

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, April 11, 2024

**MEMBERS**

Present were Mr. Drake, Mr. Harvey, and Mr. Shaw.

**PRESENT:**

**OTHERS PRESENT:**

Town Administrator Corey Davenport, Richard Morse, Scott Provencal, and representatives of Eagle Network Solutions and Umbral Technologies.

**CALL TO ORDER**

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES:**

Mr. Drake made a motion, seconded by Mr. Harvey to approve the minutes of 3/28/24 as corrected. The Board voted 3-0 in favor of the motion.

**APPOINTMENTS:**

*6:30PM Brook Road  
Bridge Bid Opening*

The Board opened the bids. One was received. Mr. Davenport told the Board that only two contractors attended the pre-bid meeting. The only bid is from Hiltz Excavating in the amount of \$139,713. The Board will forward the bid to the Public Works Director for his recommendation.

*6:45PM Planning &  
Zoning Consultant Bid  
Opening*

There were no bids received. There was one quote for help with the zoning ordinance but they did not want to bid on the whole project.

*7:00PM Kate & Ryan  
Bruning*

At 6:39PM the Board met with the Brunings regarding the Egan Property. Mr. Davenport informed the Board that the town voted in 1988 to hold onto the property for logging and recreation for the time being, the problem being what is the meaning of time being. Counsel would have to be involved to see if a warrant article would need to be voted on to undo the decision from 1988 or the lawyers might say that the language is so vague the Board can decide to dispose of the property. The Board will have town counsel review the 1988 warrant article. The Brunings asked what the process would be if the lawyers say it's okay to sell. Mr. Shaw commented that the Board would ask for bids and what the purpose of the property would be. Mr. Drake commented that the town will recoup the back taxes and interest owed.

*7:30PM Fran  
Wendelboe*

The Board met with Ms. Wendelboe regarding her appointment to the Newfound Area School District School Board. Ms. Wendelboe updated the Board on the vote of the three towns leaving the district. Two of the towns have voted to leave with the third vote happening in May. The financial impact would be about three to four million dollars of revenue lost but the expenses are about the same so there will probably not be any financial impact. Pre-K students all go to the Bridgewater-Hebron Village School and it is most likely that those students will attend another school in district. There is talk of building a new regional elementary school. The cost could possibly be \$40 million. Ms. Wendelboe has been assigned to the Building Committee. Mr. Shaw asked about the process of approving a budget for the SAU. Ms. Wendelboe replied that the SAU has a tax cap and under law it can be increased at the deliberative session. Mr. Drake asked what is happening with

the town of Hill. Ms. Wendelboe replied that they were interested in joining the SAU but the tuition rate has been renegotiated and they are looking at extending the tuition agreement. The Board thanked Ms. Wendelboe for the updates.

**WORK SESSION:**

Manifests, bills, requisitions, purchase orders and leave request forms:  
Leave requests for Regina Schofield and Corey Davenport approved.

The Board received a thank you card from Donna Keeley.

Board signed the AP Manifest dated 4/11/24.

Board signed the Payroll Check Registers dated 4/11/24.

The Board signed travel reimbursement requests for Tamara Van Lenten and Lucinda Ossola.

The Board approved the following invoices and purchase orders: GZA (Emery & Garrett), Waste Management, Mitchell Municipal Group, CAI Technologies, Lakes Region Mutual Fire Aid.

The Board signed the Personnel Change form for Bethany Franz for the promotion to Corporal.

Board reviewed the following Septic Systems approved by the Land Use Administrator:

1. William & Taylor Thalheimer

The Board approved the following Intent to Cut Wood/Excavate:

1. Timber Intent – Benedict & Ann Rampulla; Map R20 Lot 51 and Map R20 Lot 55 signed by the Board.

**OPEN ITEMS:**

- Brook Road Bridge – no update
- Tax Deeded Land – Attorney Driscoll is prepping a filing with the court to get a ruling on Lindsay Lane.
- Timber Harvest – no update
- Fees – no update
- Driveway Permit revision – Mr. Davenport will resend the revisions.
- 911#s – no update
- Grants – no update
- Carter Mountain Road unregistered vehicles – Mr. Davenport spoke with both the owner and the renter and they are both on the same page to clean up the property and some work has started. Mr. Harvey asked if there is a business running out of the building. Mr. Davenport was told that there is no business there and the garage does not have heat so no occupancy permit is required. The Board wants the clean up monitored for the next few weeks and for the owner and renter to supply a plan of action in writing.
- Town House – no update
- Drake Road – no update
- BOS Guidelines – no update
- Town Roads – no update

- Dr. Childs Rd; discontinuance – no update
- NHS PILOT – no update
- Personnel Policy – no update
- Sidewalk Plow – Mr. Davenport met with Kent Bicknell and the Historical Society is interested in housing the plow and displaying it. The problem is the size of the plow. A secondary option is being explored.

