

PALISADES FREE LIBRARY

BOARD OF TRUSTEES

**AGENDA**

WEDNESDAY, FEBRUARY 12, 7:00 PM  
AT THE LIBRARY

CALL TO ORDER

APPROVAL OF MINUTES FROM DECEMBER 11, 2024 MEETING

LIBRARIAN'S REPORT

- 2024 Statistics
- Conflict of Interest Forms – annual signing

BUILDING REPORT

- Had the locks on the front door and basement door serviced - \$125
- The panic buttons at the circ desk and reference desk were re-mounted - \$450
- We received approval from the zoning board for the children's room project. Next stop-HABR
- Mike is finishing final drawings for bathroom and historic closet – do we want to do a formal bid?

FINANCIAL REPORT

- Resolution to accept the Town of Orangetown funding agreement for 2024:
  - **To Authorize the execution of the contract for library services between the Town of Orangetown and the Palisades Free Library for the term of January 1, 2025 to December 31, 2025.**
- We raised \$10,000 from this year's annual appeal. Total gifts and donations for the year was \$82,400.
- 2024 Budget Report
- Restricted Funds
- 259 School District Funds Referendum

OLD BUSINESS

- Long Range Plan

NEW BUSINESS

- **Election of board officers: President, Vice President, Treasurer and Secretary**
- Members appointed to committees: Finance, Building, Nominating, Other?
- Approve the Annual Report to the State

## **Draft Minutes**

Present: Marjorie Galen, presiding; Kris Haberman, Yvonna Kopacz, Erica Lockwood, Kathryn Shattuck, Maria Gagliardi, recording  
Excused: Laurie Ferguson, Mary Murphy

Marjorie called the meeting to order at 7:06pm

### **APPROVAL OF MINUTES FROM OCTOBER 16, 2024 MEETINGS**

Kris moved and Erica seconded the acceptance of the minutes from October 16, 2024. All in favor.

### **DIRECTOR'S REPORT**

Statistics: Overall circulation is up 1.6% YTD.

Lending of books and periodicals is about the same YTD.

Physical Audio/Visual circulation is down 25% YTD.

Digital borrowing is up 20% YTD.

Visitation is up 6% and in-person program attendance is up 15% YTD.

Public computer use is down by 30% YTD and down 55% since 2019.

### **Policy Review**

**Yvonna moved and Erica seconded the Personnel Policy Updates as presented. All in favor.**

**New Policy: Employee Coursework and Internships on Worktime – Yvonna moved and Erica seconded. All in favor.**

### **BUILDING REPORT**

Michael Esmay will appear before the zoning board on Wednesday, January 15.

We replaced the hot water heater which was leaking: \$2,200.

We have a new printer with a new feature of mobile printing.

### **FINANCIAL REPORT**

**Kris moved and Erica seconded to adopt the 2025 Proposed Budget. All in favor.**

**Yvonna moved and Kris seconded the Tax Cap Override as presented. All in favor.**

**Kathryn moved and Kris seconded the acceptance of the 2023 Audit. All in favor.**

## OLD BUSINESS

Marjorie reported on the Legacy Brochure.

## NEW BUSINESS

Election of Marjorie Galen and Erica Lockwood for 2 seats for the trustee term 2025-2029  
Maria counted the ballots: A total of 15 ballots cast with 14 for Erica Lockwood and 12 for Marjorie Galen. Both candidates were elected to the board.

**Yvonna moved and Kris seconded the adoption of the 2025 Holiday Calendar. All in favor.**

**Erica moved and Kathryn seconded the adoption of the 2025 Board Meeting Dates. All in favor.**

Long Range Plan: Maria reviewed some of the highlights of conducting a Long Range Plan in 2025.

At 7:56pm Kathryn moved to adjourn and Yvonna seconded. All in favor.

