

MEETING MINUTES

Present: Marjorie Galen, presiding; Kris Haberman, Kathryn Shattuck, Marty Nealon, Laurie Ferguson, Erica Lockwood, Maria Gagliardi, recording.

Excused: Yvonna Kopacz

CALL TO ORDER Marjorie called the meeting to order at 7:05 pm

APPROVAL OF MINUTES FROM DECEMBER 12, 2023 MEETING

Kris moved and Kathryn seconded. All in favor.

LIBRARIAN'S REPORT

- Personnel Update: Joette Yore has resigned as a part time circulation clerk. Gilda McKenna will return as part time circulation clerk.
- 2023 Statistics are not dissimilar to 2022. DVD circulation continues to fall and electronic materials circulation continues to increase.

NEW BUSINESS

- Election of board officers:
 - Marty moved to elect Marjorie as president, Kris seconded. All in favor.
 - Marjorie moved to elect Kris as vice president, Erica seconded. All in favor.
 - Marjorie moved to elect Kathryn as secretary, Marty seconded. All in favor.
 - Marjorie moved to elect Laurie as treasurer, Kris seconded. All in favor.
- Members appointed to committees: Marjorie made the following appointments to committees:
 - Finance: Marjorie and Laurie
 - Building: Marjorie, Kris, Marty, Erica
 - Nominating: Marjorie, Kathryn
 - Sustainability: Marty, Kathryn, Erica, Yvonna
 - Fundraising: All board members
- Resolution to adopt an amendment to the 401K Plan moved by Marjorie and seconded by Kris, All in favor.
 - **RESOLVED, the Amendment to Implement Hardship Distribution Provisions of the The Bipartisan Budget Bill of 2018 to the 401(k) Profit-Sharing Plan for the Employees of the Palisades Free Library (the Amendment) is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Plan Administrator the Amendment and to take any and all actions as it may deem necessary to effectuate this resolution.**

BUILDING REPORT

- Back in December during a big storm the library lost power for several hours. The backup sump pump worked great. Instead of electrical power, it uses pressure from municipal water to pump out water. The water bill for December jumped from the usual \$21 to \$129. We used 13,000 gallons of water.

FINANCIAL REPORT

- **Marty moved and Marjorie seconded the resolution add \$21,566 to the Community Gift Fund from the following budget lines: \$11,855 from donations; \$3,865 from Friends and \$5,846 from the Tappan Zee Thrift Shop. All in favor.**
- Kris moved and Kathryn seconded a resolution to accept the Town of Orangetown funding agreement for 2024:
 - **To Authorize the execution of the contract for library services between the Town of Orangetown and the Palisades Free Library for the term of January 1, 2024 to December 31, 2024. All in favor.**
- 2023 Budget Report
- **Kathryn moved and Erica seconded a resolution to hold 259 School District Referendum in the spring and double the funding from \$82,000 to \$164,000 for the Palisades Free Library. All in favor.**

OLD BUSINESS

- **Kris moved and Marty seconded a resolution to adopt the 2024 budget as presented.**
- Building Projects: Michael Esmay has completed drawings to apply for a permit from the town to renovate the bathroom and add on to the Children's Room
- Progress on the Long Range Plan was reviewed and the board discussed extending the term of the current plan by one year. **Long Range Plan: Kris moved and Marjorie seconded the resolution to extend the Long Range Plan by one year to 2025. All in favor.**
- Goods and Services Auction: Marjorie will send an email to find a date for the Fund Raising Committee to meet during the week of February 12.

ADJOURNMENT

Meeting adjourned at 8:32 pm.