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|  | **Northborough Free Library**  **34 Main Street**  **Northborough, MA 01532-1997**  **Phone: (508) 393-5025**  **www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, February 13, 2018

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
2. Approval of minutes of December 12, 2017
3. Approval of minutes of January 9, 2018
4. Financial Report

* FY18 Appropriations – January 2018

1. Library Director’s Report

* Building update
* Town Annual Report for 2017
* LSTA grant: Outreach Services
* Patron Behavior Policy
* Roving Archivist Grant

1. Committee Reports:

* Development Committee
  + Committee meeting on March 12, 2018
  + Update on 2017 annual appeal
  + Update on establishment of an endowment fund
* 150th Anniversary Committee
  + Committee meeting on February 6, 2018
  + 150th Birthday Party on April 8, 2018
* Building and Grounds Committee
  + Space planning meeting on January 23, 2018
  + Space planning meeting on February 20, 2018

1. Date of next meeting: March 13, 2018
2. Any other business that may come before the Board
3. Adjournment