**DISCUSSION:**

- Announcement of Winning Bidders (IT and Assessing) – Mr. Davenport worked with Mr. Provencal organizing a spreadsheet. Mr. Davenport recommends Umbral Technologies for a three-year contract with a second recommendation of Lakes Region Computer. Mr. Drake asked how this fits in with the 2024 budget. Mr. Davenport replied that if 365 is not implemented this year the cost for technology services with Umbral will fit in the budget and if 365 is started then the technology budget will go over by a few thousand dollars. The cost without 365 is approximately \$21,000 with Umbral. The contract with CCS expires at the end of April. There is an escape clause in the Umbral agreement. Mr. Harvey asked if the firewall was included. Mr. Davenport replied that the firewall is separate. Mr. Shaw made a motion to follow the recommendation of the town administrator and move forward with Umbral Technologies with the escape clause as described, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion.

Mr. Shaw asked to find out who Bristol uses for utility assessing. Mr. Davenport commented that towns can use DRA for utility assessing but that it can push back the filing of the MS-1 and tax bills can be delayed.

- New Hampton Cemetery Association Charitable Organization Review – the Board approved the exemption.
- New Hampton Historical Society Charitable Organization Review – the Board approved the exemption.
- Decision on Funding for New Cruiser – the Board is in consensus to pay the remaining amount due for the replacement cruiser from the new Capital Equipment Expendable Trust Fund created at the 2024 town meeting.
- Board and Commission Appointments – Mr. Shaw made a motion to appoint Dave Katz as an alternate member of the Planning Board, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion. Mr. Shaw made a motion to appoint Andrew Anderson as a full member of the Planning Board, seconded by Mr. Drake. The Board voted 3-0 in favor of the motion. Mr. Shaw made a motion to appoint William Vachon as a full member of the Planning Board, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion. Mr. Shaw made a motion to appoint Tania Hiltz as an alternate of the Planning Board, seconded by Mr. Drake. The Board voted 3-0 in favor of the motion.
- Current Use Application – Ripple Realty, LLC; Map R15 Lot 7, Map R15 Lot 9-A and Map R15 Lot 12 - the Board signed the application.
- Abatement for Matthew Desrosiers; Map R20 Lot 1-139; Mr. Drake made a motion to approve the abatement in the amount of \$83.06 for Matthew Desrosiers, seconded by Mr. Shaw. The Board voted 3-0 in favor of the motion.
- Excavation Warrant – Ambrose Bros Inc.; Map R11 Lot 23-B, Map R11 Lot 23-C, Map R11 Lot 23-D - the Board signed the warrant.

- Veteran Tax Exemption – Mr. Drake made a motion to grant the Veteran Tax Exemption in the amount of \$2,000 for Johnny Edward Jr. of 124 Evergreen Drive, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion.
- Land Use Change Tax – Andrew Tibbetts & Lindsay Jones; Map R10 Lot 18 – The Board signed the land use change tax warrant.
- Memo from Wendy Duggan regarding FEMA Reimbursement – the Board will hold a public hearing to accept and designate the funds. The auditors did say that the funds could be used for the bridge maintenance work.
- Enforcement Letters Review – the letters were reviewed and signed by the Board. Mr. Davenport will call one of the recipients regarding the enforcement issue.
- FYI – BTLA Final Tax Date Form – the Board reviewed the information.
- Employee Return to Work Letter – the letter was reviewed by the Board and the employee is cleared to return to work.

**New Business after Agenda was Posted:**

- Governance Letter for Audit – Mr. Drake signed on behalf of the Board.

**OTHER BUSINESS:**

- Mr. Davenport informed the Board that the individual claiming to be taxed for the road on Lindsay Lane did not ever receive a tax bill from the town.
- Mr. Davenport asked if the road postings could be pulled. The Board was in agreement to pull the road postings.
- There is a tree down at the town house. There needs to be several trees removed from the town house property.
- Mr. Davenport informed the Board that the attorneys were consulted about a land use issue regarding a driveway on a subdivision. The attorneys recommended that a letter be sent to be kept as a record for the property file.
- Mr. Shaw made a motion to reappoint Mr. Drake as the Chair of the Select Board, seconded by Mr. Harvey. The Board voted 3-0 in favor of the motion.

**PUBLIC COMMENT:**

Mr. Jacob from Eagle Technologies thanked the Board for their consideration in the IT RFP process.

Mr. Morse commented that during the last snow storm there were a lot of branches that were hanging down on the road and he thought that the Public Works Department did a good job with the clean up after the storm.

Mr. Morse asked about the purchase order that was signed for the fire service. Mr. Drake replied that it was for dispatch services for the fire department.

**NON-PUBLIC SESSION:**

At 8:50 pm, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II(a) – Employee Compensation. A roll call vote was held. Mr. Drake – Y, Mr. Shaw – Y, Mr. Harvey – Y.

**PRESENT:**

Mr. Drake, Mr. Harvey, Mr. Shaw, and Mr. Davenport.

**RETURN TO PUBLIC**

At 9:07 pm, Mr. Drake made a motion, seconded by Mr. Harvey to come out

*(Board of Selectmen, April 11, 2024, cont.)*

**SESSION:** of non-public session and seal the non-public minutes for one year. Vote was unanimous.

**ADJOURNMENT:** At 9:08pm, Mr. Shaw made a motion, seconded by Mr. Harvey to adjourn. Vote was unanimous.

Respectfully submitted,  
Wendy Duggan