

Ruth Hughes Memorial District Library
Regular Meeting of January 11, 2024
Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:35 pm.

2. Roll Call

Present: Carol Kocik, Cynthia Stroebel, Karen Hibbler, Angie McCoy, Connie Brett.
Absent: Deb Miller, Mary Lou Bissett. Also present: Library Director Tracy Aldrich.

3. Trustee Reappointments & Oaths of Office

Ms. Aldrich had previously reported that Imlay Township had reappointed Ms. Brett for another term along with Attica Township reappointing Ms. Kocik for another term. Both terms to expire on December 31, 2027. Ms. Kocik and Ms. Brett then took the oath of office.

4. Board Officer Elections

Ms. Kocik moved to accept Ms. Brett as President and Ms. Hibbler as Treasurer, to their nominated positions for the next two years, seconded by Ms. McCoy, motion carried unanimously.

5. Additions/Deletions/Approval of Agenda

Ms. Aldrich noted an addition of 12C under New Business. Ms. Hibbler moved to approve the agenda as amended, seconded by Ms. McCoy. Motion carried unanimously.

6. Additions/Deletions/Approval of Minutes of December 7, 2023 Regular Meeting

Ms. Hibbler moved to approve the minutes of the December 7 regular meeting, seconded by Ms. Brett. Motion carried unanimously.

7. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Kocik moved to approve the bills in the amount of \$18,169.49, debit card purchases in the amount of \$60.00 and payroll in the amount of \$22,578.00, seconded by Ms. McCoy. Motion carried unanimously.

8. Public Comment

There was no public comment.

9. Library Director's Report

The board received the monthly director's report.

10. Committee Reports

There were no committee reports.

11. Old Business

A: Director Schedule

The board presented options for the director's schedule.

12. New Business

A: Hoopla Budget

Item tabled for now.

B: Attica Branch Ideas

Item tabled for now.

C: Payment in Lieu of Insurance for Abigail Vervaras

Ms. Kocik moved to approve the annual payment of \$500 in lieu of health benefits to staff member Abigail Vervaras, seconded by Ms. Hibbler. Motion carried unanimously.

13. Communications

Communications include a photo of staff/family representing the library at the Imlay City Winterfest Parade.

14. Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Kocik. Motion carried unanimously. The meeting adjourned at 8:10 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

1-15-24