

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, March 14, 2024

MEMBERS

Present were Mr. Drake, Mr. Harvey, & Mr. Shaw.

PRESENT:

OTHERS PRESENT:

Town Administrator Corey Davenport, Police Chief Tyrrell, and residents Richard Morse & Scott Provencal.

CALL TO ORDER

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES:

Mr. Drake made a motion, seconded by Mr. Harvey to approve the minutes of 3/7/24 as written. Vote was unanimous.

Mr. Drake made a motion, seconded by Mr. Harvey to approve the non-public minutes of 3/7/24 as corrected. Vote was unanimous.

APPOINTMENTS:

6:00 Police Chief Josh Tyrrell

Chief gave the Board an update on an injured officer. Primex is processing the payout on the damaged cruiser. The damaged equipment will be processed separately. OME has recommended that all electronics be replaced but the radar can be repaired. There are only two 2023 cruisers available that are police packages. OME has quoted the outfitting of the new cruiser at \$14,262 for all electronics plus labor which should be covered by Primex. Mr. Harvey requests that the process of recouping the expenses from the insurance company of the driver at fault be investigated. The funding source for the remainder of the expenses will be decided at the next meeting. Mr. Drake made a motion to authorize the expenditure of \$45,224.70 for the purchase of a replacement cruiser, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion. Mr. Drake made a motion to approve the quote from Ossipee Mountain Electronics in the amount of \$14,262.58, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion. Chief Tyrrell requested that the Overtime hours worked be paid as overtime and not straight time due to the use of sick time because of the accident as workers comp has not been processed yet. The Board approved the payment of the extra hour to make the overtime payment whole.

WORK SESSION:

Manifests, bills, requisitions, purchase orders and leave request forms:

Board signed a purchase requisition for Hwy Dept (salt) in the amount of \$5,923.68

Board signed a release of motor vehicle records for Primex regarding workers comp and the property & liability program authorizing obtaining of records from the state police.

Board approved a transfer request for the treasurer to reimburse the general fund for the PSB partial payment and the payment of the ambulance lease payment.

Board reviewed and signed the following Intent to Cut Wood/Excavate:

1. Excavation Permit – Lot U17-55, located on NH Route 104
2. Excavation Permit – Lot R4-2, located on Main Street

OPEN ITEMS:

- Brook Road bridge – the public works director has reviewed the RFP. The Board is in approval of the RFP and it can be put out to bid. The pre-bid meeting is a requirement in the RFP.
- Tax Deeded Land – no update
- Timber Harvest – no update
- Fees – no update
- Driveway Permit revision – no update
- 911#s – no update
- Grants – no update
- Carter Mountain Road unregistered vehicles – no update
- Town House – there is a 50/50 match for the Shaheen Congressional spending bill. The town match would have to be produced around the summer of 2025. The Board is in consensus to move forward with the Congressional Spending application for funds.
- Drake Road – no update
- BOS Guidelines – no update
- Town Roads – no update
- Dr. Childs Rd; discontinuance – Mr. Davenport reached out to let the school know that the warrant article passed. The Board wants to have the MOU finalized before formalizing the transfer of the road.
- NHS PILOT – no update

DISCUSSION:

- Disabled Veteran’s Tax Credit – Wayne & Susan Hatley; Map R8, Lot 1 – Mr. Drake made a motion to approve the Disabled Veteran’s Tax Credit for Wayne & Susan Hatley in the amount of \$2,000, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion.
- Current Use Application – Jacinthe Lamos; Map R19, Lot 23-A – Mr. Drake made a motion to grant the current use assessment, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion.
- Hawkers/Peddlers Permit; Traveling Texas Smoke Shop – the application does show a storage box. Mr. Drake made a motion to approve the Hawkers/Peddlers permit for the Traveling Texas Smoke Shop for the summer, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion.
- Personnel Policy Review – will be reviewed at the next meeting.
- Driveway Permit Review – will be reviewed at the next meeting.
- Investment Policy Review – Mr. Drake made a motion to approve the 2024 Investment Policy, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion.
- Planning Consultant RFP Review – Mr. Drake commented that this RFP was already reviewed and approved by the Planning Board and sent back to the Board of Selectmen for approval. The timeline will be reviewed. The Board is in consensus to approve the RFP and send it out for bids.
- FYI – ZBA Decision Letter for Christina Smith was reviewed by the

Board.

- FYI – ZBA Decision Letter for Melissa Emery 2008 Revocable Trust was reviewed by the Board.
- FYI – Eversource E115 Line Rebuild Project – Final update was reviewed by the Board.
- FYI – Change Healthcare Cyber Attack Update was reviewed by the Board.
- Kate & Ryan Bruning Lot R13-9 Inquiry – the Board has requested that Kate & Ryan Bruning come in to meet with the Board and discuss this proposal further.

New Business after Agenda was Posted:

- Timber Tax – Ellen Hoyt, Map R1 Lot 5 – The Board signed the Timber Tax warrant in the amount of \$13,199.72.

OTHER BUSINESS:

- Mr. Shaw asked when board appointments will be done. Mr. Davenport commented that he has reached out to members already on the boards and that the notice was put on the website and in an email blast. There are four applicants from individuals for Conservation Commission, ZBA, and the Heritage Commission. The Board will review the appointments at the next meeting.
- Mr. Shaw would like the new school board member from New Hampton to come in to the Board to meet and talk.
- Mr. Shaw would like to discuss meeting every other week instead of weekly. Mr. Drake would like to wait until Mr. Davenport's probationary period is completed. This will be revisited in June.
- Mr. Harvey will schedule a time for the lift to take the lights down off the Christmas tree.
- Mr. Davenport informed the Board that the abatement window is closed the town received seven abatement requests. The abatements have been sent to CNP for review. They will give their recommendations. The recommendations are due by July 1st.
- Mr. Harvey asked if Class VI roads are posted. Mr. Davenport commented that they are not posted as they are not town-maintained roads.

PUBLIC COMMENT:

Mr. Provencal asked how the SAU vote went. Mr. Shaw commented that it is on the school website but that everything passed. Mr. Provencal asked when the tax rate will be affected. Mr. Davenport replied that it will be in the fall when the tax rate is set.

ADJOURNMENT:

At 8:01 pm, Mr. Shaw made a motion, seconded by Mr. Harvey to adjourn. Vote was unanimous.

Respectfully submitted,
Wendy Duggan