

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Tuesday, November 26, 2024

MEMBERS

Present were Mr. Drake, Mr. Shaw and Mr. Harvey.

PRESENT:

OTHERS PRESENT:

Town Administrator Mr. Davenport, Ronald Howe (6:01 pm), Fire Chief Cathy (6:16 pm).

CALL TO ORDER

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES:

Mr. Shaw made a motion, seconded by Mr. Harvey the Non-Public minutes of 11/14/24 (a) as written & (l) as amended. Vote was unanimous.

WORK SESSION:

The Board reviewed/signed an extra manifest for an employee who did not file their timecard in a timely manner. Mr. Davenport was asked to address this with the department head. Board reviewed/signed leave request forms and invoices. Board signed a Request for Advance on the TAN.

OPEN ITEMS

Personnel Policy, Sections 4 & 5: The Board reviewed the draft changes. Mr. Shaw said he thinks the department heads should provide their opinion. Mr. Drake said some proposed changes would impact the budget and wants to see the cost impact and to get department head feedback for the 12/5 meeting.

**ACTION &
DISCUSSION ITEMS:**

- Relative to the Winter Maintenance bids submitted previously, Mr. Davenport said Public Works Director Mr. Cote is recommending the bid by Partridge Trucking. Mr. Shaw made a motion, seconded by Mr. Harvey to accept the bid from Partridge Trucking. Vote was unanimous. Mr. Davenport to obtain missing signatures on some required documentation.
- Tree Removal bid: Mr. Davenport said Mr. Cote is recommending the bid by ArborTech for \$20,220 for 17 trees. Some require use of cranes. Mr. Drake made a motion, seconded by Mr. Shaw to accept the bid from ArborTech. Vote was unanimous.

PUBLIC HEARING

Fee Schedule

At 6:30 pm Mr. Drake made a motion, seconded by Mr. Shaw to open the Public Hearing for the revised fee schedule. There were no questions by any public present. Mr. Davenport provided the Board with draft building permit applications which reflect the additional information that would now be required to determine the fee amount. He said the Land Use Administrator Mrs. Vose had wondered if the Board wanted to consider any change in the fee schedule for multi-family homes as they are considered commercial and whether they should be applied for on a residential or a commercial building permit application. She had also wondered if the Board wanted to consider any fee change for a non-residential solar installation. The Board agreed this could be discussed at a later date.

As there was no further discussion by the Board, at 6:43 Mr. Drake made a motion, seconded by Mr. Harvey to close the Public Hearing. Mr. Drake

made a motion, seconded by Mr. Harvey to adopt the revised schedule of fees dated 11/26/24, taking effect on 12/1/24. Votes were unanimous.

The Board supported the draft permit applications realizing they may need some more revisions.

OTHER BUSINESS:

- Mr. Davenport said Fish & Game has offered to hold a presentation/ meeting on 12/19, to include NHS, the community school, Precinct, and Town Boards/Commissions. The Board agreed this should be done at the Public Safety Building. Mr. Davenport advised that Fish & Game is looking to move the power pole at Hatchery Lane.
- Mr. Davenport said Mrs. Capone has asked for the finalized budget by 12/12 to include the final department head meeting and 12/19 for estimated revenues and final budget numbers. Mr. Drake asked Mr. Davenport for the last posting date for a Budget Public Hearing.

PUBLIC COMMENT:

There was none. All members of the public left.

NON-PUBLIC SESSION:

At 6:55 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(l) Legal. A roll call vote was held: Mr. Drake – Y, Mr. Shaw – Y, & Mr. Harvey – Y.

PRESENT:

Mr. Drake, Mr. Shaw, Mr. Harvey, and Mr. Davenport.

RETURN TO PUBLIC SESSION:

At 6:58 PM, Mr. Drake made a motion, seconded by Mr. Shaw to come out of non-public session and to seal the minutes for 10 years. Vote was unanimous.

NON-PUBLIC SESSION:

At 6:58 PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(c) Review sealed minutes. A roll call vote was held: Mr. Drake – Y, Mr. Shaw – Y, & Mr. Harvey – Y.

PRESENT:

Mr. Drake, Mr. Shaw, Mr. Harvey, and Mr. Davenport.

RETURN TO PUBLIC SESSION:

At 7:15 PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and to unseal the minutes of 11/6/03, 11/20/03, 11/01/04, 11/18/04, 11/17/05, 11/30/09, 11/25/20 & 11/30/23, with the exception of a duplicate copy of 11/1/04 - to be discarded. Vote was unanimous.

ADJOURNMENT

At 7:17 PM, Mr. Shaw made a motion, seconded by Mr. Harvey to adjourn the meeting. Vote was unanimous.

Respectfully submitted,
Pamela Vose