

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
6 Pinnacle Hill Road, 2nd Floor Meeting Room, New Hampton, NH**

Thursday, January 2, 2025

MEMBERS

Present were Mr. Drake and Mr. Harvey.

PRESENT:

OTHERS PRESENT:

Town Administrator Mr. Davenport, Police Chief Tyrrell, Richard Morse, Ron Howe & Gordon Bassett.

CALL TO ORDER

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES:

- Mr. Drake made a motion, seconded by Mr. Harvey to approve the 12/16/24 minutes as corrected. Vote was unanimous.
- Mr. Drake made a motion, seconded by Mr. Harvey to approve the set of sealed non-public (l) as written & minutes of 12/26/24 (a) as corrected. Votes were unanimous.

WORK SESSION:

The Board reviewed/signed manifests, invoices, requisitions, purchase orders and leave request forms. Board asked Mr. Howe to confirm what was done with the Fire Dept boat motor that had to be replaced. It is Town property and would have to be disposed of in the appropriate manner. Relative to needed repairs to the International, Mr. Davenport to determine status.

The following Building Permit was signed by the Land Use Administrator:

1. Jeremy Hiltz Rev Trust; Pinnacle Hill Rd; Map R4, Lot 90; new home.

OPEN ITEMS

1. Tax Deeded Land – no update
2. Personnel Policy – Mr. Davenport to bring addendum to Board based on Town counsel's input.
3. Timber Harvest – no update
4. Fish Hatchery project – NHDOT will need a temporary driveway permit for the increased use during construction. Mr. Davenport to reach out to project manager of project to determine any upgrades they will make and how they'll handle heavy traffic. There was discussion on whether the Town should require a bond prior to work and whether it was a town road or a right-of-way. Mr. Davenport was asked to take photos of the roadway to document its current condition, to reach out to Fish & Game to get documentation relative to road status, and if it is determined to be a town road - a bond needs to be posted.
5. #17 Main St. property – Mr. Davenport working to get locks changed. Mr. Harvey advised someone should get inside to ensure water is shut-off.
6. 911#'s – no update
7. Grants – no update.
8. Carter Mountain Rd unregistered vehicles – no update
9. Town House – no update
10. Drake Road – no update
11. Job Postings – no update
12. Roads: HMA & culverts – no update
13. Dr. Childs Rd discontinuance – no update

14. NHS PILOT – No update
15. Grant status of culvert replacement – No update
16. Dry Hydrants – no update
17. Coolidge Woods Rd erosion – no update

As Fire Chief Cathy had arrived and Mr. Drake asked what was done with the boat motor and Chief Cathy said it was left with the marina. Mr. Drake advised there was a policy for disposing of material and asked Mr. Davenport find the policy and provide it.

**ACTION &
DISCUSSION ITEMS:**

- Zoning Amendment discussion – Mr. Drake said it was suggested that use of a manufactured home or RV during construction of a home, whether it was for use as a shop, storage or as living quarters could just become part of the building permit for the new home, with no need for a Special Exception through the Zoning Board of Adjustment. The amendment would state the applicant must meet with the Selectmen to discuss its use and what type of utilities it should be connected to and how it should be handled once construction of the new dwelling is complete. It was the consensus of the Selectmen to suggest to the Planning Board that there not be a need for a Special Exception. Mr. Harvey asked Chief Cathy how he would determine code on an RV being used for living purposes during construction of a home. Chief Cathy advised he would need to review code but that carbon monoxide and smoke detectors should be required, though requirements consider RV's to be recreational in use. Mr. Harvey expressed concern with living in an RV during winter months and safety features related to heat supply.
- Citizen request for Nature/Fitness Trail: Resident Jeannie Prescott arrived, requesting the Board consider specific hours for off-leash dogs on the trail, suggesting similar rules to dog parks. She said her dogs are friendly but understands others' concerns with loose dogs. The Board agreed it would be difficult to determine times that work for everyone with enforcement being difficult. Chief Tyrrell advised that the Town follows the state statute that dogs must be under the control of their owner, but not necessarily leashed. Mr. Drake noted there have been no loose dog complaints brought to the office. The Board agreed the signage should be updated at the trailhead and for Mr. Davenport to investigate further options, adding this to the Open Items list.
- Board signed a timber tax warrant @ \$959.69 for Cody & Ellen Rideout; Map R10, Lot 3.
- FYI – Breezeline price changes.
- FYI – Copy of Planning Board decision letter for Michael Sharp

New Business after Agenda was Posted

- Citizen concern on Designated Scenic Road – Mr. Bassett was said he has concerns about some tree work being done by Eversource. He said it appears they are replacing electrical poles along the road with much taller poles, and is trying to get more information on the project. He said the work, including tree trimming, will change the way Ridge Road looks, and negatively affect his property. The Board was aware of sections nearby they have replaced very old poles with new, and asked Mr. Davenport to do more investigation, including requirements for tree

trimming on designated scenic roadways, providing Mr. Bassett with the results.

- Board reviewed Annual Town Report quote from RC Brayshaw, agreeing to use this vendor as there is no price increase.
- MTS Budget review as this is a new software vendor with a new format and most up-to-date figures for use at the budget hearing.
- FYI – Lien Redemption

OTHER BUSINESS:

- Mr. Davenport asked the Board if they wanted Finance Officer Mrs. Capone to attend the Budget Hearing and they agreed.
- Mr. Drake asked Mr. Davenport to get monthly reports from dept. heads, reviewing what has been done, any project planned, etc.
- Chief Cathy advised that a quick search of NFPA requirements for RV's he found smoke & carbon monoxide detectors, fire extinguishers, and if there is a propane supply it requires a propane gas meter. He said he would contact State Fire Marshall's office for further information.

PUBLIC COMMENT:

- Mr. Morse expressed his concern with promoting off-leash dog hours due to the unpredictability of dogs and any possible liability it could put on the Town. Chief Tyrrell said posting just the RSA and warning people to use the trail at their own discretion might be the most sensible.

The public left the meeting.

NON-PUBLIC SESSION:

At 7:30 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(a) Personnel Matters. A roll call vote was held: Mr. Drake – Y, & Mr. Harvey – Y.

PRESENT:

Mr. Drake, Mr. Harvey, and Mr. Davenport.

RETURN TO PUBLIC SESSION:

At 8:06 PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and to seal the minutes for 5 years. Vote was unanimous.

ADJOURNMENT

At 8:06 PM, Mr. Drake made a motion, seconded by Mr. Harvey to adjourn the meeting. Vote was unanimous.

Respectfully submitted,
Pamela Vose