

Library Association of Ringwood Inc.
Ringwood Public Library ("RPL")
Board of Trustees Meeting
Remote/Zoom - Covid19 State of Emergency
June 28, 2021 - 7:30 pm
Minutes

The meeting was called to order by President Amanda Beth McCormick Gillman at 7:40 PM and she read the following statement:

Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

In attendance: Amanda Beth McCormick Gillman, Amy Boyle Geisel, Susan Rakosi Rosenbloom, Linda Schaefer, Lauren Maguire, Library Director Dan Parker, and three members of the public, Wendy Sandford, Darrell Milligan, and MaryEllen D'Elia. Trustees Ed Thomas, Jessica Einreinhof, Kathryn Grant, and Anne Siebecker were absent.

Consent Agenda

1. Approval of annexed Minutes of open session of the May 24, 2021 Board Meeting (3 pgs.)
2. Directors Report dated June 17, 2021
- 3: Tech Services for May dated June 17, 2021
- 4: Youth Services for May dated June 17, 2021
- 5: Report of Adult Services for May dated June 17, 2021
6. Financial Update thru May dated June 21, 2021

A motion to approve the consent agenda, consisting of the items listed above, was made by Amy Boyle Geisel and seconded by Lauren Maguire; it passed unanimously.

Regular Agenda

1. Friends Update

The Friends are moving forward with the book sale and fish and chips dinner in October. They are also considering t-shirts/hoodies through Skyline Graphics. They are requesting to make a \$5,000.00 donation to the Ringwood Library Foundation to use for the library on their behalf. A discussion ensued about the donation. A motion was made to approve the \$5,000.00 transfer to the Ringwood Library Foundation on behalf of the Friends of the Ringwood Library by Amy Boyle Geisel. It was seconded by Linda Schaefer and passed unanimously.

2. Fundraising Committee Update: Chair: Kathryn

Kathryn Grant prepared a written note that was read about the success of the Summer Reading Kick-off event. There will be a meeting in July to talk about the August 19 adults' event. Planning is underway.

3. Advocacy Committee Update: Chair: Amy

There will be a meeting on July 13th. The effort will be to create more connections to other organizations in town.

4. Board Maintenance Committee: Lauren to give update

There was no meeting since the prior Board meeting. Recruitment is needed for both the Board and the Committee. Susan Rakosi Rosenbloom and Anne Siebecker are both resigning from the Board. There is some urgency to find people to fill the two vacating seats. Dan and Lauren will meet to start the ball rolling on filling the nominating committee.

5. Public Hearing:

No emails were received. There are 3 members of the public in attendance.

6. Board Comments

A discussion about the failure of the bond to pass by the Borough Council at the last Council meeting happened. A key take-away is that the trustees need to be building relationships with individual council members as a form of advocacy.

7. Director Comments

A report to the State is due by August 1 pertaining to the spending of bond funds. The change in masking policy to “masks encouraged” has been well received. Orly Steinberg made two promotional videos and photo op along with a donation to the library. The video is posted on her website.

8. New Business

- **Website improvements:**

A motion was made by Amy Boyle Geisel to approve the purchase of an updated website design template at the cost of \$850.00 from PiperWebs. It was seconded by Linda Maguire and passed unanimously.

- **Purchase of Laptop:**

A motion was made to purchase a new Windows ready Dell laptop with a budget of \$1,200.00 by Amy Boyle Geisel. It was seconded by Susan Rakosi Rosenbloom and passed unanimously.

- **Library Aids:**

A motion was made to grant the Director permission to advertise and hire up to 3 Library Aides as part-time employees being paid \$13.50/hour by Amy Boyle Geisel. It was seconded by Linda Schaefer and passed unanimously.

Open Public Session

A motion to move to open session was made by Amy Boyle Geisel and seconded by Linda Schaefer. There were no objections; the motion carried.

There being no public comments a motion to close the public session was made by Amy Boyle Geisel and seconded by Linda Schaefer. There were no objections; the motion carried.

Executive Session

At 9:00PM a motion was made by Amy Boyle Geisel to go into Executive Session. It was seconded by Linda Schaefer and passed unanimously.

At 9:07PM, a motion was made to come out of Executive Session and approve all matters discussed and voted on in Executive Session by Amy Boyle Geisel. It was seconded by Amanda Beth McCormick Gillman and passed unanimously.

Adjournment

The next regular meeting of the Board of Trustees will be Monday, July 26, 2021 at 7:30pm and will be held in person in the Library.

A motion was made to end the meeting by Susan Rakosi Rosenbloom. It was seconded by Lauren Maguire. There being no objections, the meeting was adjourned at 9:13PM.

Respectfully submitted,
MaryEllen D'Elia
07/01/2021