

River East Public Library Wifi Hotspot Lending Policy

At the time of check-out, the patron shall complete this Loan Agreement.

The River East Public Library lends Wifi Hotspots to River East Library card holders ages 18 and above with Library cards in good standing (i.e. library card has no unpaid fines or lost material.) Hotspot checkout is limited to one per household. The **lending period is three days.** Hotspot can be checked out twice in a 14 day period. Hotspots can be reserved (vacation, etc.) it will be held for only one day, then passed onto the next in line. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices. The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device.

A patron must present their library card and a government-issued photo identification.

Once a hotspot is checked out to a patron, it becomes the responsibility of that patron. Any changes in condition while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, or theft.

Devices should never be returned in the book drop or to another library. Devices returned in the book drop will result in a \$10 fine. Devices returned to another library will result in a 10.00 fines plus all late fees.

An overdue charge of \$10 per day up to the full replacement cost of \$150.00 will be charged for a hotspot that is not returned. .

WIFI HOTSPOT # _____ DUE: _____

I understand and agree to these rules of use. By signing this agreement, I accept the above loan policy and am stating that I am responsible to return this equipment to River East Public Library in good working condition and free from damage.

Print Name _____ Phone _____

Email address _____

Signature _____ Date _____

River East Staff Check out initial _____

Wifi Hotspot__ Charging Wire _____

Plastic Case__

Return Policy explained _____ (date)

River East Staff Check IN

initial _____

Wifi Hotspot__ Charging Wire _____

Plastic Case__

Approved _____