

Ruth Hughes Memorial District Library

Regular Meeting of July 11, 2024

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:34pm.

2. Roll Call

Present: Cynthia Stroebel, Carol Kocik, Deb Miller, Conni Brett, Angie McCoy, Absent: Mary Lou Bissett, Karen Hibbler. Also present: Interim Library Director Lisa Cox.

3. Additions/Deletions/Approval of Agenda

Ms. Brett noted an addition of 10D under New Business. Ms. Kocik moved to approve the agenda as amended, seconded by Ms. Miller. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of June 13, 2024 Regular Meeting

Ms. Miller moved to approve the minutes of the June 13 regular meeting, seconded by Ms. Stroebel. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to acknowledge the bills in the amount of \$52,819.46, debit card purchases in the amount of \$290.66 and payroll in the amount of \$15,598.14, seconded by Ms. Miller. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received updates from Ms. Cox.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Roof

Ms. Stroebel moved to have RGS Exteriors Inc replace the roof on the Imlay building, per the quote of \$46,200.00 seconded by Ms. McCoy. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas 5 Stroebel, McCoy, Kocik, Brett, Miller

Nays 0

Absent 2 Bissett, Hibbler

B: FY 2025 Budget Prep

Will begin discussion in July.

C: ACH Policy

Item tabled for now.

D: Director Mobile Phone

Item tabled for now.

E: Salary & Wages

Item tabled for now.

F: Drain Issue

Keeping an eye on it. Tabling for now.

G: Phone & Internet Services

Under research.

10. New Business

A: Director Search Updates

Ms. Brett present the board with the latest search updates.

B: Hiring Search Firm

The board discussed several ways to widen the director job search. Before the decision to hire a search firm, Indeed, Linked In and the Tri-City Times will be the next steps taken.

C: Bank Account

Ms. Aldrich has officially been taken off Tri-County Bank accounts.

D: Imlay Twp Trustee

The board is looking to fill the vacated trustee position for Imlay Twp.

11. Communications

Communications include a thank you card from Ms. Aldrich.

12. Adjournment

Ms. Kocik moved to adjourn, seconded by Ms. Stroebel. Motion carried unanimously. The meeting adjourned at 7:18pm.

Carol Kocik (signed electronically)

Carol Kocik, Secretary

7-16-24