

PHILLIPS FREE LIBRARY MEETING MINUTES  
04.18.2022

Meeting was called to order at 7:02pm.

**Attending:** Priscilla B-T, Sarah Willsey, Heather Slade, Kelley Brown, Shari Powers, Meghan Aagaard, Meghan Gilbert, and Zach Arthur

**Approval of Minutes:** Approved via email following a correction.

**Treasurer Report:**

- M. Gilbert moves to approve. K. Brown seconds. Motion passes.

**Old Business:**

- H. Slade moves to approve the Document Retention Policy. S. Willsey seconds. Motion passes.

**Director's Report:**

- Statistics were read.
- Open House is taking place on Saturday, May 21<sup>st</sup> from 10am-2pm.
- Juneteenth event is being planned with the Congregational Church and storyteller Vanessa Johnson.
- Summer Reading Kick-off on the Green is scheduled for Saturday, June 11<sup>th</sup>.
- Meeting with the village, police, church, schools, Center for the Arts, and others to discuss better serving teens in Homer.
- Lauri Guay has been hired for the open library circulation assistant position.
- An update was provided on applicants for future trustee positions.

**New Business:**

- Budget draft was reviewed and discussed.

**Next Meeting:** Monday, May 23, 2022 at 7pm at the library.

Motion to adjourn was made at 7:42pm by H. Slade. Seconded by M. Gilbert. Motion passed.