## Palisades Free Library 5 Year Statistical Comparison

ITEM DESCRIPTION	2020	2021	2022	2023	2024	5 Year Ave %
<b>CIRCULATION</b>						
<b><u>BOOKS</u></b>						
Adult New Fiction	1,188	1,823	2,101	2,010	2,026	8.85%
Adult Fiction	1,029	1,433	1,498	1,511	1,577	6.82%
Adult New Nonfiction	619	809	691	882	907	3.78%
Adult Nonfiction	968	1,546	1,488	1,484	1,428	6.69%
Adult New LP Fiction				301	255	0.54%
Adult Paperbacks	8	10	8	-	-	0.03%
YA Fiction	470	575	536	377	320	2.20%
YA Nonfiction	42	72	68	41	65	0.28%
<b>ADULT TOTAL</b>	<b>4,324</b>	<b>6,268</b>	<b>6,390</b>	<b>6,606</b>	<b>6,578</b>	<b>29.19%</b>
Juvenile Fiction	3,106	4,622	5,411	4,409	4,563	21.39%
Juvenile Spanish Fiction	-	82	152	92	65	0.38%
Juvenile Nonfiction	421	950	1,165	847	934	4.18%
Juvenile Paperbacks	96	206	469	-	-	0.75%
<b>JUVENILE TOTAL</b>	<b>3,623</b>	<b>5,860</b>	<b>7,197</b>	<b>5,348</b>	<b>5,562</b>	<b>26.69%</b>
<b>BOOK TOTAL</b>	<b>7,947</b>	<b>12,128</b>	<b>13,587</b>	<b>11,954</b>	<b>12,140</b>	<b>55.88%</b>
<b><u>PERIODICALS</u></b>						
Adult	1,362	1,420	1,569	1,469	1,441	7.03%
YA	-	2	-	-	-	0.00%
Juvenile	19	8	15	-	3	0.04%
<b>PERIODICAL TOTAL</b>	<b>1,381</b>	<b>1,430</b>	<b>1,584</b>	<b>1,469</b>	<b>1,444</b>	<b>7.07%</b>
<b><u>AUDIO-VISUAL</u></b>						
Books on Tape/CD YA/Adult	349	315	257	274	181	1.33%
Books on Tape/CD Juvenile	15	20	16	2	10	0.06%
CD's Adult/YA - music	69	18	34	17	-	0.13%
CD's Juvenile - music	1	-	-	-	-	0.00%
DVD's Adult/YA	2,278	2,235	1,962	1,717	1,192	9.08%
DVD's Juvenile	232	248	295	200	145	1.08%
Museum Passes	3	2	9	33	37	0.08%
AWE Station Program Sessions	62	170	376	517	523	1.59%
Equipment (Nook/Flash Dr.)	-	2	-	-	2	0.00%
Puzzles	-	58	115	71	82	0.32%
Video Games (All Types)	28	-	5	-	4	0.04%
<b>AUDIO VISUAL TOTAL</b>	<b>3,037</b>	<b>3,068</b>	<b>3,069</b>	<b>2,831</b>	<b>2,176</b>	<b>13.72%</b>
<b><u>DIGITAL</u></b>						
Overdrive - All Formats	3,414	3,094	3,553	4,305	4,693	18.44%
Hoopla - All Formats	728	688	522	608	876	3.31%
Kanopy	378	334	306	262	350	1.58%
<b>DIGITAL TOTAL</b>	<b>4,520</b>	<b>4,116</b>	<b>4,381</b>	<b>5,175</b>	<b>5,919</b>	<b>23.33%</b>
<b>TOTAL CIRCULATION</b>	<b>16,885</b>	<b>20,742</b>	<b>22,621</b>	<b>21,429</b>	<b>21,679</b>	<b>100.00%</b>

