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|   | **Northborough Free Library****34 Main Street****Northborough, MA 01532-1997****Phone: (508) 393-5025****www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, September 10, 2019

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
2. Approval of minutes of July 9, 2019
3. Treasurer’s Report
	* 2019 Annual Trust Fund Review (Bartholomew & Co.)
4. Appropriations Reports:
* FY2019 Appropriations Report
* FY2020 Appropriations Report
1. Library Director’s Report
* Personnel update
* Restoration of Thursday evening hours (January 2020)
	+ Proposed Agreement: Transfer of funds to the Town
* Building update: Repair of the Gale Library Building
* FY2019 Annual Statistical Usage
* Request from US Census to use meeting room space
* Update on Friends of the Library Board
* Applefest Parade and Street Fair Booth: September 21st – 22nd

1. Committee Reports:
* Administrative Committee
	+ Bylaws review
	+ Revised Collection Development Policy
* Long Range Planning Committee
	+ Proposed FY2020 – FY2021 Action Plan
* Building and Grounds Committee
* Technology Committee
* Development Committee
1. Any other business that may come before the Board
2. Adjournment