

*PALISADES FREE LIBRARY*  
*19 Closter Road, Palisades, NY 10964*  
*845-359-0136 phone 845-359-6124 fax*  
*www.palisadeslibrary.org*

**EXHIBITS AND DISPLAYS**

All local residents, organizations, collectors and amateur artists are invited to come forward and apply for consideration. Exhibits may consist of the work of an individual a group. Preference is given to applicants from Palisades.

All prospective exhibitors must submit samples for review by date specified.

Exhibits and displays are selected on the basis of:

- general interest and wide appeal
- timeliness
- cultural diversity
- artistic, historic, or social merit
- relevance to and consistency with community needs, interests and standards

Items of high value or extreme delicacy are generally not selected.

Displays are generally scheduled to remain in the Library for a calendar month.

The Library reserves the right to reject any part of an exhibit or display.

The Library reserves the right to limit the size, number, and placement of items; the schedule of any display; and the frequency with which an individual or group may have an exhibit or display.

Exhibitors are responsible for the installation and removal of their displays with the supervision and approval of the Library. Exhibits or displays that are not removed on or prior to the date established by the Library will be removed by the Library. Any expense for such removal will become the responsibility of the exhibitor.

Exhibits cannot in any way disrupt the normal routine of the Library.

Exhibitors agree to:

- Complete and submit insurance forms provided by the Library by the required date;
- Provide information describing the display for publicity purposes;
- Set up and remove items on dates scheduled.

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**LIABILITIES**

The Library assumes no responsibility for the possible damage, destruction, or theft of any item displayed or exhibited. All items placed in the Library are there at the owner's risk. Exhibitors must sign a release form before any items can be displayed or exhibited. (See attached Exhibit and Display Release form.) It is recommended that exhibitors verify their insurance coverage with their carriers prior to the installation.

The artist must submit an insurance rider if he or she wishes to serve alcohol at an opening reception.

**CURRENT SCHEDULE OF FEES**

Donation of 15% of the sale price

Adopted by the Board of Trustees on December 10, 2014 and updated:

September 13, 2017

February 15, 2018