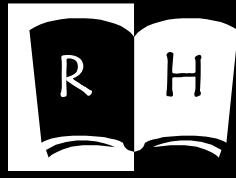


@ Your Library



Ruth Hughes

2022 Annual Report

RUTH HUGHES
MEMORIAL DISTRICT
LIBRARY

Annual Report

The Year in Review

2022 kicked off with a bittersweet celebration and a big transition, as Adult Services Coordinator Diane Willick “semi-retired” after 25 years. Diane, thankfully, stayed on with us as a part-time Library Assistant, while Library Assistant Lisa Cox took over as the Adult Services head. We are very grateful to Diane for her many years of service (and for the fact that she hasn’t left us quite yet) and to Lisa, for being willing to step into some pretty big shoes.

We were also grateful to add a new position to our staff, that of Facilities Manager, filled by recently retired construction project manager, Russ Govette. Russ brought a wealth of much needed experience with him to our library, where he immediately got busy helping with repairs small and large. On his agenda for 2023 are a new fence and parking lot at the Imlay branch, and some big dreams (still in the early planning stages) for the Attica branch.

In other staff news, we were very happy to congratulate Youth Services Coordinator Lorry Traver and Technical Services Coordinator Jessica Bostian, who both received their MILS degrees (Master of Information and Library Sciences) from Wayne State University.

We were very honored when Jessica also received a Tribute Award from the State of Michigan legislators. This award is given in recognition to citizens for outstanding actions they performed in support of fellow citizens. Jessica was awarded for her work with Lapeer County Community Mental Health, for helping create an art exhibit at the library showcasing the work of their clients enrolled in an art therapy program.

On the pandemic front, while Covid still led to periodic staff shortages and schedule changes at the library, we were very pleased to be able to finally bring back story time and other in-person programs. It was a relief and a joy to see happy children playing with the toys and enjoying stories and songs with Ms. Lorry once again.

We were also able to again participate in community festivals and events, including Attica Days, where library staff and trustees ran the children’s tent full of fun activities, including games, crafts, and a cupcake eating contest, along with a special visit from the Bubbleman and his giant bubbles.

In other happy news, the library was the recipient of a wonderful grant from the Mideastern Michigan Library Cooperative and The Library Network, which provided new laptop computers, a projector, and a greenscreen for online and small group meetings. We also received a very generous \$1,000 donation from a citizen, which was used to purchase some special Spanish/English bilingual toys and books for the children’s area.

2022 marked my tenth year with the Ruth Hughes Library. As I reviewed the past year in preparation for this report, alongside some challenges I recalled many more fond memories of my decade directing this warm and wonderful small town library. Thank you from all of us here for your continued support. We appreciate all of you.

-Tracy Aldrich, Library Director

QUICK FACTS

- The library checked out 45,793 items in 2022. Over 9,500 of those checkouts were digital items.
- At year end, the library owned 45,072 books, DVDs, CDs, and video games, along with 1,348,982 digital items including e-books, audiobooks, music albums, and movies.
- People made over 19,300 visits to the library, and there were over 2,100 uses of the computers.
- Library staff answered over 6,656 reference questions.
- The library offered 103 programs, attended by 3,227 people.
- 847 people used the quiet study and conference rooms.

VISIT THE LIBRARY ON THE INTERNET AT

www.ruthhughes.org

Imlay City Branch
211 N. Almont Ave.
Imlay City, MI 48444
(810) 724-8043
Fax: (810) 724-2602

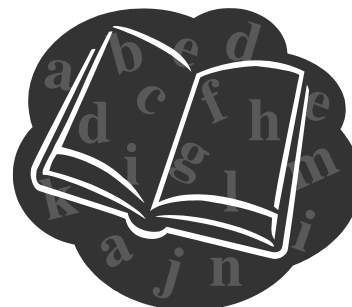
Hours:
Mon., Wed., Thur.
10:00-8:00
Tue., Fri.
10:00-5:00
Sat.
10:00-3:00

Attica Township Branch
4302 Peppermill Rd.
Attica, MI 48412
(810) 724-2007

Hours:
Mon., Thur.
2:00-7:00
Tue., Fri.
10:00-3:00

Library Financial and Usage Statistics — 2022

The primary source of operational funds for the library comes in the form of a tax levy (i.e., *library millage*) from the residents who reside in Attica Township, Imlay City, and Imlay Township. Other forms of revenue include, but are not limited to, the following: Penal Fines (e.g., traffic violations), State Aid, Miscellaneous Fees (e.g., copies, fax, overdue fines), Federal and Local Grants, and Private Donations. All figures below are taken from the annual audit and the library's QuickBooks.



2022 Fiscal Revenue

Property Taxes	\$ 428,387
Intergovt. Revenue	\$ 11,326
Charges for Services	\$ 5,309
Fines & Penal Fines	\$ 31,204
Interest Earned	\$ 1,278
Donations	\$ 12,741
Other Revenue	\$ 6,745
Total Revenues	\$ 496,991

2022 Fiscal Expenditures

Payroll Expenses	\$ 297,756
Library Supplies	\$ 17,894
Contracted Services	\$ 49,744
Insurance	\$ 7,019
Building Maintenance	\$ 37,102
Utilities	\$ 18,191
Miscellaneous	\$ 10,292
Capital Outlay	\$ 15,132
Materials (Books, etc.)	\$ 36,000
Total Expenditures	\$ 489,130

Fiscal Operational Summary:

Net Change in Fund Balances
\$7,596

Fund Balance—Beginning of Year
\$1,272,015

Fund Balance—End of Year
1,279,611

Note: approximately half of the year end
“fund balance”
is actually operating revenue for the coming year.

Circulation Statistics: Items Checked Out

Print Materials	22,259
DVDs	5,769
Music CDs	261
Audio Books	365
Video Games	489
Digital Materials	9,534
Youth Material Check Outs	15,224
Adult Material Check Outs	13,476
Total Circ Physical Items Imlay	31,413
Total Circ Physical Items Attica	1,607
Items Loaned to Other Libraries	2,773
Items Borrowed from Other Libraries	5,776

Total Circulation 45,793

Note: not all materials have a category, youth, or adult designation, therefore these figures do not necessarily equal the total circulation.



Public Computer Usage 2,134