

Library Association of Ringwood Inc.
Ringwood Public Library ("RPL")
Board of Trustees Meeting
July 11, 2022 - 7:00 pm
Minutes

The meeting was called to order by President Amanda Beth McCormick Gillman at 7:03 PM and she read the following statement:

Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

This meeting is not being recorded.

In attendance: Amanda Beth McCormick Gillman, Kathryn Grant, Jessica Einreinhof, Jennifer Hsu, Linda Schaefer, Library Director Dan Parker, and one member of the public. Lauren Maguire, Fatima Majid, Ed Thomas and Amy Boyle Geisel were absent.

Consent Agenda

1. Approval of annexed Minutes of open session of the June 6, 2022 Board Meeting (2 pgs.)
2. Directors Report for June
- 3: Tech Services for June (2 pgs)
- 4: Youth Services for June (2 pgs)
- 5: Report of Adult Services for May
6. Financial Update thru June 2022

Amanda Beth McCormick Gillman requested to remove the approval of the Minutes from June 6th from the consent agenda due to lack of votes needed to approve. It will be moved to the next scheduled meeting.

A motion to approve the remaining items on the consent agenda, consisting of items 2 thru 6 listed above, was made by Jennifer Hsu and seconded by Linda Shaefer; it passed without objection.

Regular Agenda

1. Friends Update

There will be a Cabaret Night on Saturday, September 17th. The event is free but registration will be required.

A Library Dine to Donate at Black Rock Tavern is being held on Thursday, Aug. 11th.

The last Sunday Spring Concert was well attended.

2. Public Correspondence

There was nothing to report.

3. Board Comments

Jennifer Hsu highlighted the Composting Program being held on Sat., June 23rd.

4. Director Comments

There were no comments.

5. Old Business

There was nothing to report.

6. New Business:

- **New Business: Audit:**

A motion was made to approve the 2021 Audit Report by Linda Schaefer, seconded by Jennifer Hsu. It passed without objection.

- **Increase in Children's Coordinator Hours:**

Dan requested that the Children's Coordinator, Janet Crane, hours be increased from 24.75 to 30 hours. A motion to approve the increase in hours was made by Jennifer Hsu and seconded by Kathryn Grant, it passed without objection.

7. Public Session

Jennifer Hsu made a motion to open the public session. It was seconded by Kathryn Grant and passed with no objections. There were no comments, Linda Schaefer made a motion to close the public session. It was seconded by Kathryn Grant and passed without objection.

8. Executive Session

Dan Parker submitted his resignation to the board. Motion to accept with regret was made by Amanda Beth McCormick Gillman, seconded by Jennifer Hsu and passed unanimously.

Adjournment

There being no further business, Linda Schaefer made a motion to adjourn. Jennifer Hsu seconded it and it passed with no objection.

The next meeting of the Board of Trustees will be on Monday, August 1, 2022 at 7:00pm and will be held at the library.

The meeting was adjourned at 9:33 PM.

Respectfully submitted,
Kathryn Grant
7/27/22