<b>MISCELLANEOUS</b>					
Total Patrons Served	6,652	9,181	12,412	13,098	13,759
In-Person On-Site Event Attendance	547	-	342	1,557	1,326
Patron Event Attendance	2,897	5,231	4,298	3,065	2,863
New Patrons Registered	36	53	56	58	79
Patrons Deleted	-	35	-	-	-
Reference Questions	1,521	1,821	2,128	2,109	2,333
Fines Collected	\$ 458.21	\$ 342.53	\$ 513.85	\$ 255.29	\$ 328.21
One-on-One Appointments	104	190	135	145	156
<b>ILL</b>					
<b><u>TO OTHER LIBRARIES</u></b>					
RCLS	2,814	4,285	4,118	4,242	4,549
Mid-Hudson, SENYLRC Correctional Facilities, Schools, Out of Region	2	6	2	1	1
OCLC	-	-	-	-	-
<b>TOTAL</b>	<b>2,816</b>	<b>4,291</b>	<b>4,120</b>	<b>4,243</b>	<b>4,550</b>
<b><u>BORROWED FROM OTHERS</u></b>					
RCLS	1,942	2,782	2,804	2,580	2,681
FML, Mid-Hudson, SENYLRC Correctional Facilities, Schools, Out of Region	4	22	14	18	14
OCLC	2	20	17	25	21
<b>TOTAL</b>	<b>1,948</b>	<b>2,824</b>	<b>2,835</b>	<b>2,623</b>	<b>2,716</b>
<b>INTERNET USE</b>					
	<b>665</b>	<b>1,046</b>	<b>1,162</b>	<b>865</b>	<b>701</b>

**A G R E E M E N T**  
**By and Between**  
**THE TOWN OF ORANGETOWN and THE PALISADES FREE LIBRARY**  
**For term January 1, 2025 to December 31, 2025**

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2025, between the TOWN BOARD OF THE TOWN OF ORANGETOWN, having its principal offices at Town Hall, 26 Orangeburg Road, Orangeburg, New York 10962, hereinafter referred to as the "Town" and the Trustees of the PALISADES FREE LIBRARY, a Free Association Library with its principal offices at 19 Closter Road, Palisades, New York 10964, hereinafter referred to as the "Library".

**W I T N E S S E T H :**

WHEREAS, the Library has heretofore been organized under the laws of the State of New York as a Free Association Library for the purposes of maintaining and operating a free library at hamlet of Palisades in the Town of Orangetown, and is now registered by the Regents of the State of New York and fully complies with the Regents requirements except as modified by the Regents; and

WHEREAS, pursuant to Chapter 494 of the Laws of 2012, a tax is levied for library services upon the area served by the Free Association libraries operated in hamlets of Blauvelt, Orangeburg, Palisades and Tappan, and upon the Sparkill area delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, and which tax is collected for the purpose of providing a portion of the funds required in the operation of said libraries; and

WHEREAS, the Library is willing, in consideration of the support granted and to be granted it out of the tax moneys levied and collected pursuant to Chapter 494 of the Laws of 2012, to make available to all residents of the areas upon which the said library tax is levied pursuant to Chapter 494 of the Laws of 2012, library services as authorized pursuant to its Charter;

WHEREAS, it is proposed that the Town of Orangetown enter into a Contract with the Palisades Free Library for the furnishing of library services within the boundaries of their district contained within the Orangetown Library District, and to those residents within the Sparkill areas described hereinabove;

WHEREAS, due notice has been given of a Public Hearing held at Town Hall of the Town of Orangetown on October 8, 2024 at 7:10 p.m., to consider such Contract, the notice thereof duly specifying the time and place of the Public Hearing, as aforesaid, and describing the time and

place of the Public Hearing as aforesaid, and describing, in general terms, the proposed Contract;  
and

WHEREAS, said Public Hearing was duly conducted as advertised and all persons interested therein and presenting themselves were heard;

WHEREAS, the Town Board, as party of the First Part, hereinafter “Town”, on November 12, 2024, duly authorized a contract with the Palisades Free Library, party of the Second Part, hereinafter “Library”, for library services in the boundaries of the Palisades District contained within the Orangetown Library District, and to those residents within the Sparkill areas described hereinabove, upon the terms and provisions herein set forth; and

WHEREAS, this contract has been duly authorized by the Board of Trustees of the Palisades Free Library, party of the Second Part, and the Palisades Free Library has provided the Town Clerk with certified copies of Resolutions of approval of this Agreement by the Board of Trustees;

NOW THEREFORE, the Town does engage the Palisades Free Library to furnish library services within its boundaries as described in the Orangetown Library District, and to those residents of the Sparkill area described hereinabove, and the Library agrees to furnish such services in the manner following, to wit:

***A G R E E D :***

1. The Library shall submit to the Town Supervisor, **on or before JULY 31<sup>st</sup>** in each year, a budget of its anticipated expenses for the next fiscal year together with a statement of the amount which is proposed to be raised by taxes to defray such expenses.
  - a. The Library shall list the number of Sparkill residents who hold a current library cards in such Library. This number shall be obtained from the main library user database maintained by the Ramapo Catskill Library System (RCLS) on the first (1<sup>st</sup>) Friday in September.
  - b. Such budget or request for funds shall be in such form and shall contain such information including estimates of revenues and expenditures as the Supervisor of the Town of Orangetown shall prescribe.
  - c. The Library shall present the Town with a copy of the financial report filed with the Annual Report filed with the State Education Department; and with a copy of Form 990 filed with the IRS.

