

**Annual Meeting**  
**Library Association of Ringwood, Inc.**  
Ringwood Public Library  
30 Cannici Drive, Ringwood, NJ  
December 14, 2020 – 7:30PM  
ZOOM/Remote meeting (Covid-19)

**The meeting was called to order at 7:37 PM by President Amy Boyle Geisel and she read the following statement:** Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

By Executive Order 103 dated 3/9/20 of his Honor Phillip Murphy, the Governor of the State of New Jersey (“Governor Murphy”) a Public Health Emergency and State of Emergency was declared in New Jersey due to the Covid19 virus pandemic. In recognition of the State of Emergency and after consultation with the Ringwood Borough Council, Ringwood Borough Manager and Health Dept., the Ringwood Public Library (“RPL”) was closed to the public at 5pm, March 13, 2020. By Admin. Order 2020-15 dated 6/13/20 of Col. Patrick J. Callahan, the Director of Emergency Management, public libraries in NJ were permitted to provide materials to patrons via curbside or lobby service effective 6/15/20. A 10 page Reopening Plan for the RPL was approved on 6/15/20 and the Borough Health Dept. and Manager authorized lobby service pursuant to that Plan. By Ex. Order 157, Gov. Murphy authorized public libraries to reopen with limited capacity, physical distancing, masks and other safety protocols. By Ex. Order 200 dated November 22, 2020 the Governor’s declaration of a Public Health Emergency was continued. RPL reopened to the public with restrictions and then closed due to community spread of Covid19 in consultation with the Ringwood Borough Health Dept. In accordance with the Reopening Plan, RPL is currently serving patrons online and via lobby service.

This meeting is in accordance with P.L. 2020, Ch.11, approved 3/20/20, Assembly, No.3850; known as the Emergency Amendment to the Open Public Meetings Act. Members of the Public are welcome to attend via the Ringwood Public Library Zoom account via registration with the Library Director. The Library building is closed to the public however, some library staff are attending tonight from the library building following safety protocols.

In attendance were: 9 Board Members, the Library Director, and Karen Marcus, Diane Winters, Patricia Loud, Michael Einreinhof, Carole Baligh, being 5 members of the public/members of the Association; and 3 staff members, Wendy Sandford, Heather Manley Caldwell, and MaryEllen D’Elia. In addition, 6 members of the Library Association cast paper ballots immediately prior to the meeting.

**Approval of Minutes from December 9, 2019**

A motion to approve the minutes of the 2019 Annual Membership Meeting was made by Ed Thomas and seconded by Karen Marcus. The motion was passed unanimously with abstentions by Carole Baligh, Michael Einreinhof, Kathryn Grant, Sarah Lenington (paper ballot), and Patricia Loud.

### **Public Session**

A motion was made to open the meeting to the Public Session by Karen Marcus and seconded by Lauren Maguire. The motion passed unanimously.

Karen Marcus spoke about her happiness with the current state of affairs at the library and her excitement over the recently awarded grant.

There being no other public comments a motion was made to come out of Open Session by Karen Marcus and it was seconded by Anne Siebecker. The motion passed unanimously.

### **Election of Trustees**

The Board President called for nominations from the floor and there were none. The Board President stated that both Jessica Einreinhof and Kathryn Grant are being recommended by the Board for re-election. Both Jessica Einreinhof and Kathryn Grant addressed the Association membership about their motivation for running for trustee positions and their qualifications. There were no questions from the floor. Voting instructions were given and the election was held among Association members confirmed to be in good standing.

Votes were tabulated and the official tally was reported as follows: 20 Association members in good standing voted. Both Jessica Einreinhof and Kathryn Grant received 20 votes and will remain on the Board.

### **Approval of three (3) proposed Amendments to the Association Constitution and By-Laws**

The Board President addressed the Membership and reviewed the changes that the board is recommending as well as the reasons behind the proposed changes. The Board President asked for questions or comments from the floor and there were no questions or comments. A motion was made by Linda Schaeffer to vote on the proposed changes to Articles IVB, VIIB, and VIIE. The motion was seconded by Lauren Maguire and the motion passed unanimously.

### **Director's Announcements**

The Library Director made various comments about the challenges and triumphs in running the library over the past year.

### **Board's Announcements**

The Board President thanked the Board, the Library Director, Staff, and Association Membership for their hard work and dedication to the library during the pandemic and the prior year. She wished everyone a safe and healthy holiday season.

**Adjournment**

There being no further business, a motion was made by Karen Marcus to adjourn the meeting. It was seconded by Anne Siebecker and passed unanimously. The meeting was adjourned at 8:16PM.

**The next Annual Meeting will be held on December 13, 2021 at 7:30PM**

**The next meeting of the Board of Trustees will be held on January 25, 2021 at 7:30PM**

Respectfully submitted,

MaryEllen D'Elia

December 21, 2020