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|   | **Northborough Free Library****34 Main Street****Northborough, MA 01532-1997****Phone: (508) 393-5025****www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, July 10, 2018

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
* Update on open Trustee seat
1. Approval of minutes of June 12, 2018
2. Library Director’s Report
* Personnel update
* Building update
* Proposed agreement with Better World Books
* Request to use children’s program room for birthday parties
* Online community calendar: Burbio.com
1. Committee Reports:
* Administrative Committee – no report
* Long Range Planning Committee – no report
* Building and Grounds Committee
	+ Customer survey and focus group meetings
	+ Next meeting: July 24, 2018 @ 7:00 p.m.
* Development Committee:
	+ Proposed updated agreement with Carlton & Co.
	+ Update on establishment of an endowment fund
	+ Proposed MOU with the Friends of the Library
	+ Next meeting: TBD
* 150th Anniversary Committee
	+ Proposed 150th Anniversary Gala on April 6, 2019
	+ Applefest Parade and Street Fair (September 15-16, 2018)
	+ Next meeting: July 17, 2018 @ 6:30 p.m.
* Technology Committee – no report
1. Date of next meeting: September 11, 2018
2. Any other business that may come before the Board
3. Adjournment