- d. The Town Board, in determining the amount to be raised by taxes for library purposes, may take into account a library's private source funds and, therefore, the Library shall provide this information to the Town Board.
  - e. The Town reserves the right to require an audit of the books and records of the Library at the expense of the Library.
2. The Library agrees to furnish library services to all of the inhabitants of the area served by such library, as well as the residents of the Sparkill area delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012, without charge, to such residents.
  3. The Library agrees to keep its Library open on such days and for such periods of time, as to render adequate service to the inhabitants of the area served by the Library, as well as the residents of the Sparkill area delineated in subdivision (e) of Section 1 of Chapter 494 of the Laws of 2012.
  4. Not later than **MARCH 1st** of each year, the Library will furnish to the Town Board of the Town of Orangetown, a certified copy of its annual report to the New York State Education Department.
  5. The Library will furnish the Town Board of the Town of Orangetown with a copy of its rules and regulations as the same may be amended from time to time.
  6. Simultaneously with the execution of this Agreement, the Library shall furnish the Town of Orangetown with a certificate of liability insurance, naming the Town of Orangetown, 26 Orangeburg Road, Orangeburg, New York 10962 as an insured party in the amount of ONE MILLION AND 00/100 (\$1,00,000.00) DOLLARS for one person injured, and TWO MILLION AND 00/100 (\$2,000,000.00) DOLLARS for any one accident, and the Library further agrees to hold and save the Town of Orangetown, free and harmless from any and all claims by persons using the Library and/or injured thereat; involving costs and reasonable attorney(s) fees.
  7. The Town agrees to pay the Library for furnishing library service to the inhabitants of the serviced area, the sum of FOUR HUNDRED EIGHT THOUSAND AND 00/100 (\$408,000.00) DOLLARS, to be paid upon presentation of a voucher therefor.
  8. This agreement is for the one-year period commencing January 1, 2025, and terminates December 31, 2025.



IN WITNESS WHEREOF, the respective parties hereto have executed this Agreement and caused same to be signed by the proper officers of the respective parties and their respective seals affixed, the day and year first above written.

ATTEST:

TOWN OF ORANGETOWN

\_\_\_\_\_  
Rosanna Sfraga, Town Clerk

By: \_\_\_\_\_  
Teresa M. Kenny, Supervisor

(S E A L)

PALISADES FREE LIBRARY

By: \_\_\_\_\_  
Marjorie Galen, President

(S E A L)

ACKNOWLEDGMENT

STATE OF NEW YORK     )  
  : ss  
COUNTY OF ROCKLAND )

On the \_\_\_\_ day of \_\_\_\_\_, 2025, before me, the undersigned notary public, personally appeared Teresa M. Kenny, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC

ACKNOWLEDGMENT

STATE OF NEW YORK     )  
  : ss  
COUNTY OF ROCKLAND )

On the \_\_\_\_ day of \_\_\_\_\_, 2025, before me, the undersigned notary public, personally appeared Marjorie Galen, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC

