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|   | **Northborough Free Library****34 Main Street****Northborough, MA 01532-1997****Phone: (508) 393-5025****www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, May 14, 2019

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
* Welcome to our two new Trustees
1. Approval of minutes of April 9, 2019
2. FY2019 Appropriations Report
3. Library Director’s Report
* Building update: Repair of Gale Library Building
* Proposed plans for the partial restoration of operating hours

in agreement with the Town

* Funding agreement with the Town relating to the restoration of hours
* Proposed use of Elizabeth Benoit Fund for Outreach Services
* Proposal to ask the Friends to contract with the Outreach Services

Coordinator as of July 1, 2019

1. Committee Reports:
* Board Chair: Appointment of the Nominating Committee
* Administrative Committee – no report
* Long Range Planning Committee – no report
* Building and Grounds Committee
	+ Building and space planning: Letter to prospective Building

Focus Group participants

* Technology Committee
	+ Meeting agenda for June 20, 2019 at 6:30 p.m.
* 150th Anniversary Committee:
	+ Review of 150th Jubilee on April 6, 2019
	+ Plans for the 150th Anniversary Time Capsule
* Development Committee:
	+ Next steps in fundraising & development plan
	+ Next steps on planned giving program
1. Date of next meeting: June 11, 2019
2. Any other business that may come before the Board
3. Adjournment