

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, February 1, 2024

**MEMBERS**

Present were Mr. Drake, Mr. Harvey, & Mr. Shaw by phone

**PRESENT:**

**OTHERS PRESENT:**

Town Administrator Corey Davenport & Resident Scott Provencal

**CALL TO ORDER**

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES:**

Mr. Harvey made a motion, seconded by Mr. Shaw to approve the minutes of 1/18/24 as corrected. Vote was unanimous.

Mr. Drake made a motion, seconded by Mr. Harvey to approve the minutes of 1/25/24 as corrected. Vote was unanimous.

Mr. Drake made a motion, seconded by Mr. Harvey to approve the Non-Public minutes of 1/25/24 as written. Vote was unanimous.

**WORK SESSION:**

Fire Chief Cathy arrived at 6:08 pm.

Manifests, bills, requisitions, purchase orders and leave request forms:

Mr. Drake asked if all stone from the 2023 mud season was utilized and Mr. Davenport advised he would check.

- FYI – Land Use Administrator signed Occupancy Permits for:
  1. Cotton Fam. Rev. Trust, Map R8, Lot 1A6
  2. Rempro Enterprises, Map R20, Lot 47
  3. Robert & Leslie Schilling, Map R4, Lot 90G
- FYI – Land Use Administrator approved the following septic design:
  1. Christopher Berube, Map R8, Lot 1G

**OPEN ITEMS:**

- Town House – no update
- Brook Road bridge – no update
- Fees – no update
- 911#s – no update
- Grants – no update
- Tax Deeded Land – Town counsel will meet with the Board at a future date.
- Timber Harvest – no update
- BOS Guidelines – no update
- Drake Road – Mr. Drake asked if the property is up for tax deeding and Mr. Davenport said that currently that is not the case, but it could change later in the year. Follow-up needed on whether a vehicle on this lot is in the town right-of-way and are unregistered.
- Breezeline – no update
- Town Roads (FEMA) – continued information being asked of the office, which are being answered as needed.
- Driveway Permit revision – no update
- Carter Mountain Road unregistered vehicles – no update
- Dr. Childs Rd; discontinuance – if this is approved by the voters this will

remain on the list until an MOU is signed.  
Mr. Davenport to draft the open item list by priority for their review.

**DISCUSSION:**

- The Board reviewed and amended the Deliberative Session PowerPoint presentation.
- Board reviewed the draft RFP for information technology services.
- Board reviewed the draft RFP for assessing services.
- FYI – FEMA Flood Insurance Maps.
- FYI – Copy of letter to Thompson-Guyotte Rev. Trust; reminder of Building Permit expiration, Occupancy Permit requirement, & ZBA approval deadline; Map R19, Lot 20.
- Chief Cathy reviewed the EMS Report, which recommends which outstanding bills should be sent for collections. The Board agreed with Chief Cathy recommendations. Chief Cathy provided the Board with data on what some other fire departments are charging for EMS services. Mr. Drake made a motion, seconded by Mr. Harvey to increase EMS billing rates, dated 2/1/24, based on the recommendations of Chief Cathy, effective March 1st. Vote was unanimous.

**OTHER BUSINESS:**

- Mr. Harvey advised the post light out in the front of the building, at the triangle will be installed tomorrow and the problem with the Town Office generator has been fixed.
- Mr. Davenport said he spoke with Head of NHS Joe Williams who will be coming in to meet with the Board quarterly. He said he has created a file related to Dr. Child's Road and its discontinuance.
- Mr. Shaw reminded Mr. Davenport to contact NASD School Board rep Nathan Saler, inviting him in to meet with the Selectmen.
- Mr. Davenport to have Public Works Director Mr. Boucher attend the meeting on 2/8/24.

**PUBLIC COMMENT:**

Mr. Provencal asked the status of the possible wedding venue on Carter Mountain Road. Mr. Davenport said he spoke with the property owner Tania Hiltz who stated there were no weddings planned for 2024. Mr. Davenport advised he would be speaking with Town counsel on any previous discussion regarding this use. Mr. Provencal left the meeting.

**NON-PUBLIC SESSION:**

At 7:47 pm, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(c) – Personnel review. A roll call vote was held. Mr. Drake – Y, Mr. Shaw – Y, Harvey – Y.

**PRESENT:**

Mr. Drake, Mr. Harvey, Mr. Davenport, Fire Chief Cathy, and Mr. Shaw by phone.

**RETURN TO PUBLIC SESSION:**

At 8:09 pm, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and seal the minutes for a year. Vote was unanimous.

**ADJOURNMENT:**

At 8:10 pm, Mr. Drake made a motion, seconded by Mr. Harvey to adjourn. Vote was unanimous.

Respectfully submitted,  
Pamela Vose