

PALISADES FREE LIBRARY
BOARD OF TRUSTEES

WEDNESDAY, FEBRUARY 8, 2023
7:00 PM AT THE LIBRARY

MEETING MINUTES

Present: Marjorie Galen, presiding; Paul Riccobono, Marty Nealon, Kristopher Haberman, Kathryn Shattuck, Laurie Ferguson, Maria Gagliardi, recording.

Excused: Yvonna Kopacz

Guest: Susan Nemesdy

CALL TO ORDER: Marjorie called the meeting to order at 7:05 pm

MINUTES

Marty moved and Paul seconded to accept the minutes from December 14, 2022 and January 18, 2023. All in favor.

Susan Nemesdy discussed two fundraising events: Springfest and Shakespeare Play and Picnic with Diana Green. Springfest will be on Saturday, May 20 and Shakespeare will be on Saturday, June 17. Susan left after this discussion.

LIBRARIAN'S REPORT

- Hired Alain Laforest as Youth Services Librarian. He began on November 15, 2022 and resigned on December 15, 2022.
- Diana Colgan was hired as a part time Youth Services Librarian.
- Maria Gagliardi is taking medical leave from February 21 – March 31. She is working with Marjorie, Marty, and the staff to make sure things run smoothly.
- **Paul moved and Kris seconded a temporary pay increase of \$60 a day for Emily Nevill who will assume many of the day-to-day responsibilities while Maria is on leave. All in favor.**
- **Kris moved and Marjorie seconded the approval of the Paid Family Leave Policy and the Exhibits and Displays Policy without modification. All in favor.**

BUILDING REPORT

The elevator failed inspection again. The telephone unit was not operational. Champion is going to replace the unit.

FINANCIAL REPORT

- End of the Year Operating Budget Report by Marty
- Summary Report of Restricted Funds by Marty
- Review of Funding for the municipality, school, special districts and libraries from 2012 to 2022.

OLD BUSINESS

- Building Expansion – We will go back to Mike Esmay with our ideas for how we want to proceed. Everyone agreed we needed to take action to stop water from entering the building at the children’s room door.
- Chartered Service Area Update – no report
- Debit Card Policy – no report

NEW BUSINESS

- **Laurie moved and Marty seconded the slate of officers: Marjorie Galen for president, Kris Haberman for vice president, Marty Nealon for treasurer, and Kathryn Shattuck for secretary. All in favor.**
- The trustees selected Planning and Advocacy for their 2 hour mandated training. Date TBD.

Meeting adjourned at 8:34pm