

Ruth Hughes Memorial District Library
Special Meeting of September 7, 2023
Budget Hearing
Imlay City, MI – 6:00 PM

Minutes

1. Call to Order

The meeting was called to order at 6:02 pm.

2. Roll Call

Present: Cynthia Stroebel, Deb Miller, Angie McCoy, Carol Kocik, Karen Hibbler, Conni Brett

Absent: Mary Lou Bissett.

Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Stroebel moved to approve the agenda as presented, seconded by Ms. McCoy. Motion carried.

4. Public Comment

There was no public comment.

5. Budget Hearing

A. Millage Rate

The board reviewed the L-4029 form.

B. Proposed FY 2024 Budget

Ms. Hibbler moved to approve adopting 2024 Wages and Salary Schedule with 3% Cost of Living raises instead of steps, and longevity/retention pay for those at the top of their scale, in the amounts of \$1,500 for the Director, \$1,200 for the Department Heads, \$900 for the Library Assistants, \$600 for the Pages, and \$1,000 for the Facilities Manager, seconded by Ms. Miller. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas	6	Hibbler, McCoy, Miller, Stroebel, Kocik, Brett
Nays	0	
Absent	1	Bissett

Ms. Stroebel moved to approve the proposed FY 2024 budget and to authorize 1.0567 mills be levied for library operations, as reduced by Headlee, seconded by Ms. McCoy. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas	6	Hibbler, Brett, Kocik, Stroebel, McCoy, Miller
Nays	0	
Absent	1	Bissett

Ms. Miller moved to approve the 2024 compensation package as presented, totaling \$268,781.00 in wages and salaries, including State mandated minimum wage increases for the Page positions; 3% Cost of Living raises for all employees not at the top of their pay scales; and the approved longevity/retention pay for all

those at the top of their scales (currently Library Director Tracy Aldrich and Library Assistant Diane Willick), seconded by Ms. Kocik. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas	6	McCoy, Miller, Kocik, Hibbler, Stroebel, Brett
Nays	0	
Absent	1	Bissett

C. Banking Resolution

The following resolution was moved by Ms. Stroebel and seconded by Ms. Miller: Be it resolved, that funds of the Ruth Hughes Memorial District Library to be deposited during the 2024 Fiscal Year shall be deposited in any one or more of the following named financial institutions, which are hereby designated as depositories of the Library for said year:

Tri-County Bank
Huntington Bank
ChoiceOne Bank
PNC Bank
Raymond James

A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas	6	Hibbler, Miller, McCoy, Brett, Stroebel, Kocik
Nays	0	
Absent	1	Bissett

6. Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Hibbler. Motion carried. The meeting adjourned at 6:17 pm.

Carol Kocik (signed electronically)
Carol Kocik, Trustee 9-10-23