

Friends of the Northborough Library, Inc.
July Meeting Minutes
July 31, 2019

Present: Lisa Gardner, Maryellen Joyce, Jeannette Marco, James Murphy, Charlene Gaca, Mitch Cohen, Chris Lindquist

The meeting was called to order at 7:02pm by Lisa Gardner, President

Motion made and seconded to accept the minutes from the previous meeting. Minutes were unanimously accepted.

Financial Report: Chris Hodge was unable to attend meeting. A July 2019 financial report was provided.:

June 27 through July 31, 2019: Total Income: \$136.13 Total Expense: \$0.00
Net Income: \$136.13

Amazon/EBay: Catherine Foster reports total online sales for June is \$59.19.

Trustee/Director's Report: Please see attached report.

- Position for a Part-time Circulation Assistant will hopefully be filled by mid-August.
- Pending approval of the Town and Board of Trustees the library will hire two new part-time Library Assistants by the end of the summer in order to prepare for reopening of library on Thursday evenings.
- **Outreach Services:** The Board of Trustees has given approval to the library to retain the services of Rick Starzyk as a temporary Bibliotemps contractor in order to provide outreach services to those who are permanently or temporarily housebound. A request for Federal Funds from BayPath Elder Services was denied for this year. The Library plans to use restricted funds from the Elizabeth Benoit Fund, which has funds set aside to serve the needs of seniors and the elderly in the local community.
- **Fall Adult Programs:** A request was made to the Friends asking for \$865.00 to fund the Fall Adult Programs. Motion was made by Maryellen to approve this request for programs as outlined in the Director's July 31st report. Motion was seconded by Jeannette and unanimously passed.

Membership: Maryellen Joyce reports we have approximately 100 active members.

Apple Memory Café: Carol DeRienzo has submitted expense reports for the Café for April 15-June 10, 2019 and will be reimbursed for these costs by the Friends.

Old Business

Applefest: The Friends will be holding a book sale during Applefest this year. The sale will be held on Saturday, September 21st from 10am-3pm. The sale will take place outside on Main Street in front of the library if weather permits or in the Children's Room craft area.
Book donations will be accepted starting August 1, 2019.

Banners: Two banners to be hung outside the library were ordered and received from Staples. They are for the

Summer Reading Program. The banners, which will be placed by the Town, should be in place by the middle of August.

Foam Board: A foam board, 24"x36" will be ordered. This will be displayed when a program is taking place that is sponsored by the Friends.

New Business

150th Jubilee Wrap up: With the success of the 150th Jubilee Mitch Cohen, Chair of the Board of Trustees offered up the question of whether the Friends would consider a similar event to be held in the future, possibly every year. This proposal was discussed and tabled for future discussion.

Next Meeting: Wednesday, August 28, 2019 at 7:00PM.

Motion for meeting adjournment was made and seconded.

The meeting was adjourned at 8:27pm.

Respectfully submitted,
Charlene Gaca, Clerk