. GRANTS AND CC FUNDING FOR 2022/2023**

4.) Mr. Pollock passed out copies of the Open Space Plan and discussed areas that the NHCC can work on with the Planning Board. He discussed potential ordinance reviews and supported a more in-depth relationship between Planning Board and Conservation. NHCC needs to review conserved land parcels for assess for utilization and to ensure all parcels are accounted for. NHCC will need to follow up on the Bald Ledge Forestry Plan. He recommended members to review the open space plan and master plan so that CC can discuss any changes or amendments. Mrs. Martinez will reach out to Mr. Kettenring about a potential meeting along with Mr. Tierney of the New Hampton Zoning Board to ensure proper channels and open communication between Boards regarding ordinances.

**8. DISCUSSION ON PROPOSED GROUND WATER ORDINANCE**

**9. ANY OTHER BUSINESS**

5.) Mr. Pollock advised of the Winona Watershed Association at Meredith Community Center Tuesday April 11, 2023, from 5:30-7:00. All members are encouraged to go and obtain information.

6.) Mrs. Martinez gave update on Crystal View CC Account; she spoke with Town Office and once Selectmen review to approve, request will be sent to Town Treasurer to close account and move funds to the main CC account at FSB.

7.) Emails have been sent out for various workshops on potential grants for 2023/2024. CC members will continue to review and bring back any information that are applicable to current NHCC Conservation Areas.

8.) Time frame has been extended due to large number of ordinances that are being presented to reevaluation from other Town Boards.

9.) Mrs. Martinez presented \$250.00 for NHACC yearly membership. **Mrs. Pendergast made a motion, seconded by Mr. Pollock, to accept and pay the invoice. Vote was unanimous.** Mrs. Martinez will sign and submit for payment.

**ADJOURNMENT:**

**Mrs. Pendergast made a motion, seconded by Mr. Pollock to adjourn meeting at 8:05 PM. Vote was unanimous.**

**NEXT MEETING  
SCHEDULED:**

April 10, 2023, at 7:00 PM.

*Respectfully submitted, Shana M.  
Martinez*