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|  | **Northborough Free Library**  **34 Main Street**  **Northborough, MA 01532-1997**  **Phone: (508) 393-5025**  **www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, July 10, 2018

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks

* Update on open Trustee seat

1. Approval of minutes of June 12, 2018
2. Library Director’s Report

* Personnel update
* Building update
* Proposed agreement with Better World Books
* Request to use children’s program room for birthday parties
* Online community calendar: Burbio.com

1. Committee Reports:

* Administrative Committee – no report
* Long Range Planning Committee – no report
* Building and Grounds Committee
  + Customer survey and focus group meetings
  + Next meeting: July 24, 2018 @ 7:00 p.m.
* Development Committee:
  + Proposed updated agreement with Carlton & Co.
  + Update on establishment of an endowment fund
  + Proposed MOU with the Friends of the Library
  + Next meeting: TBD
* 150th Anniversary Committee
  + Proposed 150th Anniversary Gala on April 6, 2019
  + Applefest Parade and Street Fair (September 15-16, 2018)
  + Next meeting: July 17, 2018 @ 6:30 p.m.
* Technology Committee – no report

1. Date of next meeting: September 11, 2018
2. Any other business that may come before the Board
3. Adjournment