

Confidentiality of Patron Records Policy

THE BOARD OF LIBRARY TRUSTEES OF THE RIVER EAST PUBLIC LIBRARY DISTRICT MCHENRY COUNTY, ILLINOIS

A. Patron Records Act

Patrons of River East Public Library District can be confident that the River East Public Library abides by Illinois Law **(75 ILCS 70/) Library Records Confidentiality Act**, which states that the records of patron transactions and the identity of registered library patrons are confidential material.

B. Patron Records and Transactions

River East Public Library District does not make available the records of patron transactions to any party except in compliance with the law. The River East Public Library District does not make available lists of registered library patrons except in compliance with the law.

B. Retention of Patron Records and Transactions

River East Public Library District will keep no records of patron transactions once the transaction has been completed. Completed means no fines, restrictions or damaged materials returned. Once transaction has been satisfied, it is deleted.

Effective Date: May, 2010

Review / Revision Date: August 6, 2013