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|  | **Northborough Free Library**  **34 Main Street**  **Northborough, MA 01532-1997**  **Phone: (508) 393-5025**  **www.northboroughlibrary.org** |

**Board of Library Trustees**

**AGENDA**

Tuesday, September 10, 2019

7:00 p.m.

***Conference Room***

1. Call to order and opening remarks
2. Approval of minutes of July 9, 2019
3. Treasurer’s Report
   * 2019 Annual Trust Fund Review (Bartholomew & Co.)
4. Appropriations Reports:

* FY2019 Appropriations Report
* FY2020 Appropriations Report

1. Library Director’s Report

* Personnel update
* Restoration of Thursday evening hours (January 2020)
  + Proposed Agreement: Transfer of funds to the Town
* Building update: Repair of the Gale Library Building
* FY2019 Annual Statistical Usage
* Request from US Census to use meeting room space
* Update on Friends of the Library Board
* Applefest Parade and Street Fair Booth: September 21st – 22nd

1. Committee Reports:

* Administrative Committee
  + Bylaws review
  + Revised Collection Development Policy
* Long Range Planning Committee
  + Proposed FY2020 – FY2021 Action Plan
* Building and Grounds Committee
* Technology Committee
* Development Committee

1. Any other business that may come before the Board
2. Adjournment