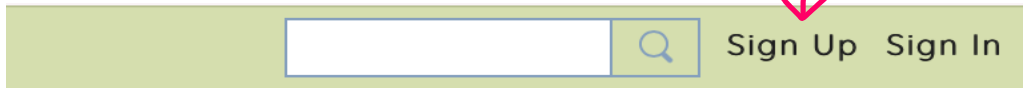
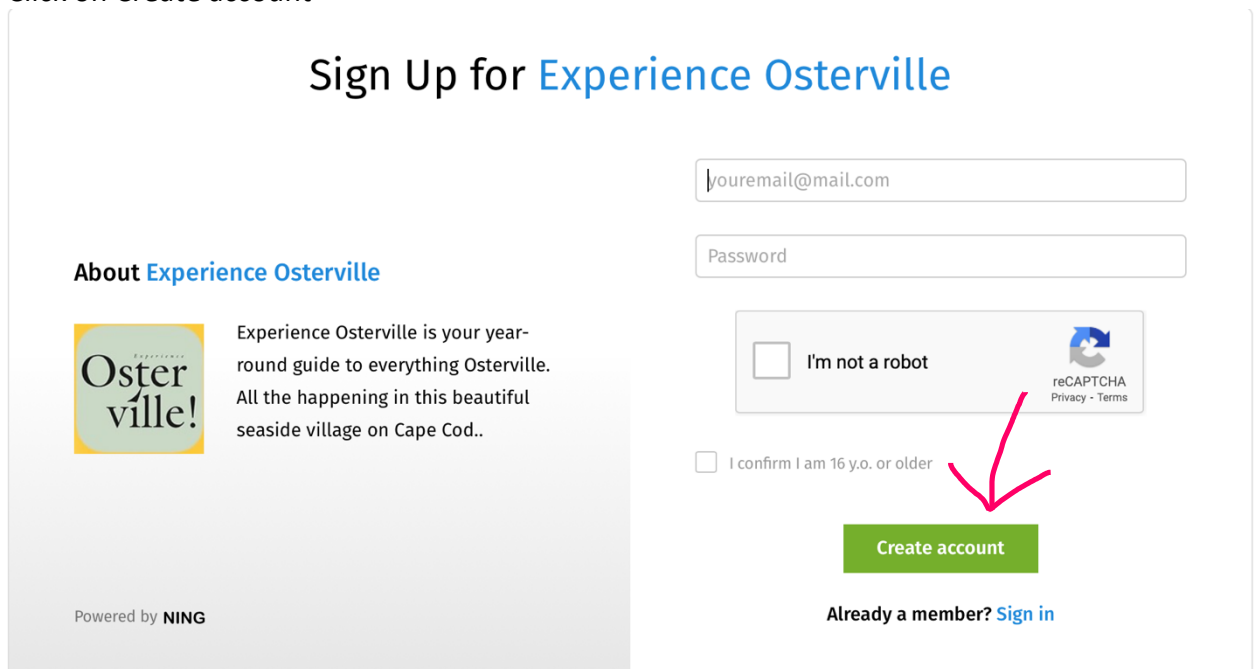


How to set up your page on Experience Osterville

1. Go to www.ExperienceOsterville.com
2. Look for the Sign Up in upper right (see picture below)



3. Click on Create account

A screenshot of the registration page titled 'Sign Up for Experience Osterville'. On the left, there is a section titled 'About Experience Osterville' with a logo that says 'Osterville!' and a short description: 'Experience Osterville is your year-round guide to everything Osterville. All the happening in this beautiful seaside village on Cape Cod..'. Below this is the text 'Powered by NING'. On the right, there is a registration form with the following elements: an email input field containing 'youemail@mail.com', a password input field, a reCAPTCHA box with the text 'I'm not a robot' and a checkbox, and a checkbox labeled 'I confirm I am 16 y.o. or older'. A green 'Create account' button is positioned below the checkboxes, with a red arrow pointing to it. At the bottom right, there is a link that says 'Already a member? Sign in'.

Get your square icon ready with logo, similar to the Osterville above size should be about 72 x 72 pixels

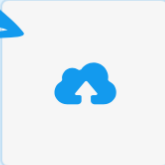
4. When registering, use your **Business Name in space for Full Name**

Create Profile on Experience Osterville

Almost there! Tell us a little bit more about yourself.

Full Name *

Profile Photo

Drop here  or

Upload a Photo (GIF, JPG or PNG; limit 10MB). Uploaded photos will be cropped square.

