

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, July 18, 2024

**MEMBERS**

Present were Mr. Drake, Mr. Shaw and Mr. Harvey.

**PRESENT:**

**OTHERS PRESENT:**

Town Administrator Corey Davenport, Richard Morse, Scott Provencal, and State Rep Tom Ploszaj.

**CALL TO ORDER**

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES:**

Mr. Harvey made a motion to accept the 6/20/24 non-public minutes as written, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion. Mr. Harvey made a motion to accept the 6/27/24 non-public minutes as written, seconded by Mr. Drake. The Board voted 2-0-1 in favor of the motion. Mr. Shaw abstained as he was not present at the meeting. Mr. Harvey made a motion to accept the public minutes of 6/27/24 as written, seconded by Mr. Drake. The Board voted 2-0-1 in favor of the motion. Mr. Shaw abstained as he was not present at the meeting. Mr. Drake made a motion to accept the 7/3/24 b-1 non-public minutes as written, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion. Mr. Drake made a motion to accept the 7/3/24 b-2 non-public minutes as written, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion. Mr. Drake made a motion to accept the public minutes of 7/3/24 as written, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion.

**APPOINTMENTS:**

*6:05PM State Rep Tom Ploszaj*

The Board met with Mr. Ploszaj. Mr. Ploszaj is reaching out to touch base with the Board and to see if the Board has any concerns or needs. The Board does not have any concerns at this time and thanked Mr. Ploszaj for attending.

*6:30 NASD School Board Fran Wendelboe*

The Board met with Ms. Wendelboe. Ms. Wendelboe updated the Board on Newfound School District School Board happenings. Topics included censure of Board members, budget forecasts for FY25, and a new business administrator starting. The Facilities Committee has not met recently. In June of 2025 the three schools will be leaving the district as voted. A special school district meeting will likely be held to modify the articles of agreement for the SAU due to these Board members leaving. The Town of Hill is not joining the school district but are renewing the contract with the district. The lease for the Bridgewater School building was signed for this coming school year. Test scores are improving. Enrollment is declining. The Board thanked Ms. Wendelboe for attending.

**WORK SESSION:**

Manifests, invoices, requisitions, purchase orders and leave request forms:

1. Payroll Check Registers dated 7/19/24 signed by the Board.
2. Accounts Payable Manifest dated 7/19/24 signed by the Board.
3. Invoices approved: OHD supply order from Amazon, invoice for Susan Hunt for square dancing at OHD for \$750, Hiltz Excavating for Brook Road Bridge in the amount of \$127,289, Waste Management in the amount of \$12,449.96, Certified Computer Solutions in the

amount of \$3,355.10

4. FYI – Mitchell Municipal Group two legal invoices approved by Mr. Drake and Mr. Harvey during a non-meeting week.
5. Leave Request forms approved: Regina Schofield and Jimmy Boucher.

The Board reviewed and did not approve the following Building Permits:

1. Carmela White & Jason McNamara; 23 Straits Road, Map R10 Lot 2B – The Board reviewed the concerns and recommendation from Mr. Pollock. Ms. Vose suggested that a condition be placed on the approval for a measurement to be completed. The Board is in consensus to have the measurements confirmed by a surveyor that there is a 60’ setback before approving the building permit.

The Board reviewed and approved the following Building Permits:

1. Nathan & Karen Romanek; 234 Carter Mtn. Road, Map R2 Lot 3 – after the fact permit prompted by enforcement letter – The Board signed the permit. An Occupancy Permit is required.

The Board reviewed the following Building Permits approved by the Land Use Administrator:

1. Daniel & Christina Raymond; 45 Chapman Point Road, Map U10 Lot 39 – demo and build new home on different footprint, with conditions.
2. Bradley Wayne Forrest; 398 Hatch Corner Road, Map R7 Lot 7 – continuing work on new home, prior permit lapsed.

The Board approved the following Intent to Cut Wood/Excavate:

1. Intent to Cut – Devon Faller, Michael & Sonya Faller; Route 104, Map R5 Lot 9 – the Board signed the Intent to Cut.

**OPEN ITEMS:**

- Brook Road Bridge – no update
- Tax Deeded Land – no update
- Timber Harvest – no update
- Fees – a draft will be available for the August 1<sup>st</sup> meeting.
- 911#s – no update
- Grants – FD AFG grant was approved for the fire hose.
- Carter Mountain Road unregistered vehicles – the owner has disposed of a few vehicles. The owner is trying to dispose of one of the boats.
- Town House – no update
- Drake Road – no update
- Town Roads – no update
- Dr. Childs Rd; discontinuance – no update
- NHS PILOT – Mr. Shaw discussed a couple of areas that the amount could be calculated from: the number of students attending NASD and the amount of property taxes they are exempt from.
- Personnel Policy – the Board will discuss items with a fiscal impact during budget discussions. Mr. Davenport will separate out financial items for discussion.
- Sidewalk Plow – no update
- Granite State Green House Clean Up – there are three posts by the woods that are still there. Mr. Davenport commented that there is an interested

- buyer for the property.
- Coolidge Woods Road Erosion (River)– no update
- Emmons Property – the letter has been sent and by August 19<sup>th</sup> the town can move forward if the owners do not pay the back taxes. The town can then dispose of the property sometime in November. The precinct bill for what is owed will be sent to the town.
- Internet Speed – the speeds have been upgraded in all buildings.
- Job Posting (PD, FD, DPW) – there is one opening at the Fire Department and an oral board was held with an applicant at the Police Department.
- Nature-Fitness Trail & other trail systems – no update
- Coolidge Woods Road Erosion (Washout) – the area has not been fixed yet. The Public Works Department will go there to mark the area.

