

**TOWN OF NEW HAMPTON
PLANNING BOARD**

WORK SESSION MEETING MINUTES
Town Office 2nd floor meeting room
6 Pinnacle Hill Road, New Hampton, NH 03256

September 5, 2023

CALL TO ORDER

Chairman Hiltz called the meeting to order at 6:00 p.m. and led the Board in the Pledge of Allegiance.

MEMBERS PRESENT

Regular Members: Mrs. Hiltz, Mr. Broadhurst, Mr. Shea, Mr. Drake, Mr. Katz, & Mr. Hays. Alternate members: Mr. Anderson, Mrs. Bruning

OTHERS PRESENT

Planning Assistant Mr. Pollock

DISCUSSION

- There was discussion on the scope of work for a planning consultant to be used in the writing of an RFP.
- Mr. Katz suggested the consultant look at restructuring/reformatting, changes to districts and uses permitted, review of Subdivision and Site Plan regs to ensure they correspond to the ordinance.
- Mr. Broadhurst said a consultant might find some work is needed on Master Plan to ensure the Master Plan is sufficient as a basis for the ordinance.
- Mr. Pollock reviewed the RSA 674:2, which outlines the Master Plan and its purpose in guiding the planning board in smart growth, sound planning and wise resources. He agreed the consultant should look at the Master Plan to see if it is in line with the ordinance and may suggest changes. He pointed out that the Master Plan is a guide to the future development of the entire town.
- Mr. Drake advised the Selectmen agree the Master Plan needs professional review. He perceives a disconnect between the plan and the ordinance, indicated by comments from some of the planning consultants. He suggested proposals may indicate additional monies are needed, which can be considered during upcoming budget discussions.
- Mr. Katz to seek an RFP template from LRPC; Mr. Pollock to reach out to NHMA.
- Mr. Katz suggested the Master Plan subcommittee look at the RSA and consider a list of sections that may need attention.

Alternate member Mr. Vachon arrived at 6:34 pm.

Any sample RFPs obtained will be forwarded to Land Use Administrator Mrs. Vose and she can email them to members for their review.

ADJOURNMENT

Mr. Katz made a motion, seconded by Mr. Anderson to adjourn the meeting at 6:41 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose