



Town of New Hampton

Public Works Department
6 Pinnacle Hill Road
New Hampton, New Hampshire 03256

(603)744-8025
www.new-hampton.nh.us

REQUEST FOR PROPOSALS Garage Door Repair or Replacement Services

The Town of New Hampton is requesting proposals from qualified firms to repair and/or replace six (6) oversized garage doors at the Public Works Department located at #26 NH Route 132 North in New Hampton, NH 03256.

Proposals must be received **NO later than 3:30 pm on Monday, April 28, 2025**, from interested firms to be eligible for consideration by the Town. Each proposal shall be submitted in a **sealed envelope** which is clearly marked.

Garage Door Repair or Replacement Services Town of New Hampton 6 Pinnacle Hill Road New Hampton, NH 03256

The Town of New Hampton reserves the right to accept or reject any or all bids, or any part of a bid, as well as to waive any formalities in the bidding process. The Town will select the bid that is deemed to be in the best interest of the Town. Failure to submit all required information may result in disqualification. Additionally, the Town may cancel this request at any time and for any reason.

General Specifications:

The Contractor selected for this project will be expected to enter into a contract to supply and install various repair parts and/or replacement garage doors, each with operators, in the existing tracks if possible. Installation shall meet or exceed the following General Specifications.

Doors:

- Doors are to be minimum of 1.75” inches thick
- Aluminum or steel, grooved, with wood grain finish in white
- Polyurethane insulated with a minimum R rating of 15.75
- Full thermal break
- 1 row of 3 oval sealed thermo-pane glass inserts
- High cycle torsion springs (minimum 50,000 cycles)
- Safety reverse photo electric control system
- Commercial heavy-duty hardware
- Weather seal – Aluminum base retainer with double flap seal against door
- Fully installed into the existing tracks if possible



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Operators:

- ½ HP, continuous duty, trolley or jackshaft, commercial door operator
- 3 button control wall station

Interested contractors shall perform a site inspection for a complete understanding of the services required. To schedule a site inspection, please contact Jamie Lyford by phone at (603)744-8025 or by email at publicworks@new-hampton.nh.us. Appointments shall occur during DPW working hours which are Monday -Thursday between 6:00 AM and 2:30 PM. Fridays between 6:00 AM and Noon.

Notes:

- Tracks – New doors or replacement panels are to be installed in existing tracks if possible
- Existing doors are to be removed by contractor at the time of new door installation
- Specification Sheets and Warranty information must be submitted with proposals.

General Conditions:

- 1) The submitting of a proposal by the Contractor is a representation that the Contractor has become familiar with the local conditions under which the work is to be performed.
- 2) The term “WORK” means the services required to complete the project, and includes all labor, materials, equipment, and services provided, or to be provided, to fulfill the Contractor’s obligations.
- 3) The Contractor shall supervise and direct the work using the Contractor’s best skill and attention. The Contractor shall be solely responsible for and have control over means, methods, and techniques for all portions of the work under the contract.
- 4) The Contractor shall be responsible to protect the worksite from any and all damages resulting from the work.
- 5) The Contractor shall comply with all Federal, State, and Local safety and OSHA safety regulations.
- 6) The Contractor shall comply with and give notices required by laws, ordinances, rules regulations and lawful orders of public authorities bearing on performance of the work.
- 7) The Contractor bears the sole responsibility for protecting persons and property from injury or damage relating to the performance of this Contract.

Coordination:

This project will require coordination with a Public Works Department representative

Proposal Requirements:

Interested firms are encouraged to submit (3) copies of a proposal for service including, at a minimum, the following information which will be used as Evaluation Criteria to score and rank submissions received.



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- 1) A brief description of the firm and its related experience in garage door repair and replacement services.
- 2) A minimum of two (2) references, with contact information, from customers who have contracted similar services.
- 3) Specifications Sheet and related warranty information.
- 4) Detailed cost breakdown of repairs warranty information

Questions concerning this RFP should be addressed to:

Jamie Lyford, Public Works Foreman

26 NH RT 132

New Hampton, NH 03256

Office Phone: (603)-744-8025

E-mail: publicworks@new-hampton.nh.us

The proposals will be publicly opened and read aloud on Thursday May 2nd at 6:30 p.m. The winning bid will be announced no later than Thursday May 8th at the Select Board meeting which starts at 6:00 p.m. Bid packages may be obtained by contacting the Public Works Department at the above address.