

**TOWN OF NEW HAMPTON
PLANNING BOARD
MEETING MINUTES**
Town Office upstairs meeting room
6 Pinnacle Hill Road, New Hampton, NH 03256

May 31, 2022

CALL TO ORDER

Chairman Kettenring called the meeting to order at 6:00 p.m. Mr. Mertz led the Board in the Pledge of Allegiance.

MEMBERS PRESENT

Regular Members: Mr. Kettenring, Mr. Shea, Mr. Broadhurst, & Mr. Katz
Alternate Member: Mr. Mertz

Mr. Kettenring appointed Mr. Mertz to vote in place of Mrs. Hiltz.

OTHERS PRESENT

Town Administrator Neil Irvine

**PUBLIC HEARING/
SUBMISSION OF
APPLICATION**

*Stephen & Heidi Sawyer, on
property belonging to New
Hampton Route 104 LLC, 345
NH Route 104, Tax Map R4, Lot
90K; Expedited Site Plan review*

Mr. and Mrs. Sawyer were present. Mrs. Sawyer advised cleaning equipment would be in the back room while she will offer 2nd items such as collectables, vinyl records, books, etc. in her store in the front. Mr. Kettenring asked if they had spoken with Fire or Police Chiefs about any requirements they may have and Mrs. Sawyer said they did not.

Mr. Katz suggested going through the criteria for an expedited review of the Site Plan, and read each criterion with the board agreeing the criteria was met. Mr. Katz made a motion, seconded by Mr. Broadhurst to accept the application as an expedited site plan. Vote was unanimous.

Mr. Kettenring advised that Planning Assistant Mr. Pollock had noted that he had seen the cleaning truck parked behind the Plaza, perpendicular, in such a way that it could be used as a sign. Mr. Kettenring advised that the truck be moved further back so it is not interpreted as a sign. Mr. Irvine supported this request.

Mr. Katz reviewed additional comments provided by Mr. Pollock. As a condition Mr. Katz suggested:

1. There be no outside display of items in front of the store;
2. Applicant ensure the parked vehicles for the cleaning business do not create a sign as previously discussed;
3. Applicant applies for a sign permit (through Selectmen's Office) for the front of the building and/or the kiosk, that meets the regulations;
4. No toxic or caustic chemicals to be stored for the cleaning business, as it was noted at the meeting of 5/17/22 that those items are being stored at the customers to the cleaning business;
5. Applicant consult with Fire and Police Chiefs to address any concerns they may have.

Mrs. Sawyer advised that they are making the appropriate changes to update the alarm system.

Mr. Katz made a motion, seconded by Mr. Mertz to accept the expedited site plan application as complete with the conditions noted. Vote was unanimous.

Mr. Katz made a motion, seconded by Mr. Mertz to approve the expedited site plan application with the conditions noted. Vote was unanimous.

OTHER BUSINESS

There was none.

ADJORNMENT

Mr. Katz made a motion; seconded by Mr. Mertz to adjourn at 7:12 pm. Vote passed.

Respectfully submitted,
Pamela Vose

DRAFT