

Friends of the Northborough Library, Inc.
October Meeting Minutes
October 30, 2019

Present: Lisa Gardner, Chris Hodge, Joe Rice, Kalyan Tatavarti, Charlene Gaca, Pat Blecher, Maryellen Joyce, Chris Lindquist, Monica Slingluff

The meeting was called to order at 7:00pm by Lisa Gardner, President

Motion made and seconded to accept the minutes from the September 2019 meeting. **Minutes unanimously accepted.**

Financial Report: Chris Hodge was present and provided a October financial Report.

September 26-October 30, 2019: Total Income: \$156.00 Total Expense: \$821.28
Net Income: -\$665.28

Amazon/EBay: Charlene Gaca reports EBay sale of \$7.29 in September 2019.

Trustee/Director's Report: Please see attached report.

- **Personnel:** The part-time Reference Assistant should be onboard by mid-November.
- **Restored Thursday Evening Hours:** The Board of Trustees and the Town Administrator have approved our reopening on Thursday evenings from 5:00-8:30pm beginning January 9, 2020.
- **Capital Funding Request:** Book and Media Drop boxes. A **motion was made and seconded** to approve up to \$8500 of Capital funds for a new outside double-drop box. The **motion was unanimously accepted.** The box may be installed by the end of December.

Membership: Maryellen Joyce reports we have slightly less than 100 active members. Suggestions were presented on ways to encourage new members:

- Members may get a box of books after any book sale
- Members would be able to donate books to the library

Apple Memory Café: Carol DeRienzo has been reimbursed the monies left in the Apple Memory Café account, \$132.00. Thanks to Carol for her donation of her tables and sandwich board to the Friends.

Old Business

Foam Board: A foam board, 24"x36" has been delivered!! This will be used for display when a program is taking place that is sponsored by the Friends.

Holiday Trolley Book Sale: The Friends will hold a Holiday Trolley Book Sale on Saturday, December 7th, from 10:00am-4:00pm. All proceeds will go to support the Children's Room. The Northborough Girl Scouts will hold their annual craft fair at the same time.

Volunteers are needed! Please call Lisa Gardner if you would like to help!!

Upcoming Elections: The Slate of candidates for next year's Board positions is now out to the public.

Voting will take place at the November/December meeting on December 4th.

Please let Lisa know if you would like to run for any Board position or if you are interested in serving on the Board.

The current slate is as follows:

President:	Maryellen Joyce
Treasurer:	Chris Hodge
Clerk:	Charlene Gaca
Membership:	Lisa Gardner
Directors:	James Murphy
	Pat Bleacher
	Joe Rice
	Kalyan Tatavarti

Change Friends Bylaws: The following will be addressed at future meetings:

- change the number of meetings per year, possible to meet quarterly instead of monthly.
- Set a limit on the number of Friends Directors
- Set up sub-committees.

New Business

Next Meeting: Wednesday, December 4, 2019 at 7:00PM.

Motion for meeting adjournment was made and seconded.

The meeting was adjourned at 8:25pm.

Respectfully submitted,

Charlene Gaca, Clerk