

DRAFT MINUTES

Present: Marjorie Galen, presiding; Marty Nealon, Erica Lockwood, Yvonna Kopacz Wright, Kathryn Shattuck, Laurie Ferguson, Maria Gagliardi, recording.

Excused: Kris Haberman

Guest: Brett Wright

Marjorie called the meeting to order at 7:00 pm

APPROVAL OF MINUTES FROM SEPTEMBER 13, 2023 MEETING

Laurie moved, Yvonna seconded. All in favor.

LIBRARIAN'S REPORT

- Attendance dropped from an August high and is about the same as other months.
- The electronic people counter was installed and has been on track with the manual door count. We will receive more training on how to run reports.
- Changing payroll companies in November for software with more functions at the same price.
- Updates to Sexual Harassment Prevention Policy

Yvonna moved and Marty seconded the updates to the Sexual Harassment Prevention Policy as presented. All in favor.

BUILDING REPORT

- There was some water and puddling in the basement under the historic room after heavy rains. We used a shop vac and removed about 1 gallon of water.
- Still waiting for roofer to repair leak in vestibule.
- The parking lot was sealed at a cost of \$1,250.

FINANCIAL REPORT – Marty Nealon

- Teresa Kenny's proposed 2024 budget includes 2% increase for the Palisades library
- Marty recommends moving the cost of the fence to the capital budget. Board decided to wait until December to make adjustments.
- Discussion of how to present restricted funds in board materials. All restricted funds will be included in the next report. Tappan Zee Thrift Shop funds should be moved to capital.

OLD BUSINESS

- Farm Day / Harvest Dinner Recap – preliminary report shows profit will be between \$4,000 - \$6,000. The library made \$700 on the raffle. The board formed a committee to hold an auction fundraiser in the spring of 2024.
- Building Projects: Children's Room, Water Solutions, Historic Storage, Bathroom – Mike Esmay will create drawings to present to the zoning board and historic board.
- Shakespeare play put on by Diana Green to benefit the Library, June 16 & 17. Still no word on payment. Marjorie filed a claim with the new parent company.
- Sale of the Vinegar Bible – still exploring. Marjorie will send photos to Marty.

NEW BUSINESS

- RCLS Budget – Kathryn moved and Marty seconded the motion not to accept the RCLS 2024 Budget.
- ILS Agreement: Yvonna moved and Marty seconded to adopt the following resolution. All in favor.

WHEREAS Palisades Free Library (the “Library”) and Ramapo Catskill Library System (“RCLS”) are party to an Agreement for Integrated Library System Participation (the “ILS Agreement”) with a five-year term beginning January 1, 2023; and

WHEREAS The Directors’ Association (DA) voted to change the current ILS vendor, SirsiDynix, to the new ILS vendor, ByWater Solutions, with the affirmative consent of a majority of member library directors; therefore

BE IT RESOLVED that the Library hereby AGREES with DA and votes IN FAVOR of switching Integrated Library System providers from SirsiDynix to ByWater Solutions.

ADJOURNMENT

- At 7:58 Kathryn moved and Laurie seconded the adjournment. All in favor.