Gender

Male Female Don't Display

★ Answer will be displayed on a cover picture of member profile page

Country

★ Answer will be displayed on a cover picture of member profile page

I agree to [Terms of Service](#)

Powered by **NING**

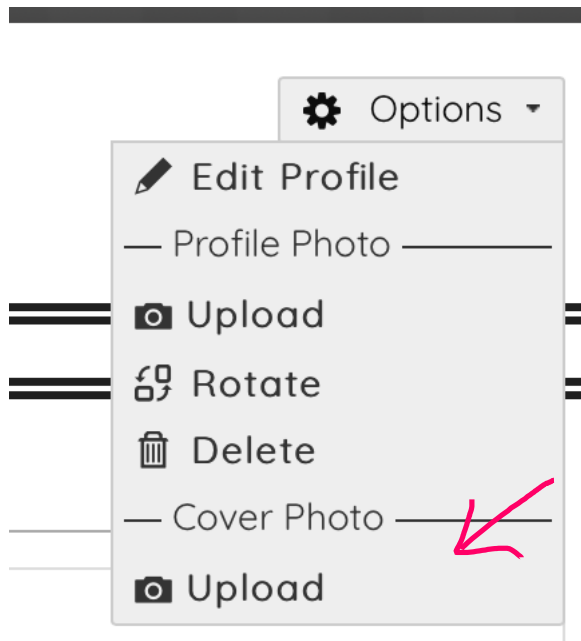
Join

Your icon is set, follow red checks, Country United States and then click Join!

5. Once log in go to home screen and click on My Page



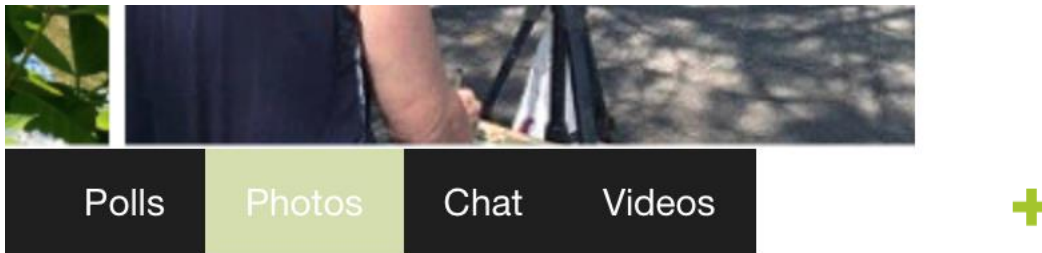
6. From My Page look for the Options, here you can upload your Profile Photo 72 x 72 and add a 650 wide x 135 high Cover Photo Banner. If you would like to make your own banner, we suggest Canva.com and select custom and put in the size 650 wide x 135 high. Add pictures, logo and or text.



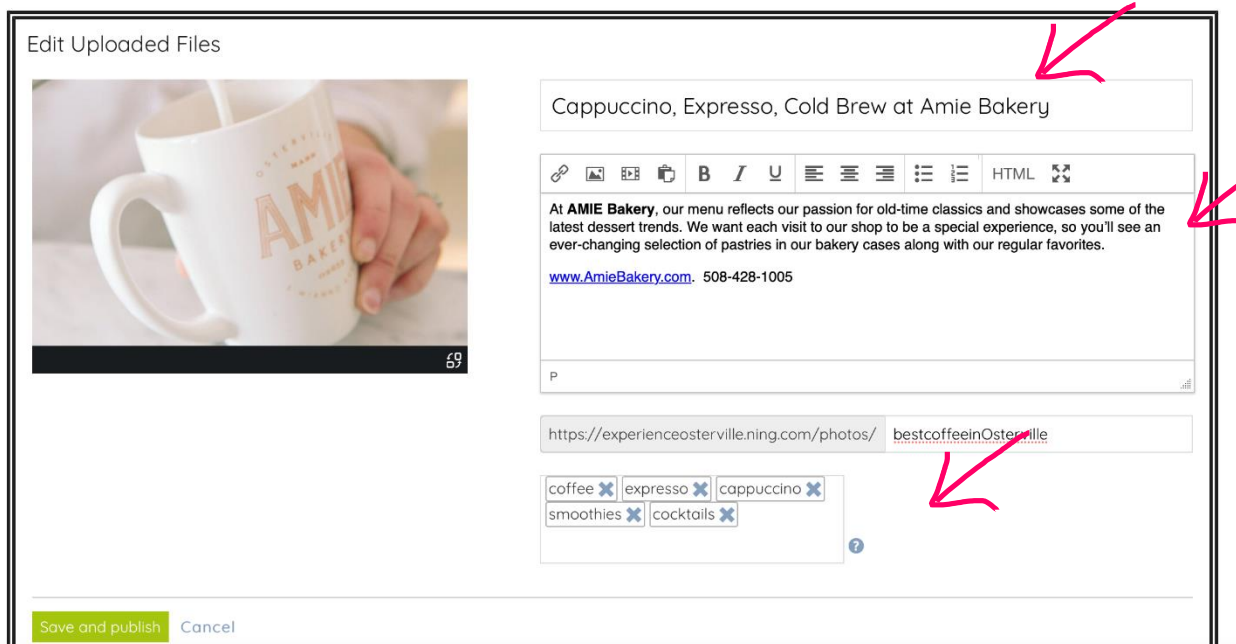
Example of Cover Photo made in Canva



7. Next, go to Photo's Page and start adding, click on the + sign in right corner.



8. When uploading your photos, you will see this format. Take advantage of description to add key words, add link to your website and put your phone number in.



9. Do the same for any videos and the About page. New additions will not be readily seen till approved by Site Manager.

Any questions email cyndycotton@clamsnet.org Osterville Village Library

ExperienceOsterville .com