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TOWN OF NEW HAMPTON
Application for Residential Building Permit

Name & Mailing Address of Property Owner: _____

Owner's Phone # _____ Owner's Email Address: _____

Location of Work Site: _____

Tax Map# _____ Lot# _____ Zoning District: _____

Name of Applicant & Phone # (if different from above): _____

Scope of work and brief description of project: _____

**** FEES DOUBLED for all work done without required building permit ****

CHECK ALL THAT APPLY TO THIS PROJECT

Permit is to construct [] Permit is for a Manufactured Home [] Permit is to demolish []

Permit is to alter/renovate [] Permit will create a Home Occupation/Professional Office []

RESIDENTIAL USES ONLY:

Dwelling Unit (Single or 2-Family*) []

ADU (Accessory Dwelling Unit) []

* 3+ Dwellings - File under Commercial Building Permit Application

Addition, Accessory structure, Sheds, Decks []

Interior Renovations []

Solar Arrays & Pools []

NOTE: Any dwelling, addition, accessory structure, or shed that will be heated requires that you first obtain Energy Code approval from the NH Department of Energy (energy.nh.gov/renewable-energy/energy-codes).

Enter Energy Code # _____ Date of Approval: _____

Will project add any bedrooms to what exists? Check one: YES [] NO []

Is property on a Class VI or Private Roadway? _____ If YES, you will be required to complete a "Notice of Limits of Municipal Responsibility & Liability Pursuant to RSA 674:41, I(d)", if there is not an existing agreement on record. Contact Selectmen's Office for details.

Driveway Permit #: _____ Date of Approval: _____ Check if existing & no change: []

Required if this is a new driveway or if the driveway access point is being relocated for this project. If the project is on a State road contact NHDOT for any permits @ 603-524-6667

RESIDENTIAL PERMITS (dwelling units)

****Include a layout/floor plan, to scale, of all floor areas including dimensions - on Page 4**

****Include a plot plan of distances to lot lines - see Page 5**

Single-family, Manufactured Home or Two-Family:

of floors that can potentially be finished (below & above grade)

Describe the heat source: _____

Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

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Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

Total square footage of all floors: _____ sq. ft.

Fee: \$100.00 + \$.10 per sq. ft. (dwelling[s]) X Total _____ sq.ft. = \$ _____

Accessory Dwelling Unit: Count only the area created/converted for the use of the ADU

of floors that can potentially be finished for the ADU (below & above grade)

Describe the heat source: _____

Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

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Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

Which floor: _____ Length: ___ ft. X Width: ___ ft. = _____ sq. ft.

Total square footage of all floors: _____ sq. ft.

Fee: \$100.00 + \$.10 per sq. ft. X Total _____ sq.ft. = \$ _____
(space created or converted for use by ADU)

List Number of Bedrooms: (list the # of bedrooms in each dwelling unit created)

Single-Family Dwelling: _____ **2-Family Dwellings:** Unit #1 _____ Unit #2 _____

Accessory Dwelling Unit: Accessory unit: _____ Primary Dwelling: _____

Septic Design Approval # _____ Date of Approval: _____
(required for new dwellings or added bedrooms)

Date of required ZBA Approval for ADU or 2-Family dwellings: _____

RESIDENTIAL PERMITS (all other permits)

Additions, Accessory Structures, Sheds, or Decks, and/or Demolition:

****Include a layout/floor plan, to scale, of all new construction, including dimensions - on Page 4**

****Include a plot plan of distances to lot lines - see Page 5**

Check appropriate item(s) & list all areas being added:

Addition(s) & its purpose & use: _____

Will it be heated? _____ If YES, describe the heat source: _____

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Total square footage of all floors: _____ sq. ft.

Fee: \$65.00	+	\$.10 per sq. ft. (addition)	X	Total	_____ sq.ft.	=	\$ _____
							(Minimum of \$125.00)

Accessory Structure(s) & its purpose & use: _____

Will it be heated? _____ If YES, describe the heat source: _____

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Total square footage of all floors: _____ sq. ft.

Fee: \$65.00	+	\$.10 per sq. ft. (access. Struct.)	X	Total	_____ sq.ft.	=	\$ _____
							(Minimum of \$125.00)

Shed & its purpose & use: _____

Will it be heated? _____ If YES, describe the heat source: _____

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Which floor: _____ Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Total square footage of all floors: _____ sq. ft.

Fee: \$65.00	+	\$.10 per sq. ft. of shed	X	Total	_____ sq.ft.	=	\$ _____
							(Minimum of \$125.00)

Deck: Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Length: _____ ft. X Width: _____ ft. = _____ sq. ft.

Total square footage: _____ sq. ft.

