

# Tech. Time

One-On-One Support

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Request Date: \_\_\_\_\_

Email: \_\_\_\_\_

## Available Time Slots

Times are set up for 30-minute intervals, on a first come first serve basis.

**Tuesday's**

3:00-3:30

3:30-4:00

**Thursday's**

3:00-3:30

3:30-4:00

**\*\* Your Technology Librarian may contact you to acquire more information.**

Device: \_\_\_\_\_

**Brief description:** I need help with a resume template. OR, I can't access my email through my cellphone- iPhone, Android, etc.

# Tech. Time

## One-On-One Support

Please be aware that the Technology Librarian may troubleshoot most technology with patrons, but that the role of the Technology Librarian is not Information Technology (I.T.) which include; computer programming, network administration, computer engineering, Web development, and some technical support. The Technology Librarian will reach out to you to schedule a time, or to help you contact the appropriate support if needed.

Patron Signature \_\_\_\_\_ Date \_\_\_\_\_

---

[To be completed by Technology Librarian]

Date and Time Scheduled \_\_\_\_\_

Notes:

Initials: \_\_\_\_\_