

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, June 6, 2024

**MEMBERS**

Present were Mr. Drake and Mr. Harvey.

**PRESENT:**

**OTHERS PRESENT:**

Town Administrator Corey Davenport, Richard Morse, and Scott Provencal.

**CALL TO ORDER**

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES:**

Mr. Harvey made a motion, seconded by Mr. Drake to approve the public minutes of 5/21/24 and 5/30/24 as written, and the non-public minutes (a) of 5/30/24 as written. The Board voted 2-0 in favor of the motion.

**APPOINTMENTS:**

No appointments

**WORK SESSION:**

Manifests, invoices, requisitions, purchase orders and leave request forms:  
Payroll Registers dated 6/7/24.

Accounts Payable Manifest dated 6/7/24.

Leave Requests Approved: Jimmy Boucher, Corey Davenport, and Regina Schofield.

Purchase Orders Approved: Waste Management in the amount of \$13,174.30.

The Board reviewed the following Building Permits approved by the Land Use Administrator:

1. Sherman Ross 2014 Trust, Map R4 Lot 4Q; After-the-Fact permit; response to enforcement letter.

**OPEN ITEMS:**

- Brook Road Bridge – no update
- Tax Deeded Land – no update
- Timber Harvest – no update
- Fees – no update
- Driveway Permit revision – expiration date was added to the permit. Mr. Harvey requested that wording regarding culverts installed prior to the building permit being issued. The Board is in consensus to start using the new permit immediately. Wording for logging operations requiring temporary review will be included also.
- 911#s – no update
- Grants – no update
- Carter Mountain Road unregistered vehicles – no update
- Town House – no update
- Drake Road – no update
- Town Roads – no update
- Dr. Childs Rd; discontinuance – no update
- NHS PILOT – no update
- Personnel Policy – a target date of June 20<sup>th</sup> is set for review.
- Sidewalk Plow – no update
- Granite State Green House Clean Up – no update

- Coolidge Woods Road Erosion – no update
- Emmons Property – waiting for state response for lien amount total. Mr. Drake made a motion to take the Emmons Property located on Main Street for non-payment of taxes, seconded by Mr. Harvey. The Board voted 2-0 in favor of the motion.

**DISCUSSION:**

- Report of Cut – Matthew & Rebecca Seaver; Dana Hill Road, Map R16 Lot 19-B – the Board approved the Report of Cut in the amount of \$276.17.
- Stacy Paquette – Enforcement Letter – the Board reviewed and signed the enforcement letter regarding a building permit.
- Wendy Traynor – Enforcement Letter – The Board reviewed and signed the enforcement letter regarding an Air B&B.
- Roberta Traynor – Enforcement Letter – the Board reviewed and signed the enforcement letter regarding an Air B&B.
- Employee Handbook Addendum – the Board reviewed the addendum. Mr. Drake made a motion to include the addendum regarding proration of earned time to the employee handbook, seconded by Mr. Harvey. The Board voted 2-0 in favor of the motion.
- Conservation Commission Legal Request – the Board reviewed the request for legal services up to \$2,000 to review a warrant article language. The Board is in consensus to allow the Conservation Commission to use town counsel regarding this issue and for the Commission to pay for legal services rendered.
- FYI – DES Complaint Letter – the Board reviewed the letter filed by the Conservation Commission. No violation was found.
- FYI – Thank You Letter from CAP – the Board reviewed the letter thanking the town for its’ support.
- FYI – Moore Building Permit Letter – the Board reviewed the letter written by the Land Use Administrator regarding set-backs.
- FYI – Ross Building Permit Letter – the Board reviewed the letter written by the Land Use Administrator. The building permit was completed.
- FYI – Lien Redemption – The Board reviewed the redemption notification.

**New Business after Agenda was Posted:**

- Internet Speeds Discussion – Mr. Davenport informed the Board that the cost will be approximately \$80 per month before taxes and fees for each department. This is a three-year contract with Breezeline. Mr. Davenport explored other fiber options. Mr. Harvey asked that Mr. Davenport look at what the New Hampton School uses for internet. Mr. Drake would like to see if a trial period is possible.
- Final Draft Driveway Permit Approval – this was discussed during open items.

**OTHER BUSINESS:**

Mr. Harvey asked about the Ready Equipment invoice for the lift. Mr. Davenport let the Board know that the Finance Officer is on vacation and the Selectmen minutes might be delayed. Mr. Harvey asked about the Conservation Commission response letter for the three parcels of land. Mr. Drake commented that the Planning Board has made a draft formal response but have not presented it to the full Planning

Board but that should be done at the next meeting.  
Mr. Drake commented that Revenues are looking okay. Mr. Davenport commented that motor vehicle registrations are running a little under. Mr. Davenport will get the YTD report to the selectmen.

**PUBLIC COMMENT:** Mr. Morse asked for more clarification on the internet speeds. Mr. Provençal asked if Umbral has talked about this. Mr. Davenport replied that Umbral has strongly suggested to increase the internet speeds.

**NON-PUBLIC SESSION:** At 7:21PM, Mr. Drake made a motion, seconded by Mr. Harvey to go into non-public session under RSA 91-A:3 II (a) – Personnel Matters. A roll call vote was held. Mr. Drake – Y, Mr. Harvey – Y.

**PRESENT:** Mr. Drake, Mr. Harvey and Mr. Davenport.

**RETURN TO PUBLIC SESSION:** At 7:28PM, Mr. Drake made a motion, seconded by Mr. Harvey to come out of non-public session and seal the non-public minutes of 6/6/24 for five years. The Board voted 2-0 in favor of the motion.

**ADJOURNMENT:** At 7:30PM, Mr. Drake made a motion to adjourn, seconded by Mr. Harvey. The vote was unanimous.

Respectfully submitted,  
Wendy Duggan