Fee: \$65.00	+	\$.10 per sq. ft. of deck	X	Total	_____ sq.ft.	=	\$ _____
							(Minimum of \$125.00)

- Solar Arrays or Pools**
- Interior Renovations/Alterations**
- Demolition**
- Re-Issue original building permit with no changes**

Fee: \$125.00	\$	_____
Fee: \$125.00	\$	_____
Fee: \$ 80.00	\$	_____
Fee: \$125.00	\$	_____

DOUBLE fee for unpermitted construction **TOTAL** of all fees, Pages 2 & 3: \$ _____

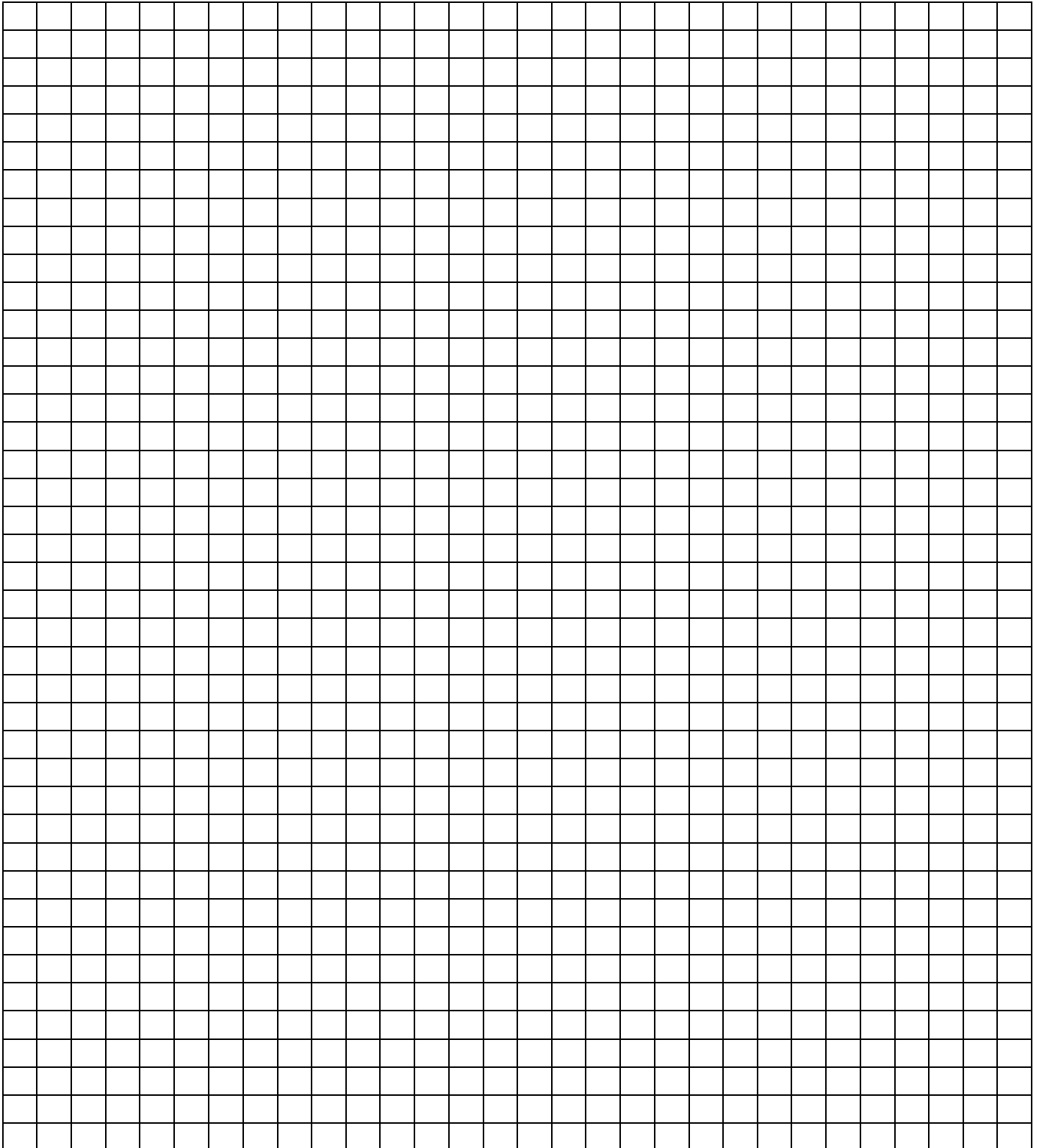
FLOOR PLAN DRAWN TO SCALE OF ALL FLOORS THAT COULD BE FINISHED

Indicate whether floor is to be finished, or unfinished & label rooms.

Use additional pages for plot plan as necessary.

One square = _____ ft.