**DISCUSSION:**

- The Board discussed using restricted road funds to chip seal Forest Pond Road. The Board is in consensus to have the chip sealing done on Forest Pond Road.
- Discussion on relocation of wooden “Welcome” sign at Veteran’s Park – Pemi River – Mr. Mertz requested that the sign be moved and that he would spruce up the sign but would need help to move it. The Board will think about where to have it placed.
- Boston Post Cane – Ms. Vose has talked to the person who is currently eligible and he does not want it. The Board would like this confirmed and the next person on the list would be eligible. There is a list of eligible recipients.
- Police Cruiser Replacement Equipment Bill – The town has been waiting for the bill from OME. Primex contacted the town regarding the equipment bill and it has remained unpaid. The town portion is approximately \$4,000. The Board is in consensus to have the expense come out of the Police Department operating budget.
- Letters of Recognition for Daniel Boynton and Eric Potter – The Board signed the letters.
- Grant Request for a Voting Machine – Town Clerk Regina Schofield submitted a grant request for a new voting machine. Mr. Drake made a motion, seconded by Mr. Shaw to approve the grant request for a new voting machine in the amount of \$7,000 with the town’s portion being \$3,500. The Board voted 3-0 in favor of the motion.
- Enforcement Letter; Pemi Lake Properties, LLC, 4 Cottage Lane Map U9 Lot 8-A1 – The Board signed the enforcement letter.
- Letter from Sherry Gilpatric – The Board read the letter submitted by Ms. Gilpatric in response to a letter sent by the town.
- Planning Consultant Proposal – Mr. Davenport commented that the proposal is within the warrant article amount. Mr. Drake commented that the Planning Board voted to request that the selectmen move forward with the contract. The town attorneys will review the contract before the Board signs. Mr. Drake made a motion, seconded by Mr. Harvey to move forward with the contract for hiring Tara Bamford to assist with the rewrite of the master plan and zoning ordinance. The Board voted 3-0 in favor of the motion.
- FYI – Ternullo Septic Letter – the Board reviewed the letter. The Board wants a follow up letter sent.

**OTHER BUSINESS:**

Mr. Harvey asked to have either Hiltz or the Highway crew clean up the area of the new bridge so it looks presentable as there are broken branches there. Mr. Harvey asked if the cleaning company can clean the ceiling lights. Mr. Davenport replied that it is not in their scope of work. Mr. Harvey asked what the town needs to do to make all the ordinances fineable such as leashes for dogs or commercial vehicle traffic. Mr. Drake commented that there are fineable ordinances that the town has adopted. Mr. Harvey is concerned mainly with Shingle Camp Hill Road.

Mr. Shaw asked about the status of a follow up with the Public Works Director. Mr. Davenport will get that information to the Board.

**PUBLIC COMMENT:**

Mr. Morse thanked the Board for their efforts to try to get the New Hampton School to try to pay a PILOT to make up for the taxes they don't pay. Mr. Morse commented that the town he came from had by-laws and he doesn't know if that would work here.

Mr. Provencal commented that the Conservation Commission has several line items pending for the selectmen on their website. Mr. Shaw will follow up with them. Mr. Provencal asked about clarification on the current use at a local gravel pit that Ms. Vose mentioned at a prior meeting. Mr. Davenport has not heard from Ms. Vose if any action has been taken and will follow up. Mr. Provencal asked if the town can push back on the school and not pay for the cost per student that they ask for. Mr. Shaw commented that it is the School Board who decides what to spend through their processes. Mr. Shaw commented that the process is the same as the town process as far as warrant articles and those are voted on by all towns and they have a deliberative session also. Mr. Drake commented that more people have to attend the school budget sessions.

**NON-PUBLIC SESSION:**

At 8:23PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II (c) reputation – A roll call vote was held. Mr. Drake – Y, Mr. Harvey – Y, Mr. Shaw - Y.

**PRESENT:**

Mr. Drake, Mr. Harvey, Mr. Shaw, and Mr. Davenport.

**RETURN TO PUBLIC SESSION:**

At 8:31PM, Mr. Drake made a motion, seconded by Mr. Shaw to come out of non-public session and to seal the non-public minutes of 7/18/24 for one year and six months. The Board voted 3-0 in favor of the motion.

Mr. Drake made a motion, seconded by Mr. Harvey to approve the Highway Department employee to return to work immediately. The Board voted 3-0 in favor of the motion. Mr. Drake made a motion, seconded by Mr. Shaw to approve the Fire Department employee to return to work immediately. The Board voted 2-1 in favor of the motion.

**ADJOURNMENT:**

At 8:32PM, Mr. Drake made a motion to adjourn, seconded by Mr. Shaw. The vote was unanimous.

Respectfully submitted,  
Wendy Capone