

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, October 10, 2024

MEMBERS

PRESENT:

OTHERS PRESENT:

Present were Mr. Drake, Mr. Harvey and Mr. Shaw (6:16 pm) by phone.

Town Administrator Mr. Davenport, several members of the PD, Jason Bevis and family members, residents Scott Provencal, Richard Morse, and Jonathan Lang.

CALL TO ORDER

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES:

Minutes were held for next meeting.

APPOINTMENTS:

6:10 pm

Swearing in of Police

Officer Jason Bevis

WORK SESSION:

Officer Bevis was sworn in by Mr. Drake and photos were taken. The PD personnel and family members left.

The Board reviewed/signed manifests, invoices, requisitions, purchase orders and leave request forms.

At 6:16 pm Mr. Shaw joined the meeting by phone.

The Board reviewed the following Building Permits approved by the Land Use Administrator:

1. Richard & Judith Bettencourt; 639 Coolidge Woods Rd; Map R1, Lot 27L.
2. Christina Smith; 11 Pemi Point; Map R9, Lot 13

The Board reviewed the following Occupancy Permits approved by the Land Use Administrator:

1. Cody & Ellen Rideout; 109 Dana Hill Rd; Map R10, Lot 3.
2. Matthew & Edward Ternullo; 42 Smoke Rise Rd; Map U8, Lot 10.

The Board reviewed the following Septic Designs approved by the Land Use Administrator:

1. Matthew & Rebecca Seaver; Dana Hill Rd; Map R16, Lot 19B.
2. Joshua & Robi Tyrrell; Gordon Hill Rd; Map R3, Lot 10A.

The Board approved the following Intent to Cut:

1. David & Barbara Hazelton; Upper Oxbow Rd; Map R17, Lot 26D.

OPEN ITEMS:

- Tax Deeded Land – no update
- Timber Harvest – no update
- Personnel Policy – Mr. Davenport suggested the Board discuss sections 1-3 at this meeting, which will get subsequent legal review. Board reviewed language on the following: definitions of employee types, lost/destroyed checks, longevity bonuses, probationary periods, and employee evaluation dates. Some revisions were made and Mr. Drake asked Mr. Davenport to

provide the financial impact to the budget for any changes prior to the Board approved the amendments.

- Emmons Property – no update
- 911#s – no update
- Grants – PD Cruiser: dealer still has the vehicle; Mr. Davenport said counsel recommends the Town wait to receive the grant. All equipment is ready at OME to install in the cruiser. Mr. Shaw recommended a discussion with Senator Shaheen’s office to get help expediting the grant application. Relative to ARPA money Mr. Davenport said he and Finance Officer Mrs. Capone discussed some items this money can be spent on but there remains the issue with the E-1, which is currently in pieces, with the company promising completion by 11/27. Mr. Davenport recommended that E-1 then go to Lakes Region Apparatus to be checked over. Selectmen to decide later, whether to have this done.

BID OPENING:

7:00 pm

Tax Deeded properties

Lang Drive parcel, Tax Map R5, Lot 13:

1. \$202,000 bid from Twin Tamarack Campground for future campground expansion.
2. \$112,000 bid from Jessica Glass-Fritz for 1 to 3 single family homes, small hobby farm.

Board took the bids under consideration to further discuss for all costs to the town on possible uses proposed versus potential property taxes received.

No bids were received for West Shore Road parcel, Tax Map U14, Lot 43. Property to be offered at another time when other parcels are advertised.

OPEN ITEMS: (cont.)

- Grants – (discussion continued) Mr. Davenport said ARPA funds could be used for E-1 (with potential cost of \$68,000), and the MTS financial software (instead of spreading out payment over 3 years), leaving about \$8,000 in ARPA funds to be spent by the end of the year. Mr. Davenport suggested the Board consider spending the remaining money on a new server at PD (being 5 years old).
- Fees – Mr. Davenport said the Land Use Administrator Mrs. Vose made more revisions to building permit fees, based on the Board’s discussion. Spreadsheets created and distributed showed examples of how the new fee schedule would affect different types of permits, and how they compare to 7 other towns. Minimum fees for permits increased to \$125 to cover the cost to the Town (staff and assessing firm costs) for any building permit. Relative to fees proposed by the Fire Dept, the Board suggested an increase to inspection fees. Relative to Commercial/Industrial/Educational building permits proposed fee schedule, the Board recommended an application fee plus sq. ft. fee and amended the “Interior Renovation” fee to be based on a fee plus a square footage calculation of the affected renovation area.

Mr. Lang expressed concern with any development of the Lang Drive property and the effect to water runoff. He said recent logging has increased the water coming off the hill and the culvert is not sufficient to handle that amount of water. He said wetlands also run through the property. Mr. Drake said any development would likely require an application with the Planning Board for a subdivision.

- Carter Mountain Road unregistered vehicles – no update
- Town House – no update
- Drake Road – no update
- Job Postings – no update
- Town Roads – no update
- Dr. Childs Rd; discontinuance – Mr. Davenport said the MOU is being reviewed by counsel. Mr. Shaw asked if the MOU reflects the commitments made by Head of School Joe Williams and Mr. Davenport said it does not completely reflect that. Mr. Shaw said based on that information he does not support transferring the road to the school, and Mr. Drake supported Mr. Shaw’s decision. Mr. Shaw pointed out that the Selectmen were agreeable to putting the discontinuance of Dr. Childs Road on the 2024 Warrant based on commitments made by NHS, which are not being met.
- Sidewalk Plow – no update
- NHS PILOT – no update
- Coolidge Woods Road Erosion (river) – no update
- Job Posting (FD & DPW) – no update
- Nature-Fitness Trail & other trail systems – no update
- Dry hydrants – no update
- Welcome sign relocation – under Other Business

DISCUSSION:

- Draft Budget Review – PD & Hwy Dept will present their proposed budgets on 10/17.
- Review of Town website quotes (3) with Munibit being the choice of Town Office staff.
- Board reviewed the enforcement letter to AR New Hampton LLC; 988 Dana Hill Rd; Map R19, Lot 8, for the continuous yard sale. Mr. Davenport to correct some language, prior to Board signatures.
- Draft Winter Maintenance RFP review – Board agreed to RFP language with one amendment. Interim Public Works Director to review.
- FYI – ZBA Decision Letter for Christina Smith; 11 Pemi Point; Map U9 Lot 13 – two Variances.
- FYI – Lien Redemption
- FYI – New Hampton Village Precinct Water Test Results

OTHER BUSINESS:

- Mr. Harvey asked for an update on the street lights out in front of the building and Mr. Davenport said the Precinct will have it fixed.

PUBLIC COMMENT:

Mr. Morse recommended that the per hour cost for FD inspections should be the same for 10 minutes vs 1 hour, so the language should reflect that.

The public left the meeting.

NON-PUBLIC SESSION:

At 8:03 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II (B) Hiring – A roll call vote was held. Mr. Drake – Y, Mr. Harvey – Y, Mr. Shaw – Y (by phone).

PRESENT:

Mr. Drake, Mr. Shaw (by phone), Mr. Harvey, and Mr. Davenport.

RETURN TO PUBLIC SESSION:

At 8:24 PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and to seal the minutes for 10 years. Vote was

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unanimous.

ADJOURNMENT:

At 8:25 PM, Mr. Drake made a motion to adjourn, seconded by Mr. Shaw.
The vote was unanimous.

Respectfully submitted,
Pam Vose