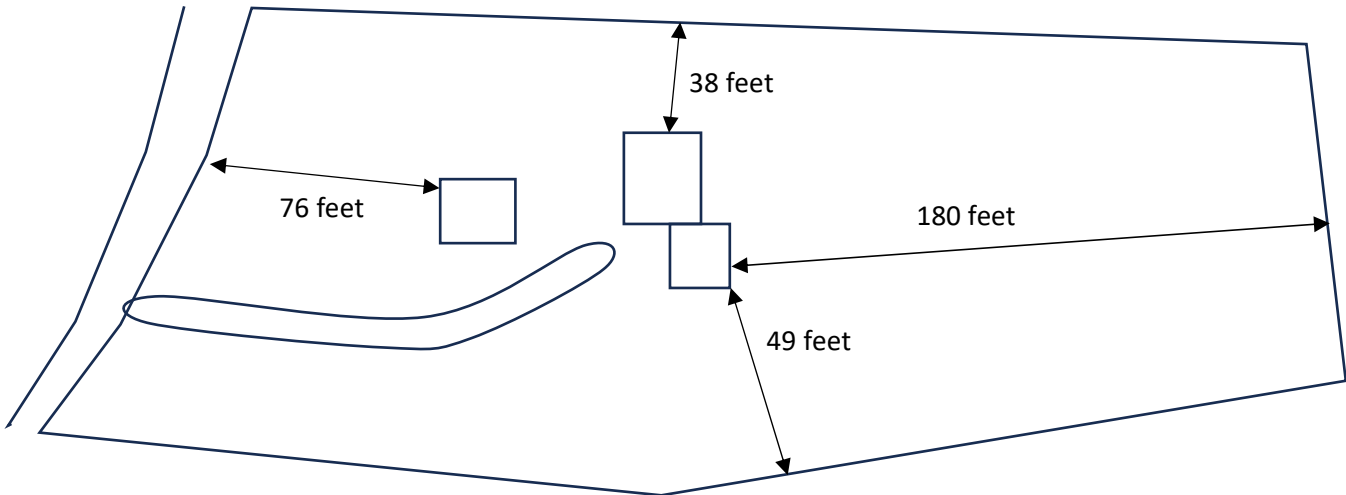
Architectural drawings can be submitted in place of this plot plan.



ADDITIONAL PLOT PLAN REQUIRED

Include as an attachment to this application (*Example below*)

You **must** show proposed structures and their CLOSEST distance from right-of-way(s) and side and rear property lines. **BUILDING SETBACK** requirements obtainable from Selectmen's office. NOTE: distances to ALL properties must be included. If one or more distances are too long to measure it is acceptable to write something like ... "500 + feet".



Answer "YES" or "NO" to the following questions:

Will this construction/project add any bedrooms to the existing dwelling? _____

Is any portion of the land on this property under the Current Use category? _____

Is the property in the Pemigewasset Overlay District? _____

Is the property covered under the [NH Shoreland Protection Program](#)? _____

IMPORTANT: *Work being done within the Shoreland Protection area requires you contact NHDES Wetlands Bureau (603-271-3503) to determine any additional requirements*

Fire Department Inspections: The New Hampton Fire Department requires completion and submission of their appropriate form for all installations, or reinstallations, of any fossil fuel or wood-fired heating system. This form is submitted to the Fire Dept separately; not with the Building Permit Application. They will also perform an inspection to ensure they comply with Life-Safety Code.

IMPORTANT - ASBESTOS: NHDES env-A 1804.01 requires that a thorough inspection be conducted for the presence of asbestos-containing building materials, prior to any demolition or renovations, in the affected portions of the structure. Written notification must be made to NHDES and the local Health Officer at least 10 working days before any building demolition activity occurs.

Utilization of Roadway: For some new homes and large projects property owners, contractors, and their employees may need to use traffic control officers when work interferes or impedes traffic. Further information can be found in the Town Ordinance "*Utilization of Roadway – Traffic Control Officers*"

FYI: Snow Load in New Hampton is 80 pounds per sq. ft at 1,000 feet in elevation.

Contractor's Name: _____ Contractor's phone #: _____

Estimated cost of the project: \$ _____ Estimated date of completion: _____

Signature on this Building Permit authorizes the Code Official, Assessor or their agents, for the Town of New Hampton, to conduct inspections from time to time during and upon completion of the work which this permit is being issued.

I attest that I have provided complete, true, and accurate documentation to obtain this Permit.

As New Hampton does not have a Town adopted Building Code, I understand it is my responsibility to ensure that the construction performed is done in accordance with the NH State Building Life Safety Codes. I also understand that projects involving excavation are required by RSA 374:48 to contact Dig Safe at 1-888-344-7233. I will obtain all necessary state and federal permits prior to proceeding with any work.

Property Owner or Applicant's Signature: _____ Date: _____

This section below to be completed by Town

Building permit fee received: \$ _____ Cash _____ Check # _____
(Total from Page 3)

Fees received from _____

APPROVED

DENIED

OCCUPANCY PERMIT REQUIRED: YES NO
(Separate application & fee; requires inspection by Fire Department)

Signature of Selectman or Designee

Date of Approval

Remarks and/or Conditions of Approval:

All building permits are valid for 18 months from the date of issuance. If the project will not be completed and ready for its intended use within the 18-month allotment a new permit must be obtained.