**PALISADES FREE LIBRARY  
Operating Budget**

	<u>Jan - Dec 24</u>	<u>Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>PUBLIC FUNDS</b>		
South Orangetown 259 Income	70,121.33	82,000.00
Town of Orangetown Income	397,191.00	397,191.00
<b>Total PUBLIC FUNDS</b>	<u>467,312.33</u>	<u>479,191.00</u>
<b>Total LIBRARY CHARGES</b>	1,769.31	1,688.00
<b>GRANTS</b>	1,490.00	2,000.00
<b>GIFTS AND ENDOWMENTS</b>		
Tappan Zee Thrift Shop	6,406.98	6,500.00
<b>GIFTS AND ENDOWMENTS - Other</b>	<u>76,002.34</u>	
<b>Total GIFTS AND ENDOWMENTS</b>	82,409.32	6,500.00
<b>INTEREST &amp; DIVIDEND INCOME</b>	10,903.35	12,000.00
<b>Total Income</b>	<u><b>563,884.31</b></u>	<u><b>501,379.00</b></u>
<b>Expense</b>		
<b>PERSONNEL - SALARIES</b>		
OTHER STAFF	124,681.35	125,000.00
CERTIFIED LIBRARIANS	80,431.97	81,000.00
DIRECTOR	105,999.99	106,000.00
<b>Total PERSONNEL - SALARIES</b>	<u>311,113.31</u>	<u>312,000.00</u>
<b>EMPLOYEE BENEFITS</b>		
Total PAYROLL TAX EXPENSE	22,656.67	23,868.00
HEALTH	55,783.79	54,000.00
RETIREMENT	12,794.11	13,500.00
WORKERS COMP & DISABILITY	2,650.29	3,500.00
<b>Total EMPLOYEE BENEFITS</b>	<u>93,884.86</u>	<u>94,868.00</u>
<b>MATERIALS -</b>		
Total BOOKS AND PRINT MATERIALS	21,744.24	21,100.00
Total ELECTRONIC MATERIALS	10,042.55	9,400.00
Total AUDIO/VISUAL AND OTHER	<u>2,757.94</u>	<u>3,750.00</u>
<b>Total MATERIALS -</b>	<u>34,544.73</u>	<u>34,250.00</u>
<b>Total MAINTENANCE &amp; REPAIRS</b>	44,608.03	40,465.00
<b>Total SUPPLIES</b>	3,099.01	4,900.00
<b>TELECOMMUNICATIONS</b>	4,235.56	6,831.00
<b>Total PROFESSIONAL FEES</b>	29,477.40	34,034.00
<b>EQUIPMENT</b>	8,491.71	1,000.00
<b>Total MISCELLANEOUS</b>	6,261.54	6,595.00
<b>RCLS - Automation</b>	6,380.00	6,000.00
<b>RCLS - Fees</b>	<u>1,550.00</u>	<u>1,550.00</u>
<b>Total Expense</b>	<u>543,646.15</u>	<u>542,493.00</u>
<b>Net Ordinary Income</b>	<u>20,238.16</u>	<u>-41,114.00</u>
<b>Net Other Income</b>	10,094.83	
<b>Net Income</b>	<u><b>30,332.99</b></u>	<u><b>-41,114.00</b></u>

## PALISADES FREE LIBRARY FUND BALANCE

As of January 31, 2025

<b>CASH ON HAND</b>		\$	403,400
Community Gift Fund Raised Through Donations	\$	(139,000)	
		\$	<b>264,400</b>

### ALLOCATED RESERVE FUNDS

Operating Cash Flow (to bridge until town issues funds in February)	\$	70,000
Unemployment Reserve (library is self-insured)	\$	20,000
Emergency Repair Funds (unanticipated repairs or improvements)	\$	45,000
Friends	\$	17,314
Historic Committee	\$	4,067
Capital Fund	\$	136,482

UNALLOCATED (If 259 passes this figure will be +\$9,537)	\$	(28,463)	
<b>Total Reserved and Unallocated</b>		\$	<b>264,400</b>

### CAPITAL PROJECTS 2024-2026

150 square foot addition on basement level to mitigate flooding	\$	140,000
Update bathroom to comply with ADA standards	\$	35,000
Improvements to local history storage	\$	25,000
Architectural Fees	\$	25,000

<b>TOTAL</b>		\$	<b>225,000</b>
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### CAPITAL PROJECTS FUNDING

Community Gift Fund	\$	139,000	
Capital Fund	\$	136,482	
NYS Construction Aid	\$	26,000	
Total		\$	<b>301,482</b>

## PALISADES FREE LIBRARY

### Long Range Plan

### 2025 Planning

## Future Planning

Every library needs a long-range plan as a formal document to:

- Provide information about the community and library to use in decision-making;
- Clarify for board, staff, and community the role of the library in the community;
- Evaluate the usefulness and quality of specific services and activities;
- Assist in preparing for change (dropping old services or adding new ones);
- Establish priorities for the allocation of resources;
- Document the need for sustainable funding.

