

Ruth Hughes Memorial District Library

Regular Meeting of March 13, 2025

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:35pm.

2. Roll Call

Present: Karen Hibbler, Deb Miller, Conni Brett, Carol Kocik, Cynthia Stroebel, Angie McCoy. Absent: None. Also present: Library Director Ryan Tackabury and Erin Frederickson.

3. Trustee Appointment & Oath of Office

Ms. Frederickson was appointed to represent the vacated Imlay Township trustee position and then took the oath of office.

4. Additions/Deletions/Approval of Agenda

Mr. Stroebel noted the addition of 11c under New Business, then moved to approve the agenda as amended, seconded by Ms. Hibbler. Motion carried unanimously.

5. Additions/Deletions/Approval of Minutes of February 13, 2025 Regular Meeting

Ms. McCoy moved to approve the minutes of the February 13 regular meeting, seconded by Ms. Miller. Motion carried unanimously.

6. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Kocik moved to approve the bills in the amount of \$12,977.53, debit card purchases in the amount of \$543.74 and payroll in the amount of \$22,927.60, seconded by Ms. Hibbler. Motion carried unanimously.

7. Public Comment

There was no public comment.

8. Library Director's Report

The board received the monthly director's report.

9. Committee Reports

There were no committee reports.

10. Old Business

a: Wages and Sick Time

Ms. Frederickson moved for a longevity raise increase in pay to both library assistants, effective in the next pay cycle, seconded by Ms. Miller. Motion carried unanimously.

11. New Business

a: Ibex Liability Insurance

The board was presented with the MMRMA Distribution overview.

b. Budget Amendment

Ms. Hibbler moved to approve the proposed amended budget for FY2025, seconded by Ms. McCoy. Motion carried unanimously.

c. Arbor Day Tree Giveaway

The library will again be giving away trees, at the Imlay location, in association with Arbor Day on April 25th from 10:00am-5:00pm .

12. Communications

There were no communications.

13. Adjournment

Ms. Stroebel moved to adjourn. Motion carried unanimously. The meeting adjourned at 7:27pm.

Respectfully Submitted by:
Carol Kocik, Secretary