

PALISADES FREE LIBRARY
BOARD OF TRUSTEES

WEDNESDAY, DECEMBER 14, 2022
7:00 PM AT THE LIBRARY

MEETING MINUTES

Present: Marjorie Galen, presiding; Paul Riccobono, Marty Nealon, Kristopher Haberman, Yvonna Kopacz, Kathryn Shattuck, Maria Gagliardi, recording.

Excused: Sarah Buterbaugh

Guest: Laurie Ferguson

CALL TO ORDER: Marjorie called the meeting to order at 7:02 pm

APPROVAL OF MINUTES FROM OCTOBER 12 MEETING:

Paul moved and Marty seconded. All in favor.

PRESENTATION BY ARCHITECT MICHAEL ESMAY

Michael reviewed the scope of the project and advised on the process of getting approvals from the town building departments. Michael is the person who makes the application to the town.

LIBRARIAN'S REPORT

- Hired Alain Laforest as Youth Services Librarian. He began on November 15, 2022.
- **Paul moved and Kathryn seconded a resolution to approve agreement with Educational Consortium for Telecommunications Savings for Erate services. All in favor.**

FINANCIAL REPORT

- Operating Budget Report by Marty
- Summary Report of Restricted Funds by Marty
- **Yvonna moved and Kathryn seconded a resolution to exceed the 2% tax levy limit imposed by New York State Law in General Municipal Law Section 3-c (adopted in 2011) for the year 2023**
- **Kathryn moved and Marty seconded a resolution to open an account with RBC called the Palisades Free Library Community Gifts Fund with \$40,000 collected from this year's donations, fundraising, and Tappan Zee Thrift Shop donations, plus the \$4,902 from the Sean McCarthy Poetry Fund, and \$2,588 from the Dorothy Davis Symposia Fund, and any additional money from the 2022 annual appeal. All in favor.**
- **Paul moved and Kris seconded a resolution to accept anonymous donation of \$10,000 restricted to building improvements and deposit it in the RBC Palisades Free Library Community Gifts Fund**
- **Marty moved and Paul seconded a resolution to adopt the 2023 Budget as presented with the amendment of removing \$10,000 in donations from income.**

BUILDING REPORT

- We changed elevator companies to Champion Elevator and they repaired the elevator shaft drywall on Thursday, December 8. We are ready to schedule our elevator re-inspection, and pending approval, the final building inspection.

OLD BUSINESS

- Chartered Service Area Update – no report
- Debit Card Policy – no report
- Winterfest recap – a good time was had by all. We raised almost \$800 from the sale of food, Tshirts, Tote Bags, and raffle tickets.

NEW BUSINESS

- Election of Trustee Laurie Ferguson. 14 ballots were cast, 13 in favor of Laurie, and 1 ballot was not marked.
- **Kathryn moved and Kris seconded approval the 2023 Holiday closing dates.**
- **There will be a special meeting on Wednesday, January 18 at 7pm to discuss the building plans presented by Michael Esmay and to authorize the execution of the agreement by and between the Town of Orangetown and the Palisades Free Library for term January 1, 2023 to December 31, 2023.**