Assess the library's capacity to move forward in the areas of:

- Personnel
- Governance
- Finance
- Facility
- Services
- Policy
- Partnerships
- Marketing & Public Relations
- Measurement & Evaluation

## Evaluation of Long Range Plan Adopted in 2019:

Personnel:

- Upgraded Youth Librarian position from part-time to full-time
- 80% turnover in full-time staff – there were 7 different people in the Youth Librarian position
- Had high turnover in part-time circulation staff - #1 reason was personal injury not-work-related
- Increased all full-time staff paid vacation time to 4 weeks irrespective of tenure
- Weekly staff meetings
- Online payroll system

Governance:

- Reduced number of trustees from 9 to 7
- Trustees attend 2 hours of training each year
- Policies are reviewed every 5 years

Financial:

- Held a 259 vote in 2022 for an increase from \$68,000 - \$82,000
- From 2019-2024 Raised \$200,000
- From 2019-2024 received \$100,000 in construction aid
- Increases from the town: 0%, 0%, 0%, 0%, 2%, 0%, 2%
- Fund Balance decreased from \$435,000 - \$400,000
- Signed up with a solar farm to receive 10% discount on electric bills
- Held Fundraisers and sold cookbooks, candles, T-Shirts, and tote bags.

Facility:

- Replaced HVAC system
- Renovated elevator
- Expanded Exhibit Wall Space
- Updated Phone System to VOIP
- Overhead electric and communication wires buried underground
- Replaced Server with Cloud Computing
- Installed second outdoor spigot
- Created movable shelving in historic room
- Added security cameras
- Replaced arborvitae around parking lot with wood fencing
- Installed a gravity backup sump pump powered by municipal water
- Portrait of Lydia Lawrence restored by gift of Lou Solerno
- Received Green Business Partnership Certification

Services:

- Circulation is down from 25,000 to 21,000
- Library Visits are down from 16,500 to 13,000
- Library Programming attendance is up largely due to large audiences at online programs from 2,500 to 3,000
- Regular weekly storytime
- Teen Advisory Board - & opportunities for teen volunteers
- Added digital streaming and more ebooks through Kanopy and Hoopla
- Digital access to the Wall Street Journal
- Eliminated fines for everything except museum passes and loans from outside RCLS
- Notary Public
- Monthly book club
- Weekly yoga class
- Increased number of Local History lectures
- Monthly author series
- Mobile Printing
- Bi-monthly Community Conversations
- Mighty Five Coordinated Events Calendar
- Mighty Five Museum Pass Sharing

Partnerships:

<ul style="list-style-type: none"><li>• League of Women Voters</li><li>• Lomar Farms</li><li>• Orangetown Museum</li><li>• Books &amp; Greetings Northvale</li><li>• National Council of Jewish Women</li><li>• Cornell Cooperative Extension</li><li>• Palisades Presbyterian Church</li><li>• Bright Horizons</li><li>• Esplanade at Palisades</li><li>• Palisades Community Center</li><li>• Tallman State Park</li><li>• Town of Orangetown</li><li>• Tappan Zee Thrift Shop</li></ul>	<ul style="list-style-type: none"><li>• St. Thomas Aquinas</li><li>• KB Chocolates</li><li>• Tappan Zee High School</li><li>• Piermont Creamery</li><li>• Tappan Library</li><li>• Orangeburg Library</li><li>• Blauvelt Library</li><li>• Piermont Library</li><li>• Haverstraw Library</li><li>• John Paulding Engine Company</li><li>• Peace 4 Paws</li><li>• Lamont-Doherty Earth Observatory</li></ul>
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## **In Progress**

- Expand Children's room and remediate flooding issue
- Remodel and expand bathroom
- Expand Historic Materials Storage
- Recessed lights in community room

### Unrealized Goals from 2019 Long Range Plan:

- Open at 10am on weekdays
- Recruit more residents from Rockleigh to buy memberships
- Larger meeting space
- More parking
- One Book One Read program
- Regularly hold all staff meetings