

**Friends of the Northborough Library, Inc.**  
**August Meeting Minutes**  
**August 28, 2019**

**Present:** Lisa Gardner, Chris Hodge, Maryellen Joyce, Jeannette Marco, James Murphy, Charlene Gaca, Chris Lindquist

The meeting was called to order at 7:00pm by Lisa Gardner, President

Motion made and seconded to accept the minutes from the July meeting. Minutes were unanimously accepted.

**Financial Report:** Chris Hodge was present and provided an August financial Report.

**August 1 -August 31, 2019: Total Income: \$112.55 Total Expense: \$990.00**  
**Net Income: - 877.45**

**Amazon/EBay:** Catherine Foster reports total online sales for July/August as \$40.59  
Ellen Church reports online sales for Feb-June 2019 as \$1271.35

**Trustee/Director's Report:** Please see attached report.

- Kimberlee Arnold is now the new Part-time Circulation Assistant..
- Position to be posted for Reference Assistant which will hopefully be filled by mid-October.
- **Outreach Services:** The Board of Trustees has given approval to the library to retain the services of Rick Starzyk as a temporary Bibliotemps contractor in order to provide outreach services to those who are permanently or temporarily housebound. A request for Federal Funds from BayPath Elder Services was denied for this year. This grant is expected to be resubmitted in the next grant round. The Library will use restricted funds from the Elizabeth Benoit Fund, which has funds set aside to serve the needs of seniors and the elderly in the local community.
- **Future Capital Funding Request:** Money for the replacement for the outside Book and Media Drop boxes. Proposed costs to be discussed at next meeting.

**Membership:** Maryellen Joyce reports we have approximately 100 active members.

**Apple Memory Café:** Approximately \$130.00 remains in the Apple Memory Café Account. The Friends will determine at the last Friends meeting of this year whether to keep the account open or close it.

**Old Business**

**Applefest:** The Friends will be holding a book sale during Applefest this year. The sale will be held on Saturday, September 21<sup>st</sup> from 10am-3pm. The sale will take place outside on Main Street in front of the library if weather permits or in the Children's Room craft area.  
Book donations will end on Friday Sept. 20<sup>th</sup>

**Foam Board:** A foam board, 24"x36" will be ordered. This will be displayed when a program is taking place that

is sponsored by the Friends.

### **New Business**

**Next Meeting:** Wednesday, September 25, 2019 at 7:00PM.

Motion for meeting adjournment was made and seconded.

The meeting was adjourned at 8:27pm.

Respectfully submitted,

Charlene Gaca, Clerk