

# River East Public Library

Where knowledge flows.....

## Community Bulletin Board Policy

### I. PURPOSE

The Community Bulletin Board Policy sets guidelines for posting of information on the library's community bulletin boards.

### II. POLICY STATEMENT

In its role as a center of community information, the River East Public Library supports the free flow of information and exchange of ideas. It therefore provides bulletin boards in its facilities for individuals and groups in the community to announce events and services that are of general and current interest. Notices may only be posted on designated bulletin boards. Notices may be posted within limitations of space and according to the following guidelines. Notices not complying with these guidelines and those listed below will be removed.

1. Only one copy of a notice is permitted.
2. Maximum size is 11" x 14".
3. Materials must clearly show date of posting.
4. Notices may be posted for one month.
5. Notices of events should be removed after the event has taken place.
6. Notices must be placed so they do not obscure other notices.
7. No political or religious literature.
8. Posting of notices does not imply library endorsement.
9. Notices advocating fraud or unlawful actions or notices the library considers to be inappropriate are not permitted.
10. All notices must be approved by the Library Director before posting.

Policy Established February 2012

Review: 8/2019