

**Library Association of Ringwood Inc.**  
Ringwood Public Library ("RPL")  
Board of Trustees Special Meeting  
**December 7, 2022 7 pm**  
**Via Zoom**  
**Minutes**

Attendance: Amy Boyle Geisel, Lauren Maguire, Jessica Einreinhof, Kathryn Grant, Jennifer Hsu, Linda Schaefer, Cathie Studwell, Hina Mehta, Co-Directors Wendy Sandford, Heather Caldwell, and MaryEllen D'Elia.

At 7:05PM, President Amy Boyle Geisel called the meeting to order and read the following statement: Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

**Regular Agenda**

- Approval of acceptance of Passaic County Cultural and Heritage Council Local Arts Program Grant of \$3,000.00 with a \$3,000.00 match; authorization of Wendy Sandford to accept the grant in order to hold a Spring concert series.  
A motion was made to approve the \$3,000.00 expenditure for the match and to authorize Wendy Sandford to accept the grant from PCCHC by Jennifer Hsu. It was seconded by Hina Mehta and passed unanimously.
- Authorization of Wendy Sandford to replace Heather Caldwell on the bond and as a check signer.  
A motion was made to authorize Wendy Sandford to replace Heather Caldwell on the bond and as a check signer by Jessica Einreinhof. It was seconded by Lauren Maguire and passed unanimously.
- Authorize Wendy Sandford as the PALSPlus voting member and MaryEllen D'Elia as the alternate.  
A motion was made to authorize Wendy Sandford as the voting member of PALSPlus with MaryEllen D'Elia as the alternate by Cathie Studwell. It was seconded by Linda Schaeffer and passed unanimously.
- Update on Borough investigation and attorney's comments  
MaryEllen D'Elia reported that there was nothing new to report in regard to new OPRA requests. The Mayor requested that the Borough Manager complete an independent investigation into the resignation of the Board President. No action has yet been taken by the Borough that needs to be responded to as of this meeting. There was a discussion among the Board about the status of things with Michael Cerrone.
- Public Session  
A motion was made to enter Public Session by Jennifer Hsu. It was seconded by Linda Schaefer and passed unanimously. There being no member of the public present,

Jennifer Hsu moved to close public session. It was seconded by Linda Schaefer and passed unanimously.

Amy Boyle Geisel spoke to the Board about what work there is to do in 2023 as a Board and asked that Trustees decide what role they want to play for the January reorganization meeting. There was a discussion about whether more special meetings might be needed going forward and if there was a cause for resistance to special meetings.

- Adjournment

The next meeting of the Board of Trustees is the Reorganization Meeting on January 9, 2022 at 7:00PM in person in the library's meeting room.

There being no further business, a motion to adjourn was made by Amy Boyle Geisel. It was seconded by Hina Mehta and passed unanimously. The meeting was adjourned at 7:26PM.

Respectfully submitted,

MaryEllen D'Elia  
12/14/2022