



# Town of New Hampton

Office of The Selectmen  
6 Pinnacle Hill Road  
New Hampton, New Hampshire 03256

(603) 744-3559  
FAX (603) 744-5106

## Operation of a Home Occupation/Professional Office

FEE: \$50.00      Paid: Cash  Check # \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_ Tax Map & Lot: \_\_\_\_\_

Tel. No. \_\_\_\_\_ Email Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Property Location: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Detailed Description of the Proposed Home Occupation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To be located in: (*Check appropriate*) Residence       Accessory Structure

Total combined square footage of residence and accessory structure(s): \_\_\_\_\_

Total square footage to be utilized by Home Occupation/Professional Office: \_\_\_\_\_

Will all the criteria set forth in the New Hampton Zoning Ordinance, Article V, Section B & Article XIV be met by this use? (*see page 2*) \_\_\_\_\_

Will written approval be required of the Fire Chief? \_\_\_\_\_

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

**IMPORTANT: Attach floor plans as shown in the examples on the 2<sup>nd</sup> page of this application**

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The Board of Selectmen voted to Approve       Deny  at their meeting on: \_\_\_\_\_

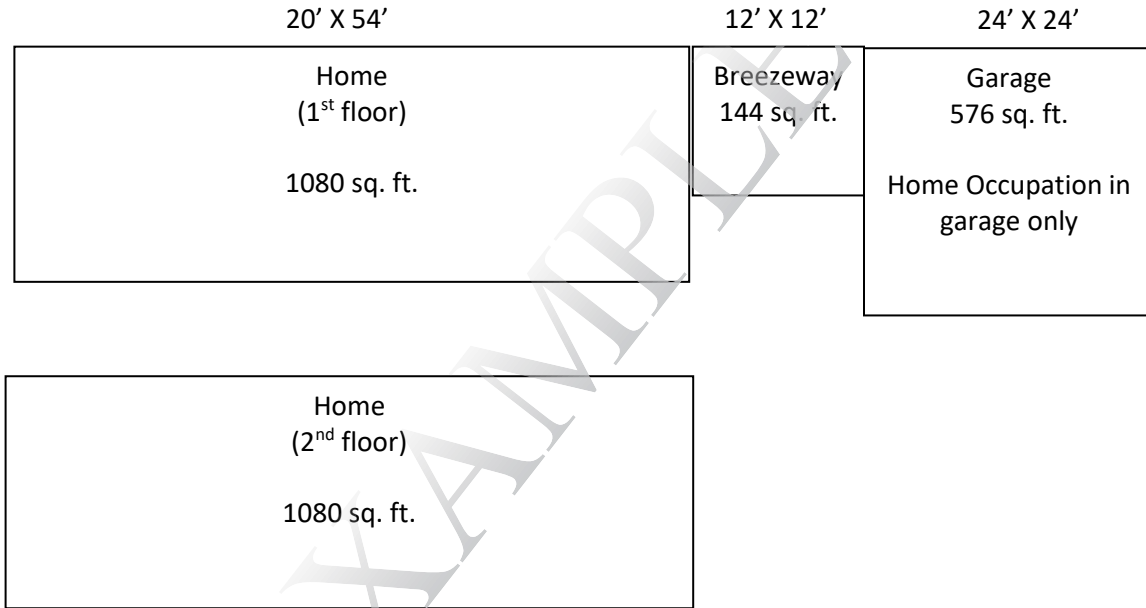
Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Show the footprint and square footage of the primary and accessory structure (when applicable) used in the calculation for determining compliance with the Zoning Ordinance relative to the Home Occupation/Professional Office.

Label the location(s) and dimensions and square footage of the area used by the Home Occupation/Professional Office.



Example above shows:

Total square footage of primary residence:	2,304 sq. ft.
Total square footage of being utilized by Home Occupation/Professional Office	576 sq. ft.
Total square footage of residence & accessory structure being utilized for business:	2,880 sq. ft.

Total percentage of total square footage being used by the Home Occupation/Professional Office: **20%**

**Regulations that apply:**

1. *It is conducted by or carried on under direction of the occupants of the residence and does not employ more than 2 persons other than household members;*
2. *It is conducted wholly within the principal and/or accessory structure;*
3. *There is no outward appearance of such an occupation with the exception of one sign;*
4. *Not more than twenty-five percent of the combined floor area of the residence and accessory structure is used for the business activity;*
5. *There shall be adequate provision for on-premise parking for all employees and customers and for delivering and shipping goods other than by customary home delivery services.*
6. *No installation or use of mechanical or electrical equipment or hazardous material that is not normally part of a domestic household shall be permitted without written approval of the Fire Chief.*