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|   | **Northborough Free Library****34 Main Street****Northborough, MA 01532-1997****Phone: (508) 393-5025****www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, March 12, 2019

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
2. Approval of minutes of February19, 2019
3. FY2019 Appropriations Report
4. Library Director’s Report
* Building update
* Presentation of Building and Space Planning Survey results
* Recommendation to post an RFP in order to retain a building consultant
* Presentation of the Proposed FY2020 Budget to the Town’s Appropriations Committee on March 14, 2019
1. Committee Reports:
* Administrative Committee – no report
* Long Range Planning Committee – no report
* Building and Grounds Committee
* Technology Committee
* 150th Anniversary Committee:
	+ 150th Jubilee on April 6, 2019
* Development Committee:
	+ Update on 2018 annual appeal mailing and donor recognition
	+ Next steps in fundraising & development plan
	+ Next steps on planned giving program
1. Date of next meeting: April 9, 2019
2. Any other business that may come before the Board
3. Adjournment