

**Library Association of Ringwood Inc.**  
Ringwood Public Library ("RPL")  
Board of Trustees Meeting  
In person and Via Zoom  
**March 7, 2022 – 7:00 pm**  
**Minutes**

The meeting was called to order by President Amanda Beth McCormick Gillman at 7:03 PM and she read the following statement:

Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

This meeting is being recorded.

In attendance: Amanda Beth McCormick Gillman, Amy Boyle Geisel, Kathryn Grant, Jessica Einreinhof, Jennifer Hsu, Fatima Majid, Linda Schaefer, Lauren Maguire, Ed Thomas, Library Director Dan Parker, and two members of the public.

**Consent Agenda**

1. Approval of annexed Minutes of open session of the February 14, 2022 Board Meeting (2 pgs.)
2. Directors Report
- 3: Tech Services
- 4: Youth Services
- 5: Report of Adult Services
6. Financial Update thru January 2022

A motion to approve the consent agenda, consisting of the items listed above, was made by Amy Boyle Geisel and seconded by Jennifer Hsu; it passed without objection but with Amy Boyle Geisel and Ed Thomas abstaining from a vote on the minutes.

**Regular Agenda**

**1. Friends Update**

An update given by Eileen Manley was read to the Board. Upcoming events include the Sunday Afternoons concert series, St. Patrick's Day Concert and pre-parade events, and a collage art workshop/fundraiser. The Friends are asking for donations of baked goods and time at the events.

**2. Public Correspondence**

Joy Armitage wrote a letter in praise of the recent 3<sup>rd</sup> grade STEM program at Erskine School.

**3. Board Comments**

- Jessica Einreinhof: The STEM programs in the schools are appreciated. A question was asked about extending hours now that the library has lifted Covid restrictions. The matter is under consideration and the Director will come back to the Board with a recommendation after speaking to the staff.
- Jennifer Hsu: The March concert is fully booked with a waitlist and the concerts in April and June are set. Volunteers who can come at 10AM to set-up are needed.
- Amy Boyle Geisel: Asked about the plan for the recent additional delivery of daffodil bulbs; they are going to be naturalized in the woods surrounding the library.
- Linda Schaefer: reported back to the Board about the Borough's sick policy for Covid.
- Ed Thomas: expressed his appreciation for the Board and his renewed commitment as a Trustee
- Fatima Majid: has completed her NJTLA training session.

#### **4. Director Comments**

- The building is open and masks are optional, it is going well.
- Per the Borough, the budget may be tight this year.
- Meeting rooms are in the process of reopening to staff and public programming. There will be less room for outside groups to use the space because staff are increasing their programs.
- The audit is proceeding.
- The concert is sold out and there is a grant application in process to support a Fall series.
- Young people are using the library in new ways and at increased rates thanks to the liveliness of Alek's programming.

#### **5. Old Business:**

- NJ Library Construction Bond Act: all supplies are on-site for the repair to the roof and replacement of the roof access. Once the weather improves the work will commence.
- COVID-19: the sign about masks will come down by the end of the week.

#### **6. New Business:**

- There was a conversation about the disposition of the staging and sound equipment that is currently in the basement. Amy Boyle Geisel made a motion to authorize Dan Parker to donate the stage and equipment from the New Legacy concert series minus the items needed for library programming. It was seconded by Linda Schaefer and passed unanimously.

#### **7. Public Session**

Amy Boyle Geisel made a motion to open the public session. It was seconded by Ed Thomas and passed unanimously. There being no comments, Amy Boyle Geisel made a motion to close the public session. It was seconded by Lauren Maguire and passed unanimously.

#### **Executive Session**

There was no Executive Session.

#### **Adjournment**

There being no further business, a motion was made by Amy Boyle Geisel and seconded by Jennifer Hsu to adjourn the meeting. It passed unanimously.

The next meeting of the Board of Trustees will be on Monday, April 4, 2022 at 7PM.

The meeting was adjourned at 7:49 PM.

Respectfully submitted,  
MaryEllen D'Elia  
March 10, 2022